

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
June 5, 2012**

- A. **Mayor Rose** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. PRESENTATIONS

- a. Auction of Municipal Owned Property – Block 301.08 Lot 66

- E. CONSENT AGENDA: **Mayor Rose** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

- F. OPEN PUBLIC SESSION: **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

G. COUNCIL DISCUSSION OF OPEN SESSION ITEMS

H. ADMINISTRATORS REPORT

The Administrator/Clerk will offer his report.

I. OLD BUSINESS:

J. NEW BUSINESS:

1. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Executive Session held on April 3, 2012. (Absent: None)

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on May 1, 2012. (Absent: Dykstra)

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

A motion is in order to approve the meeting minutes of the Regular Meeting held on May 15, 2012. (Absent: None)

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

2. Resolution #2012-69R - Awarding Raises for Certain Employees

A motion is in order to adopt a resolution approving Colleen Little, Steven Danner, Terry Beshada, and Suzette Ellefsen to receive a 2% increase in their base pay, retroactive to January 1, 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

3. Resolution 2012-71R - Authorize Issuance of Estimated Tax Bills

A motion is in order to adopt a resolution authorizing the issuance of estimated tax bills.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

4. Resolution #2012-72R - Liquor License Renewals

A motion is in order to approve the renewal of the following liquor licenses for the license period July 1, 2012 through June 30, 2013.

TEACH PADRAIG, LLC, T/A THE WINE BARN
 38 Hamburg Avenue, Sussex, NJ 07461
 License #1921-44-005-001

FOUNTAIN SQUARE INN CORP, T/A FOUNTAIN SQUARE INN
 82 Fountain Square, Sussex, NJ 07461,
 License #1921-33-002-001.

ZIGGY KPZ INC, T/A THE GREEN RESTAURANT & PUB
 3 Harrison Street, Newton, NJ 07860
 License #1921-33-003-004, at 14 Newton Avenue, Sussex, NJ 07461

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

5. Resolution 2012-73R – Cancellation of Authorized Debt

A motion is in order to adopt a resolution hereby canceling the allotment reserved in Ordinance # 2011-06 for the solar project in the amount of \$351,137.00 and return \$17,557.00 of said monies to the Capital Improvement Fund.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

6. Resolution 2012-74R – Authorizing Award of Contract for Well Testing

A motion is in order to adopt a resolution authorizing the award of a contract to Henderson Well and Pump Co. to perform a well test on an existing well, cost not to exceed \$2,514.50

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

7. Resolution 2012-75R – Authorizing Award of Contract for Revaluation

A motion is in order to adopt a resolution authorizing the award of a contract to Certified Valuations, Inc. to perform a municipal-wide revaluation, at the base price of \$64,375 plus appeals cost.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

8. Resolution 2012-76R – Appointing Tax Assessor

A motion is in order to adopt a resolution appointing Kristy Lockburner as the Borough of Sussex Tax Assessor through an Interlocal agreement with the Township of Wantage, appointment to commence on July 1, 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

9. Adoption Ordinance 2012-10 – Sale of Block 504 Lot 7

A motion is in order to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS BLOCK 504 LOT 7 “

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2012-10

10. Approval of Underwater Inspection of the Clove River Dam

A motion is order to approve Guerin & Vreeland to perform an underwater inspection of the Clove River Dam to investigate possible undermining, cost not to exceed \$4,800.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

K. OPEN PUBLIC SESSION: Mayor Rose will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

L. COUNCIL DISCUSSION OF OPEN SESSION ITEMS

M. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

N. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.

Motion by: _____ Seconded by: _____ All in favor? _____

A. PRESENTATIONS: