

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
SEPTEMBER 7, 2010**

- A. **Mayor Parrott** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Parrott** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Parrott** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, chapter 231. It has been properly advertised and certified by the Clerk."
- D. **PRESENTATIONS:**

- 1. At this time Bob Schultz, DPW Supervisor will present the DPW report to the Governing Body.

- E. **CONSENT AGENDA:** **Mayor Parrott** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Parrott** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

- F. **OPEN PUBLIC SESSION:** **Mayor Parrott** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

- G. **COMMITTEE REPORTS:** **Mayor Parrott** will allow each member of the Council, Borough Clerk and Borough Attorney to present their respective committee report.

Mayor Parrott will offer the Mayor's Report.

- H. **OLD BUSINESS:**

- I. **NEW BUSINESS:**

- 1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on August 17, 2010.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

2. Adoption Ordinance #2010-12 – Certificates of Occupancy

A motion is in order to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AMENDING CHAPTER XII ENTITLED ‘BUILDING AND HOUSING’ REGARDING CERTIFICATE OF OCCUPANCY”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

Before final roll call Mayor Parrott will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2010-12.

3. Adoption Ordinance #2010-13 – General Capital

A motion is in order to adopt an ordinance entitled “AN ORDINANCE APPROPRIATING THE TOTAL SUM OF \$26,421.00 FROM THE GENERAL CAPITAL, CAPTIAL IMPROVEMENT FUND IN THE AMOUNT OF \$26,421.00 FOR FUNDING THE IMPROVEMENTS TO MUNICIPAL BUILDINGS”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

Before final roll call Mayor Parrott will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2010-13.

4. Adoption Ordinance #2010-14 – SECTV

A motion is in order to adopt an ordinance entitled “AN ORDINANCE AMENDING CHAPTER XVI OF THE CODE OF THE BOROUGH OF SUSSEX ENTITLED CATV”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

Before final roll call Mayor Parrott will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2010-14.

5. Resolution #2010-60R – Execution and Delivery of Loan Agreements

A motion is in order to adopt a resolution “AUTHORIZING THE EXECUTION AND DELIVERY OF LOAN AGREEMENTS IN CONNECTION WITH THE ISSUANCE BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY OF NOT EXCEEDING \$1,250,000 WATER UTILITY BONDS TO BE EXECUTED BY THE BOROUGH AND EACH OF

THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST AND THE STATE OF NEW JERSEY, ACTING BY AND THROUGH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION, AND FURTHER AUTHORIZING THE EXECUTION AND DELIVERY OF AN ESCROW AGREEMENT, ALL PURSUANT TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST FINANCING PROGRAM”

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

6. Resolution #2010-61R – Determining Form of General Improvement Bonds

A motion is in order to adopt a resolution “DETERMINING THE FORM AND OTHER DETAILS OF NOT EXCEEDING \$1,250,000 GENERAL IMPROVEMENT BONDS OF THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND PROVIDING FOR THEIR SALE TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST AND THE STATE OF NEW JERSEY PURSUANT TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST FINANCING PROGRAM.”

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

7. Resolution #2010-62R – Third Quarter Water/Sewer Adjustments

A motion is in order to adopt a resolution approving of third quarter water/sewer adjustments.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

8. Introduction Ordinance #2010-15 – General Capital – Office Equipment

A motion is in order to introduce an ordinance entitled “AN ORDINANCE APPROPRIATING THE TOTAL SUM OF \$15,000 FROM THE GENERAL CAPITAL, CAPITAL IMPROVEMENT FUND IN THE AMOUNT OF \$15,000.00 FOR FUNDING

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

FINAL READING: SEPTEMBER 21, 2010

9. Appointment Zoning Officer – Steven Danner

A motion is in order to appoint Steven Danner as the Zoning Officer for the Borough of Sussex at an hourly rate of \$16.81 beginning September 1, 2010. (error in original calculations)

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

10. Appointment Zoning Secretary – Maria Mascuch

A motion is in order to appoint Maria Mascuch as the Zoning Secretary at an hourly rate of \$20.17 beginning September 1, 2010. (error in original calculations)

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

- J. OPEN PUBLIC SESSION: Mayor Parrott will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

K. EXECUTIVE SESSION – IF REQUESTED

Mayor Parrott will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- L. MISCELLANEOUS COMMENTS: Mayor Parrott will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

- M. ADJOURNMENT: Mayor Parrott will request a motion to adjourn the meeting.

Motion by: _____ Seconded by: _____ All in favor? _____