

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
APRIL 5, 2016**

- A. **Mayor Little** will call the meeting of **April 5, 2016** to order. Clerk will call the roll.
- B. **Mayor Little** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Little** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for April 5, 2016.

E. **PRESENTATIONS:**

Representatives from the High Point Reginal School District will make a presentation concerning their budget.

Gerry Gardner from Houser Engineering will present an update of the Water and Sewer Utility.

- F. **COMMITTEE REPORTS:** **Mayor Little** will allow each member of the Council to present their respective committee reports.

G. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

- H. **CONSENT AGENDA:** **Mayor Little** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Little** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Little** will request a motion to approve the consent agenda.

- I. **OPEN PUBLIC SESSION:** **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

J. **OLD BUSINESS:**

K. **NEW BUSINESS:**

1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on March 15, 2016. (Absent: Dykstra)
(Motion requested by Clerk)

2. Resolution 2016-101R - Waiver of Reading in Full of the 2016 Budget

A motion is in order to adopt Resolution 2016-101R waiving the reading in full, of the Municipal Budget for the year ending December 31, 2016.
(Motion requested by CFO)

3. Resolution 2016-102R - Introduction of the 2016 Municipal Budget

A motion is in order to adopt Resolution 2016-102R introducing the FY 2016 Municipal Budget for the Borough of Sussex (Motion requested by CFO)

4. Resolution 2016-103R – 2015 Tonnage Grant Application

A motion is in order to adopt Resolution 2016-103R hereby endorsing the submission of the recycling tonnage grant application to the NJDEP. (Motion requested by Clerk)

5. Resolution 2016-104R - Water Sewer Rate Structure Committee

A motion is in order to adopt Resolution 2016-104R approving the Mayor's appointments for the Water Sewer Rate Structure Committee for 2016.
(Motion requested by Mayor)

6. Resolution 2016-105R – Child Abuse Prevention Month

A motion is in order to adopt Resolution 2016-105R proclaiming April 2016 as Child Abuse Prevention Month. (Motion requested by Mayor)

7. Resolution 2016-106R – Fire Department Roadside Collection

A motion is in order to adopt Resolution 2016-106R permitting the Sussex Fire Department to conduct roadway collection for donations, within the Borough, on dates specified in the resolution. (Motion requested by Clerk)

8. Resolution 2016-107R – Issuance of \$75,000 Bond Anticipation Notes

A motion is in order to adopt Resolution 2016-107R authorizing the issuance of not exceeding \$75,000 bond anticipation notes of the Borough of Sussex, County of Sussex, New Jersey (Motion requested by Bond Counsel)

9. Resolution 2016-108R - Authorizing Refunds

A motion is in order to adopt Resolution 2016-108R authorizing the refunds of \$14,629.77 to US Bank Cust for PFS Financial 1 LLC, for redemption of tax sale certificate # 13-01 and \$11,500.00 to US Bank Cust for PFS Financial 1 LLC, for return of premium paid for tax sale certificate #13-01 (Motion requested by Tax Collector)

10. Resolution 2016-109R – Cancel Ordinance 2015-11

A motion is in order to adopt Resolution 2016-109R canceling Ordinance 2015-11- Purchase of DPW Truck in the amount of \$80,000. (Motion requested by CFO)

11. Resolution 2016-112R – Second Quarter 2016 Water/Sewer Adjustments

A motion is in order to adopt Resolution 2016-112R approving water/sewer adjustments for the second quarter 2016.
(Motion requested by Water/Sewer Collector)

12. Resolution 2016-113R – Authorizing Refund

A motion is in order to adopt Resolution 2016-113R authorizing the refund of US Bank Cust for Pro Cap III, LLC, Block 302 Lot 4 in the amount of \$9,410.49 for redemption of tax sale certificate # 13-03 (Motion requested by Tax Collector)

13. Adoption Ordinance 2016-03 - Establish a Cap Bank

A motion is in order to adopt Ordinance 2016-03 entitled "CALENDAR YEAR 2016 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)."
(Motion requested by CFO)

Before final roll call Mayor Little will open the meeting to the public for any questions or concerns regarding Ordinance #2016-03

14. Introduction Ordinance 2016-04 – Salary Ordinance

A motion is in order to introduce Ordinance 2016-04 entitled "ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY"
(Motion requested by Clerk)

FINAL READING: APRIL 19, 2016

15. Introduction Ordinance 2016-05 – Bond Ordinance Appropriating \$1,200,000.00

A motion is in order to introduce Ordinance 2016-05 entitled "BOND ORDINANCE APPROPRIATING \$1,200,000, AND AUTHORIZING THE ISSUANCE OF \$1,200,000 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, FOR THE WATER SUPPLY AND DISTRIBUTION SYSTEM AND THE SANITARY SEWERAGE SYSTEM OF THE BOROUGH." (Motion requested by CFO)

FINAL READING: APRIL 19, 2016

16. Introduction Ordinance 2016-06 - \$130,400 from Capital Improvement Funds

A motion is in order to introduce Ordinance 2016-06 entitled "AN ORDINANCE OF THE BOROUGH OF SUSSEX, SUSSEX COUNTY, NEW JERSEY, PROVIDING FOR VARIOUS DPW EQUIPMENT AND REPAIRS APPROPRIATING \$80,000.00 FROM THE GENERAL CAPITAL IMPROVEMENT FUND AND \$50,400 FROM THE WATER/SEWER CAPITAL IMPROVEMENT FUND"
(Motion requested by DPW Committee)

FINAL READING: APRIL 19, 2016

- L. **OPEN PUBLIC SESSION:** **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

M. **EXECUTIVE SESSION**

Mayor Little will request a motion to adopt a resolution to adjourn into Executive Session to discuss Potential Foreclosure Litigation, Contract Negotiations pertaining to the proposed Lake Rutherford pipeline, and release of executive session minutes from February 15, 2011.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Little will request a motion to adjourn out of Executive Session and return to the regular order of business.

NEW BUSINESS: Continued

17. Resolution 2016-110R – Release Closed Session Minutes

A motion is in order to adopt Resolution 2016-110R releasing to the public the closed session minutes of February 15, 2011. (Motion requested by Clerk)

18. Resolution 2016-111R – Lien Redemption and Installment Plan

A motion is in order to adopt Resolution 2016-111R hereby authorizing an installment payment plan as set forth on Schedule "A" and subject to the listed requirements and conditions: (Motion requested by Tax Collector)

N. ADJOURNMENT: **Mayor Little** will request a motion to adjourn the meeting.