

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
October 4, 2011**

- A. **Mayor Parrott** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Parrott** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Parrott** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **PRESENTATIONS:**
 - a. **Finance Report** – At this time Sam Rome, CFO, will give the finance report for meeting of October 4, 2011.
 - b. **Recreation Commission Report** – At this time the Recreation Commission will give an update of their activities.
 - c. **DPW Report** – At this time Bob Schultz, DPW Supervisor will give the DPW report for the meeting of October 4, 2011.
- E. **CONSENT AGENDA:** **Mayor Parrott** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Parrott** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

- F. **OPEN PUBLIC SESSION:** **Mayor Parrott** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

- G. **COMMITTEE REPORTS:** **Mayor Parrott** will allow each member of the Council, Borough Clerk and Borough Attorney to present their respective committee report.

Mayor Parrott will offer the Mayor's Report.

H. OLD BUSINESS:

1. Resolution 2011-75R Cancel Taxes Block 510 Lot 23

A motion is in order to adopt a resolution canceling the balance of 2011 taxes in the amount of \$2,554.30 to Block 510 Lot 23 for a permanently disabled veteran with full exempt status.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

I. NEW BUSINESS:

1. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on September 20, 2011

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

2. Resolution 2011-77R Municipal Alliance Grant Application

A motion is in order to adopt a resolution authorizing submission of an application for the Sussex County Municipal Alliance grant for calendar year 2012 in the amount of \$12,716.00

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

3. Adoption Ordinance 2011-13 Emergency Appropriation

A motion is in order to adopt an ordinance entitled "AN ORDINANCE AUTHORIZING AN EMERGENCY APPROPRIATION UNDER N.J.S. 40A:4-53 ET SEQ. TO FINANCE REVISION OF TAX MAPS, BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY."

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

Before final roll call Mayor Parrott will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2011-13.

4. Resolution 2011-78R

A motion is in order to adopt a resolution to request that an exclusion from the 2% “CAP” be granted by the Director of Local Government Services in the amount of \$3,000.00 per year for the next five years

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

5. Adoption Ordinance 2011-14 Property Maintenance Board

A motion is in order to adopt an ordinance entitled “AN ORDINANCE TO MODIFY THE CODE OF THE BOROUGH OF SUSSEX REGARDING PROPERTY MAINTANCE AND ELIMINATE THE PROPERTY MAINTENANCE BOARD”

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

Before final roll call Mayor Parrott will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2011-14.

Discussion

At this time a discussion will take place regarding the possible sale of Borough owned property Block 504 Lot 7

- J. OPEN PUBLIC SESSION: Mayor Parrott will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

- K. EXECUTIVE SESSION – IF REQUESTED

Mayor Parrott will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

L. MISCELLANEOUS COMMENTS: **Mayor Parrott** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

M. ADJOURNMENT: **Mayor Parrott** will request a motion to adjourn the meeting.

Motion by: _____ Seconded by: _____ All in favor? _____