

**BOROUGH OF SUSSEX  
MAYOR AND COUNCIL  
2012 REORGANIZATION MEETING  
JANUARY 3, 2012**

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**John Ursin** Borough Attorney will call the 2012 Reorganization Meeting to order.

**John Ursin** Borough Attorney will invite all present to salute the flag and to remain standing for a moment of silence.

**John Ursin** Borough Attorney will state that “This meeting is being held in compliance with the provisions of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk.”

1. **Oaths of Office**

- a. Mark Zschack, Acting Municipal Clerk, shall read the “Statement of County Canvassers.”
- b. Mark Zschack, Acting Municipal Clerk will administer the Oath of Office to Mayor-Elect **Jonathan Rose** for a four year term expiring December 31, 2015
- c. Mark Zschack, Acting Municipal Clerk will administer the Oath of Office to Councilwoman-Elect **Marina Krynicky** for a three year term expiring December 31, 2014.
- d. Mark Zschack, Acting Municipal Clerk will administer the Oath of Office to Councilman-Elect **Salvatore Lagattuta** for a three year term expiring December 31, 2014.

2. **Roll Call of the 2012 Governing Body**

**Mayor Rose** will request a roll call of the 2012 Borough of Sussex Governing Body. Clerk will call the roll.

3. **Resolution #2012-01R - 2012 Holidays**

A motion is in order to adopt a resolution approving the Holidays of the Borough of Sussex for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

4. **Resolution #2012-02R – 2012 Rules and Regulations**

A motion is in order to adopt a resolution approving the Rules and Regulations of the Mayor and Council for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

5. **Resolution #2012-03R – 2012 Meeting Dates**

A motion is in order to adopt a resolution approving the Mayor and Council Meeting dates for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

6. **Resolution #2012-04R – Setting Rates of Interest for 2012**

A motion is in order to adopt a resolution setting the rates of interest for 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

7. **Resolution #2012-05R - Designating Official Depositories**

A motion is in order to adopt a resolution designating the Official Depositories of Sussex Borough for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

8. **Resolution #2012-06R - Designation of Official Newspapers**

A motion is in order to adopt a resolution designating the New Jersey Herald and the New Jersey Sunday Herald of Newton, New Jersey as the official newspapers of the Borough of Sussex for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

9. **Resolution #2012-07R - Authorize Legal Defense of Tax Appeals**

A motion is in order to adopt a resolution authorizing the Municipal Tax Assessor and the Municipal Attorney to defend Sussex Borough before the Sussex County Tax Board of Taxation and the Tax Court of the State of New Jersey.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

10. **PROFESSIONAL SERVICES APPOINTMENTS**

**Resolution #2012-08R –Borough Attorney**

**Mayor Rose** shall offer the name of John E. Ursin, Esq., of the firm Courter, Kobert & Cohen as the Borough Attorney for the year 2012.

A motion is in order to adopt a resolution appointing John E. Ursin, Esq., of the firm Courter, Kobert & Cohen as Sussex Borough Attorney for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**Resolution #2012-09R – Bond Council**

**Mayor Rose** shall offer the name of Edward McManimon Esq., of the firm McManimon & Scotland LLC for appointment as Bond Counsel for the year 2012.

A motion is in order to adopt a resolution appointing Edward McManimon Esq., of the firm McManimon & Scotland LLC as Sussex Borough Bond Counsel for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**Resolution #2012-10 – Borough Engineer**

**Mayor Rose** shall offer the name of Harold Pellow, of the firm Harold Pellow and Associates for appointment as Municipal Engineer.

A motion is in order to adopt a resolution appointing Harold Pellow, P.E., of the firm Harold Pellow and Associates as Sussex Borough Engineer for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**Resolution #2012-11R – Water/Sewer Engineer**

**Mayor Rose** shall offer the name of John Ruschke, P.E., of Hatch Mott MacDonald for appointment as Borough Water/Sewer Engineer

A motion is in order to adopt a resolution appointing John Ruschke, P.E., of the firm Hatch Mott MacDonald as Sussex Borough Water/Sewer Engineer for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**Resolution #2012-12R - Auditor**

**Mayor Rose** shall offer the name of Thomas Ferry RMA of the firm Ferraioli, Wielkotz, Cerullo and Cuva, P.A. for the appointment as Borough Auditor for the year 2012.

A motion is in order to adopt a resolution appointing Thomas Ferry RMA of the firm Ferraioli, Wielkotz, Cerullo and Cuva, P.A. as the Sussex Borough Auditor for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**Resolution #2012-13R – Appointing Dam Engineer**

A motion is in order to adopt a resolution appointing Michael Vreeland, P.E. of the firm Guerin & Vreeland Engineering as Sussex Borough Dam Engineer for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**Resolution #2012-14R – Appointing Professional Planner**

A motion is in order to adopt a resolution appointing Kenneth P. Nelson, P.P., of the firm The Nelson Consulting Group as Sussex Borough Professional Planner for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**Resolution #2012-15R – Renewal of Statewide Insurance Fund**

A motion is in order to adopt a resolution allowing Sussex Borough to renew its membership in the Statewide Insurance Fund.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**Resolution #2012-16R – Appointing Risk Management Consultant**

A motion is in order to adopt a resolution appointing Morville Agency as the Borough’s Risk Management consultant for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

