

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH  
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET  
SUSSEX, NEW JERSEY AT 7:30 P.M. ON  
FEBRUARY 16, 2010**

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- A. **Mayor Parrott** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Parrott** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Parrott** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, chapter 231. It has been properly advertised and certified by the Clerk."

D. **PRESENTATIONS:**

At this time representatives from SECTV will present their application for their "Renewal of its Municipal Consent" to own, operate, extend and maintain a cable television and cable communications system in the Borough of Sussex.

- E. **CONSENT AGENDA:** **Mayor Parrott** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Parrott** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

- F. **OPEN PUBLIC SESSION:** **Mayor Parrott** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ All in Favor? \_\_\_\_\_

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ All in Favor? \_\_\_\_\_

- G. **COMMITTEE REPORTS:** **Mayor Parrott** will allow each member of the Council, Borough Clerk and Borough Attorney to present their respective committee report.

**Mayor Parrott** will offer the Mayor's Report.

H. **OLD BUSINESS:**

I. **NEW BUSINESS:**

1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting held on January 19, 2010.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on February 2, 2010.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

2. Resolution #2010-22R – Opposing Senate Bill S-3094

A motion is in order to adopt a resolution opposing Senate bill S-3094 requiring apprenticeship programs and other standards for public works contractors.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

3. Resolution #2010-23R – Opposing Assembly Bill A-4305

A motion is in order to adopt a resolution opposing requiring apprenticeships programs and other standards for public works contractors.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

4. Resolution #2010-24R – Opposing Assembly bill A-4151

A motion is in order to adopt a resolution opposing Assembly bill A-4151 expanding prevailing wage requirements to food services, public bodies and schools.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

5. Resolution #2010-26R – Paris Grant Implementation Project

A motion is in order to adopt a resolution authorizing Sussex Borough to participate in the Paris Grant Electronic Document Management System Implementation Project to be sponsored by the County of Sussex.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

6. Resolution #2010-27R – Authorizing Loan from Infrastructure Trust

A motion is in order to adopt a resolution authorizing application for a loan from the New Jersey Environmental Infrastructure Financing Program (I & I project)

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

7. Appointment – Recreation Members

A motion is in order to approve the Mayor’s appointment of Leigh Ann Meyer and Lynn Meyer as members of the Sussex Borough Recreation Commission for a one year term.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

8. Final Voucher – Owl Contracting for Newton Avenue Project

A motion is in order to approve a final payment in the amount of \$2,553.40 payable to Owl Contracting for work done on the Newton Avenue Road Improvement Project.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

9. Key-Tech Voucher – Core Drilling and Lab Analysis for Lakeview Terrace

A motion is in order to approve a voucher in the amount of \$1,600.00 payable to Key-Tech for the core drilling and laboratory analysis of Lakeview Terrace.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

10. Engineering Services for Energy Audit – CHA

A motion is in order to accept a proposal from CHA to conduct an energy audit on four municipal buildings at a cost not to exceed \$29,356.00. (75% of which will be funded by the New Jersey Clean Energy Program – the remaining 25% will be reimbursed to the Borough if we implement at least 25% of the projects suggested in the audit report)

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

11. Adoption Ordinance #2010-01 – Fee Schedule

A motion is in order to adopt an ordinance entitled “AN ORDINANCE TO AMEND SECTION 24 OF THE ORDINANCES OF THE BOROUGH OF SUSSEX ESTABLISHING FEES”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

Before final roll call **Mayor Parrott** will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2010-01.

12. Interlocal Agreement – Animal Control Services – Vernon Township

A motion is in order to enter into a 3 year agreement with Vernon Township for Animal Control Services at a cost of \$8,700.00 for the year 2010. (\$304.00 increase in 2011 and \$315.00 increase in 2012)

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

13. DPW Purchase – Touch Read Digital Pads

A motion is in order to approve the purchase of 200 Touch Read Digital Pads and Meter Wire from The Lee Company in the amount of \$2795.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

14. DPW Purchase – Water/Sewer Supplies

A motion is in order to approve the purchase of Water/Sewer Department supplies from Schmidt's Wholesale, Inc. in the amount of \$4,913.38.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

15. Introduction Ordinance #2010-02 – Recreation

A motion is in order to introduce an ordinance entitled “AN ORDINANCE AMENDING CHAPTER 2, SECTION 14, OF THE CODE OF THE BOROUGH OF SUSSEX ENTITLED ‘BOARD OF RECREATION AND PARKS COMMISSIONERS’”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

- J. OPEN PUBLIC SESSION: Mayor Parrott will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ All in Favor? \_\_\_\_\_

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ All in Favor? \_\_\_\_\_

- K. EXECUTIVE SESSION – IF REQUESTED

**Mayor Parrott** will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- L. MISCELLANEOUS COMMENTS: Mayor Parrott will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

M. ADJOURNMENT: **Mayor Parrott** will request a motion to adjourn the meeting.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ All in Favor? \_\_\_\_\_