REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
October 2, 2012

A. **Mayor Rose** will call the meeting to order. Clerk will call the roll.

B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.

C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. COUNCIL MOTIONS: **Mayor Rose** will allow each member of the Council to offer any motions not currently on the agenda.

E. CONSENT AGENDA: **Mayor Rose** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

F. OPEN PUBLIC SESSION: **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by:_____Seconded by:_____All in favor?_____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by:_____Seconded by:_____All in favor?_____

G. ADMINISTRATORS REPORT

The Administrator/Clerk will offer his report.

H. OLD BUSINESS:

I. NEW BUSINESS:

1. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting held on September 18, 2012 (Absent: Meyer)

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

2. Alternate Deputy Registrar

A motion is in order to approve the Clerk's appointment of Antoinette Smith as the Alternate Deputy Registrar for the Borough of Sussex.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

3. Review of 2012 Best Practice Worksheet

A motion is in order to accept the best practice worksheet as prepared by William Zuckerman, CFO and have the Clerk certify it for transmittal to the Division of Local Government Services.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

4. Approval of Social Affair Permit for Sussex Fire Department

A motion is in order to approve a social affair permits for the Sussex Fire Department on November 10, 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

5. Change Scope of Work for I&I Project – Reivax Contracting Corp

A motion is in order to approve a change in the scope of work with an increase in the amount of $8,000.00 for final pavement restoration to Reivax Contracting Corp for the Clove Brook Watershed Manhole Rehabilitation Project.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

J. OPEN PUBLIC SESSION: **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by:_____Seconded by:_____All in favor?_____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by:_____Seconded by:_____All in favor?_____

K. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

L. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.

Motion by:_____Seconded by:_____All in favor?_____