

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
September 4, 2012**

- A. **Mayor Rose** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that “This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk.”
- D. **PRESENTATIONS:**
 - a. **Fire Department** – At this time Chief Dan Stoll will lead a discussion about Sussex EMS services.

- E. **CONSENT AGENDA:** **Mayor Rose** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

- F. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

- G. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

- H. **OLD BUSINESS:**

I. NEW BUSINESS:

1. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on August 21, 2012 (Absent: Dykstra)

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

2. Appointment of Crossing Guard

A motion is in order to approve the hiring of Antoinette Danner for a part time crossing guard position at the rate of \$10.00 per hour.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

3. Request to Hang Purple Ribbons

A motion is in order to approve a request from DASI to hang purple ribbons around the lamp posts and trees along Main Street for the month of October 2012 in observance of National Domestic Violence Awareness Month.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

4. Time Extension for Mandatory Notice to Connect

A motion is in order to approve the request from Mr. Lawrence Polagye of 37 Harrison Street to grant a time extension for the Mandatory Notice to Connect to November 18, 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

5. Request for Monetary Restitution

A motion is in order to approve the request of Michael and Christine Rotondo for monetary restitution for expenses incurred from the removal of brush and shrubs.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

6. Request for Brookside Park Memorial

A motion is in order to approve the request from Carol Ann Woodward and Christopher McKowen to erect a memorial in Brookside Park to honor the loss of their son Justin.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

7. Request to Waive Sewer Charges

A motion is in order to approve the request from Catherine Bosma 93 Newton Avenue to waive all charges for the use of sanitary sewer from third quarter 2006 through second quarter 2012 totaling \$6,911.65.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

8. Request for Community Outreach Program

A motion is in order to approve the request from Bruce Youngling of Deliverance House Ministries to hold a free community outreach program in Deckertown Commons on September 22, 2012 (rain date September 29, 2012) from 3pm to 6:30pm.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

9. Resolution 2012-87R- Third Quarter Water/Sewer Adjustments

A motion is in order to adopt a resolution approving water/sewer adjustments for the third quarter 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

10. Resolution 2012-88R Honoring Eagle Scout

A motion is in order to adopt a resolution congratulating Mackenzie Arnold for achieving the rank of Eagle Scout as a member of Boy Scout Troop 84.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

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11. Resolution 2012-89R – Approval of Grant Application

A motion is in order to adopt a resolution to submit a grant application to the New Jersey Department of Transportation for improvements to Willow Street phase II within the Borough of Sussex.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

12. Resolution 2012-90R Authorizing Emergency Contract

A motion is in order to approve an emergency contract with Technical Components Company, Inc. to provide and deliver a raw water valve to the water treatment plant, cost not to exceed \$5,579.00.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

13. Resolution 2012-91R Authorizing Emergency Contract

A motion is in order to approve an emergency contract with Highland Water Company, LLC to install a raw water valve to the water treatment plant, cost not to exceed \$1,850.00.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

J. OPEN PUBLIC SESSION: **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: _____ Seconded by: _____ All in favor? _____

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Motion by: _____ Seconded by: _____ All in favor? _____

K. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

L. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.

Motion by: _____ Seconded by: _____ All in favor? _____