

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
MAY 17, 2011**

- A. **Mayor Parrott** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Parrott** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Parrott** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **PRESENTATIONS:**

- 1. Auction of Municipal Owned Property – Block 603, Lot 1
- 2. DPW Report

At this time Robert Schultz, DPW Supervisor, will give the DPW report for the meeting of May 17, 2011.

- E. **CONSENT AGENDA:** **Mayor Parrott** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Parrott** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

- F. **OPEN PUBLIC SESSION:** **Mayor Parrott** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

- G. **COMMITTEE REPORTS:** **Mayor Parrott** will allow each member of the Council, Borough Clerk and Borough Attorney to present their respective committee report.

Mayor Parrott will offer the Mayor's Report.

H. **OLD BUSINESS:**

I. **NEW BUSINESS:**

- 1. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meetings held on April 19, 2011 and May 3, 2011.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

2. Introduction Ordinance #2011-07 – Clothing Bins

A motion is in order to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, SUSSEX COUNTY, NEW JERSEY TO MODIFY SECTION 4-11.1 TO REGULATE CLOTHING BINS”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

FINAL READING: JUNE 7, 2011

3. Introduction Ordinance #2011-08 – Flood Hazard Areas

A motion is in order to introduce an ordinance entitled “AN ORDINANCE TO AMEND, DELETE AND REPLACE CHAPTER XXII ‘FLOOD HAZARD AREAS’ OF THE ORDINANCES OF THE BOROUGH OF SUSSEX”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

FINAL READING: JUNE 7, 2011

4. Resolution #2011-42R – Stormwater Program Coordinator

A motion is in order to adopt a resolution appointing Robert Schultz as the Stormwater Management Coordinator of the Borough of Sussex and to authorize him to submit the 2011 and all subsequent annual Stormwater Management Reports to the NJDEP.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

5. Resolution #2011-43R – Refund of Homestead Rebate, Block 510, Lot 23

A motion is in order to refund the Homestead Rebate in the amount of \$262.14 to Block 510, Lot 23 as a result of being approved for a permanently disabled Veteran status.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

6. Resolution #2011-44R – Refund Taxes – Block 510, Lot 23

A motion is in order to adopt a resolution refunding taxes for Block 510, Lot 23, for 2011 in the amount of \$2,156.44 as a result of being approved for a permanently disabled Veteran status.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

7. Resolution #2011-45R – 2011 Salaries and Wages

A motion is in order to adopt an ordinance setting the 2011 salaries and wages within the guidelines set forth in Salary Ordinance #2008-35

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

8. Resolution #2011-46R – Amendment to the adopted Capital Budget section of the General Capital

A motion is in order to adopt a resolution amending the adopted capital budget section of the General Capital.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

9. Social Affair Permits – Sussex Fire Department

A motion is in order to approve two social affair permits submitted by the Sussex Fire Department for events to be held on July 30, 2011 and August 27, 2011 from 6 pm to 1 am at the Sussex Fire House.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

10. Resolution #2011-47R – Due Diligence Access Agreement, Cornerstone Playhouse

A motion is in order to adopt a resolution entering into a Due Diligence Access Agreement with the Cornerstone Playhouse for access to the Borough owned theater building.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

11. Resolution #2011-48R – Cancellation of Improvement Authorization

A motion is in order to adopt a resolution authorizing the cancellation of improvement authorization in the general capital fund.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

- J. OPEN PUBLIC SESSION: **Mayor Parrott** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

- K. EXECUTIVE SESSION – IF REQUESTED

Mayor Parrott will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- L. MISCELLANEOUS COMMENTS: **Mayor Parrott** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

- M. ADJOURNMENT: **Mayor Parrott** will request a motion to adjourn the meeting.

Motion by: _____ Seconded by: _____ All in favor? _____