

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
March 20, 2012**

- A. **Mayor Rose** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **CONSENT AGENDA:** **Mayor Rose** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

- E. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

- F. **COUNCIL DISCUSSION OF OPEN SESSION ITEMS**

- G. **WELL SUBCOMMITTEE REPORT**

The well subcommittee will provide an update of committee activities

- H. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

- I. **OLD BUSINESS:**

- J. **NEW BUSINESS:**

- 1. **Resolution 2012-45R Appointment of Qualified Purchasing Agent**

A motion is in order to approve the appointment Darren Maloney, QPA as the Qualified Purchasing Agent for the Borough of Sussex through an Interlocal agreement with Vernon Township for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

2. Resolution 2012-46R Waiver of Reading 2012 Budget

A motion is in order to waive the reading in full, of the Municipal Budget for the year ending December 31, 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

3. Resolution 2012-47R Authorizing Participation in Self Examination of 2012 Budget

A motion is in order to authorize the participation in self examination of the 2012 budget.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

4. Resolution 2012-48R Authorizing Emergency Contract

A motion is in order to approve an emergency contract with Highlands Water Company, LLC to install valves at the water treatment plant cost not to exceed \$6,250.00.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

5. Resolution 2012-49R Authorizing Emergency Contract

A motion is in order to approve an emergency contract with Technical Components Company, Inc. for repairs at the water treatment plant cost not to exceed \$14,700.00.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

6. Resolution 2012-50R Approve Roadway Collection

A motion is in order to adopt a resolution approving a roadside collection for the Sussex Fire Department Ladies Auxiliary on NJSH Route 23 near the intersection of Brookside Avenue on August 11th and 12th 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

7. Resolution 2012-51R Introduction of the 2012 Municipal Budget

A motion is in order to adopt a resolution introducing the FY 2012 Municipal Budget for the Borough of Sussex

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

PUBLIC HEARING: April 17, 2012

8. Adoption Ordinance 2012-02 – Sale of Block 504 Lot 7

A motion is in order to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS BLOCK 504 LOT 7 “

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2012-02.

9. Adoption Ordinance 2012-03 – Rescind Ordinance 2011-13

A motion is in order to adopt an ordinance entitled “AN ORDINANCE TO RESCIND ORDINANCE 2011-13 WHICH WAS AN EMERGENCY APPROPRIATION TO FINANCE REVISION OF TAX MAPS”

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2012-03.

10. Introduction Ordinance 2012-04 – Re-Appropriate Capital Funds

A motion is in order to introduce an ordinance entitled “**ORDINANCE TO RE-APPROPRIATE CAPITAL FUNDS, CANCEL CAPITAL APPROPRIATIONS AND AUTHORIZE THE USE OF CAPITAL IMPROVEMENT FUNDS CURRENTLY ON ACCOUNT “**

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

FINAL READING: April 3, 2012

11. Introduction Ordinance 2012-05 – Establish a Cap Bank

A motion is in order to adopt an ordinance entitled “**ORDINANCE TO EXCEED THE 2012 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**”

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

FINAL READING: April 3, 2012

12. Deckertown Mills Historic Sign Location

A motion is in order to approve the location of the Deckertown Mills Historic sign location on Block 206 Lot 1

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

Discussion – Proposed Sign Ordinance

At this time a discussion will take place regarding the second draft of the proposed sign ordinance.

Discussion – Request from Colleen Little

At this time a discussion will take place regarding a letter to the Mayor and Council concerning a request by Colleen Little regarding classes to obtain CFO certification.

Discussion – Proposals for Water Treatment Plant

At this time a discussion will take place regarding proposals for the Water Treatment Plant.

Appointment of Water/Sewer Collector

A motion is in order to approve the hiring of Antoinette Smith as the Water Sewer Collector at a rate of \$15.00 per hour with hours not to exceed 30 hours per week.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

Planning Board Liaison

A motion is order to approve the Mayor’s appointment of Salvatore Lagattuta as the Planning/Zoning Board liaison.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

- K. OPEN PUBLIC SESSION: Mayor Rose will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

- L. COUNCIL DISCUSSION OF OPEN SESSION ITEMS

- M. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- N. ADJOURNMENT: Mayor Rose will request a motion to adjourn the meeting.

Motion by: _____ Seconded by: _____ All in favor? _____