11. **Resolution #2012-17R – Appointing Fund Commissioner**

A motion is in order to adopt a resolution appointing the Borough Clerk as the Fund Commissioner for 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

12. **Resolution #2012-18R – Authorize Cancellation of Record**

A motion is in order to adopt a resolution authorizing the tax collector to cancel the record of overpayment or underpayment of taxes in the amount of \$10.00 or less.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

13. **Resolution #2012-19R – Appointing Recycling Coordinator**

A motion is in order to adopt a resolution appointing Robert Schultz as the recycling coordinator for the Borough of Sussex for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

14. **Resolution #2012-20R – Appointing Clean Communities Coordinator**

A motion is in order to adopt a resolution appointing Robert Schultz as the Clean Communities Coordinator for the Borough of Sussex for 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

15. **Resolution #2012-21R – Adopting 2012 Temporary Budget**

A motion is in order to adopt a resolution approving the 2012 temporary budget for the Current Fund in the amount of \$304,490.00 and Water/Sewer in the amount of \$565,775.00

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

16. **Resolution #2012-22R – Appointing Tax Assessor**

A motion is in order to adopt a resolution appointing Thomas DeKorte as the Borough of Sussex Tax Assessor to fill the unexpired term of Melissa Rockwell, for a term running through June 30, 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

17. **Resolution #2012-23R Adopt a Cash Management Plan**

A motion is in order to adopt a resolution approving the cash management plan for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

18. **Resolution #2012-24R – Reauthorizing Petty Cash Funds**

A motion is in order to adopt a resolution reauthorizing petty cash funds for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

19. **COUNCIL APPOINTMENT: COUNCIL PRESIDENT**

**Mayor Rose** will open the floor for Council nominations to the position of Council President for the year 2012.

**Resolution #2012-25R – Appointing Council President**

A motion is in order to adopt a resolution appointing \_\_\_\_\_ to the position of Council President for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

20. **MAYOR'S APPOINTMENTS**

**Mayor Rose** will present his nominations for appointment to the various positions of Borough Government and Boards for the year 2012:

**Resolution #2012-26– Appointments to Borough Government**

A motion is in order to adopt a resolution approving the Mayor's appointments to positions of Borough Government for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**Resolution #2012-27– Fire Department Officers**

A motion is in order to adopt a resolution approving the Mayor's appointments for the Sussex Fire Department Officers for 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

Mark Zschack, Acting Municipal Clerk will administer the Oath of Office to the Officers of the Sussex Fire Department

**Resolution #2012-28– Planning/Zoning Board of Adjustment**

A motion is in order to adopt a resolution approving the Mayor's appointments for the Sussex Planning/Zoning Board of Adjustment for 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**Resolution #2012-29– Board of Health**

A motion is in order to adopt a resolution approving the Mayor's appointments for the Sussex Board of Health for 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**Resolution #2012-30– Shade Tree Commission**

A motion is in order to adopt a resolution approving the Mayor’s appointments for the Sussex Shade Tree Commission for 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**Resolution #2012-31– Recreation Committee**

A motion is in order to adopt a resolution approving the Mayor’s appointments for the Sussex Recreation Committee for 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**Resolution #2012-32– Emergency Management Council**

A motion is in order to adopt a resolution approving the Mayor’s appointments for the Sussex Emergency Management Council for 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

**MAYOR’S APPOINTMENTS- Council Committees**

**Personnel Subcommittee:**

1. Marina Krynicky
2. Bruce LaBar
3. Frank Dykstra

**Bill Payment Subcommittee:**

1. Frank Dykstra
2. Bruce LaBar

**Water/Sewer Budget Subcommittee:**

1. Bruce LaBar
2. Ed Meyer
3. Sal Lagattuta

**Water/Sewer Rate Structure Subcommittee:**

1. Jim Fransen
2. Ed Meyer
3. Marina Krynicky

**Water/Sewer Infrastructure and Planning Subcommittee:**

1. Bruce LaBar
2. Ed Meyer
3. Frank Dykstra

**Streets, Roads and Infrastructure Subcommittee:**

1. Ed Meyer
2. Bruce LaBar
3. Sal Lagattuta

**Town Budget Subcommittee:**

1. Sal Lagattuta
2. Jim Fransen
3. Bruce LaBar

**Court Representative:**

1. Jim Fransen

**Public Safety Subcommittee:**

1. Edward Meyer

**Fire Commissioner:**

1. Bruce LaBar

**Solid Waste Advisory & Water Quality Management:**

1. Marina Krynicky

**Liaison to Sussex/Wantage School District:**

1. Marina Krynicky

**Liaison to High Point Regional High School**

1. Frank Dykstra

**Liaison to SCMUA**

1. Marina Krynicky

**Liaison to Board of Chosen of Freeholders:**

1. Ed Meyer

**Liaison to Emergency Management Council:**

1. Bruce LaBar

**OPEN PUBLIC SESSION**

A. **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

B. Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ All in Favor? \_\_\_\_\_

There being no one else from the public who wished to address the Governing Body at this time, **Mayor Rose** will request a motion to close the meeting to the public and returned to the regular order of business.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ All in Favor? \_\_\_\_\_

**MISCELLANEOUS COMMENTS**

**ADJOURNMENT**

**Mayor Rose** will request a motion to adjourn the meeting at this time.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ All in Favor? \_\_\_\_\_