

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH  
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET  
SUSSEX, NEW JERSEY AT 7:30 P.M. ON  
OCTOBER 18, 2016, 2016**

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- A. **Mayor Little** will call the meeting of **October 18, 2016** to order. Clerk will call the roll.
- B. **Mayor Little** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Little** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for October 18, 2016.

E. **DISCUSSION ITEMS**

Property maintenance ordinance – abandoned properties

F. **PRESENTATIONS:**

No presentations are scheduled for tonight's meeting.

- G. **COMMITTEE REPORTS:** **Mayor Little** will allow each member of the Council to present their respective committee reports.

- H. **CONSENT AGENDA:** **Mayor Little** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Little** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Little** will request a motion to approve the consent agenda.

- I. **OPEN PUBLIC SESSION:** **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 10 minutes.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

J. **OLD BUSINESS:**

K. **NEW BUSINESS:**

1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on October 4, 2016.  
(Motion requested by Clerk)

2. **Resolution 2016-211R**

A motion is in order to adopt Resolution 2016-211R authorizing the hire of Kevin Babcock as a full time DPW worker for the Borough of Sussex working full time at a rate of \$14.00 per hour commencing October 24, 2016.  
(Motion requested by the DPW Supervisor)

**3. Resolution 2016-212R – Fourth Quarter Water/Sewer Adjustments**

A motion is in order to adopt Resolution 2016-212R approving the Water/Sewer Collector's adjustments for the fourth quarter 2016.  
(Motion requested by Water/Sewer Department)

**4. Resolution 2016-213R – Tax Foreclosures**

A motion is in order to adopt Resolution 2016-213R authorizing Borough officials to proceed with the necessary steps to pursue Rem Foreclosures for various properties in the Borough of Sussex. (Motion requested by Tax Collector)

**5. Resolution 2016-214R - Appointment of Local Registrar**

A motion is in order the Borough of Sussex does hereby appoint Antoinette Smith to the position of Local Registrar.

**6. 2016 Best Practice Worksheet**

A motion is in order to accept the Best Practice Worksheet prepared by the CFO and Administrator and have the Clerk certify said document for transmittal to Trenton.  
(Motion requested by Clerk)

**7. Approval of Social Affair Permit for Sussex Fire Department**

A motion is in order to approve a social affair permit for the Sussex Fire Department event to be held at the Sussex Fire Department on November 12, 2016.  
(Motion requested by Clerk)

- L. OPEN PUBLIC SESSION: **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 10 minutes.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

M. EXECUTIVE SESSION – IF REQUESTED

**Mayor Little** will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

**Contract negotiations**  
**Purchase of Real Property**

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

**Mayor Little** will request a motion to adjourn out of Executive Session and return to the regular order of business.

- N. ADJOURNMENT: **Mayor Little** will request a motion to adjourn the meeting.