

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH  
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET  
SUSSEX, NEW JERSEY AT 7:30 P.M. ON  
SEPTEMBER 21, 2010**

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- A. **Mayor Parrott** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Parrott** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Parrott** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, chapter 231. It has been properly advertised and certified by the Clerk."

D. **PRESENTATIONS:**

- 1. Auction of Municipal Owned Property – Block, 301.08, Lot 68
- 2. DPW Report

At this time, Bob Schultz, DPW Supervisor will give the DPW report.

- E. **CONSENT AGENDA:** **Mayor Parrott** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Parrott** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

- F. **OPEN PUBLIC SESSION:** **Mayor Parrott** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

- G. **COMMITTEE REPORTS:** **Mayor Parrott** will allow each member of the Council, Borough Clerk and Borough Attorney to present their respective committee report.

**Mayor Parrott** will offer the Mayor's Report.

H. **OLD BUSINESS:**

I. **NEW BUSINESS:**

- 1. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on September 7, 2010.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

2. Adoption Ordinance #2010-15 – General Capital – Office Equipment

A motion is in order to adopt an ordinance entitled “AN ORDINANCE APPROPRIATING THE TOTAL SUM OF \$15,000.00 FROM THE GENERAL CAPITAL, CAPITAL IMPROVEMENT FUND IN THE AMOUNT OF \$15,000.00 FOR FUNDING”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

3. Mitchell Humphrey Software Purchase – Zoning and Property Maintenance

A motion is in order to enter into a contract with Mitchell Humphrey in the amount of \$14,600 to purchase software for the Zoning/Property Maintenance department. (includes software, training, data conversion and yearly maintenance)

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

4. Introduction Ordinance #2010-16 – Parking on Newton Avenue

A motion is in order to introduce an ordinance entitled “AN ORDINANCE TO AMEND CHAPTER 9, SCHEDULE I, OF THE CODE OF THE BOROUGH OF SUSSEX REGARDING PARKING”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

**FINAL READING: OCTOBER 5, 2010**

5. Resolution #2010-63R – Municipal Alliance Grant Application

A motion is in order to adopt a resolution authorizing the submission of an application for the Sussex County Municipal Alliance grant for calendar year 2011.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

6. Resolution #2010-64R – Fire Inspector Appointment

A motion is in order to adopt a resolution appointing Bill Walsh, an employee of the Township of Hardyston as the Fire Inspector for the Borough of Sussex.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

7. Discussion – Route 23 Parking Lot, Parking Regulations

At this time a discussion will take place regarding the Route 23 lot and proposed parking regulations.

8. Discussion – Permit Fees

At this time a discussion will take place regarding waiving construction permit fees for non profit organizations.

- J. OPEN PUBLIC SESSION: Mayor Parrott will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

K. EXECUTIVE SESSION – IF REQUESTED

**Mayor Parrott** will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- L. MISCELLANEOUS COMMENTS: Mayor Parrott will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

- M. ADJOURNMENT: Mayor Parrott will request a motion to adjourn the meeting.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_