

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
SEPTEMBER 15, 2015**

- A. **Mayor Rose** will call the meeting of **September 15, 2015** to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for September 15, 2015.

E. **DISCUSSION:**

Mr. Jake Little, Sussex Fire Chief will answer questions concerning an August 16, 2015 letter in reference to one way streets in Clove Lake.

F. **NEW BUSINESS:**

1. **Raw Water Source Improvements Engineering and Consulting Services**

A motion is in order to authorize the Clerk to execute an agreement with Houser Engineering, LLC to provide raw water source improvements engineering and consulting services at a cost not to exceed \$40,000.00. (Motion requested by Clerk)

2. **Resolution 2015-141R–Water/Sewer Connection Approval**

A motion is in order to adopt Resolution 2015-141R approving the new water/sewer connection for Block 202 Lot 21 also known as 1A Valley Road pending review and approval of the Borough's Water/Sewer Engineer and payment of all fees.
(Motion requested by Clerk)

G. **DISCUSSION:**

At this time a discussion will take place concerning potential water and/or sewer connections to Sussex Borough's utility system.

- H. **COMMITTEE REPORTS:** **Mayor Rose** will allow each member of the Council to present their respective committee reports.

- I. **CONSENT AGENDA:** **Mayor Rose** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Rose** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

- J. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

K. OLD BUSINESS:

L. NEW BUSINESS: (Continued)

3. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on September 1, 2015. (Absent: None)
(Motion requested by Clerk)

4. Resolution 2015-134R – Environmental Review Record

A motion is in order to adopt Resolution 2015-134R authorizing Civil Dynamics, Inc. to submit an Environmental Review Record (ERR) and Environmental Assessment (EA) at a cost not to exceed \$14,500.00. (Motion requested by Clerk)

5. Resolution 2014-135R – Approval of Grant Application

A motion is in order to adopt Resolution 2014-135R to submit a grant application to the New Jersey Department of Transportation for improvements to Main Street within the Borough of Sussex. (Motion requested by Grant Committee)

6. Resolution 2015-136R – Fourth Quarter Final Water/Sewer Adjustments

A motion is in order to adopt Resolution 2015-136R approving water/sewer adjustment for the fourth quarter 2015. (Motion requested by Water/Sewer Collector)

7. Resolution 2015-137R – Recommendation of Award State Aid Project

A motion is in order to adopt Resolution 2015-137R recommending to the New Jersey Department of Transportation that Bob Viersma & Sons, Inc., P.O. Box 224, Allamuchy, New Jersey, 07820 is awarded the bid in the amount of \$298,479.00 for the improvements to Overlook Drive including water main improvements.
(Motion requested by Municipal Engineer)

8. Resolution 2015-138R – Relocation of the Dunn Fountain

A motion is in order to adopt Resolution 2015-138R that the Governing Body of the Borough of Sussex hereby endorses the concept of relocating the Dunn Fountain to the Walling Avenue Parking Lot (Block 102 Lot 10).
(Motion requested by Borough Historian)

9. Resolution 2015-139R – CDBG Grant Management Plan Endorsement

A motion is in order to adopt Resolution 2015-139R endorsing the Grant Management Plan prepared as a requirement of the SFY 2016 Small Cities CDBG Grant Application. (Motion requested by Grant Writer)

10. Resolution 2015-140R–Water/Sewer Customer Payment Plan Extension Request

A motion is in order to adopt Resolution 2015-140R approving the customer's request for a payment plan. (Motion requested by Water/Sewer Customer)

11. Resolution 2015-142R – Morris County Cooperative Pricing Council

A motion is in order to adopt Resolution 2015-142R authorizing the Clerk to execute an agreement with the Morris County Cooperative Pricing Council at a yearly cost of \$1,250.00 (Motion requested by DPW Director)

12. Resolution 2015-143R– Recommendation of Award State Aid Project

A motion is in order to adopt Resolution 2015-143R recommending to the New Jersey Department of Transportation that Bob Viersma & Sons, Inc., P.O. Box 224, Allamuchy, New Jersey, 07820 is awarded the bid in the amount of \$202,240.00 for the roadway improvements to Overlook Drive.
(Motion requested by Municipal Engineer)

13. Introduction Ordinance 2015-08 – Amend Chapter IX, Entitled ‘Traffic’

A motion is in order to introduce Ordinance 2015-08 entitled “AN ORDINANCE TO AMEND CHAPTER IX, ENTITLED “TRAFFIC”, OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF SUSSEX.”
(Motion requested by Code Enforcement Officer)

14. Introduction Ordinance 2015-09 – Land Use Board Membership

A motion is in order to introduce Ordinance 2015-09 entitled “AN ORDINANCE TO AMEND SUBSECTION 20-1.1, ENTITLED “ESTABLISHMENT; MEMBERSHIP”, OF SECTION 20-1, ENTITLED “PLANNING BOARD”, OF CHAPTER XX, ENTITLED “LAND USE PROCEDURES” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SUSSEX”
(Motion requested by Clerk)

15. Approval of Expenditures for the State League of Municipalities Convention

A motion is in order to approve the expenditure of up to \$500.00 per person to attend the New Jersey State League of Municipalities Convention to be held in Atlantic City November 17, 18, 19, 2015, Eligible to attend are the Mayor, Councilmembers, and full time employees. (Motion requested by Clerk)

16. Request to Hang Pink Ribbons

A motion is in order to approve a request from the Sussex County Chronic Disease Coalition to hang pink ribbons on Main Street for the month of October 2015 in observance of Breast Cancer Awareness Month. (Motion requested by Clerk)

17. Discussion

At this time a discussion will take place concerning a proposed ordinance to require future councils, wishing to sell the water sewer system, must go to the public for referendum regardless of the current law.

- M. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

N. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

O. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.