

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH  
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET  
SUSSEX, NEW JERSEY AT 7:30 P.M. ON  
NOVEMBER 1, 2010**

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- A. **Mayor Parrott** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Parrott** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Parrott** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, chapter 231. It has been properly advertised and certified by the Clerk."
- D. **CONSENT AGENDA:** **Mayor Parrott** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Parrott** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

- E. **OPEN PUBLIC SESSION:** **Mayor Parrott** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

- F. **COMMITTEE REPORTS:** **Mayor Parrott** will allow each member of the Council, Borough Clerk and Borough Attorney to present their respective committee report.

**Mayor Parrott** will offer the Mayor's Report.

- G. **OLD BUSINESS:**

- H. **NEW BUSINESS:**

- 1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting held on October 19, 2010.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

2. Adoption Ordinance #2010-18 – Roads and Sidewalks

A motion is in order to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, STATE OF NEW JERSEY REGRDING ROADS AND SIDEWALKS”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

Before final roll call Mayor Parrott will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2010-18.

3. Adoption Ordinance #2010-20 – Uniform Fire Code Enforcement

A motion is in order to adopt an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, STATE OF NEW JERSEY, REPLACING CHAPTER 11 OF THE CODE OF THE BOROUGH OF SUSSEX PROVIDING FOR LOCAL ENFORCEMENT OF THE NEW JERSEY UNIFORM FIRE CODE”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

Before final roll call Mayor Parrott will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2010-20.

4. Adoption Ordinance #2010-21 – OR Zone

A motion is in order to adopt an ordinance entitled “AN ORDINANCE TO AMEND CHAPTER 19 OF THE CODE OF THE BOROUGH OF SUSSEX REGARDING O-R OFFICE RESIDENTIAL DISTRICT ZONING

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

Before final roll call Mayor Parrott will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2010-21.

5. Introduction Ordinance #2010-23 – Parking Enforcement Officer

A motion is in order to introduce an ordinance entitled “AN ORDINANCE TO REPLACE SECTION 2-10A OF THE CODE OF THE BOROUGH OF SUSSEX REGARDING PARKING ENFORCEMENT OFFICER”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

**FINAL READING: NOVEMBER 16, 2010**

6. Introduction Ordinance #2010-24 – Sale of Municipally Owned Property

A motion is in order to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR THE PUBLIC PURPOSES AND MORE COMMONLY KNOW AS BLOCK 301.21 LOT 371 AND BLOCK 603 LOT 1

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

**FINAL READING: NOVEMBER 16, 2010**

7. Introduction Ordinance #2010-25 – Sale of Municipally Owned Property

A motion is in order to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR THE PUBLIC PURPOSES AND MORE COMMONLY KNOW AS BLOCK 503 LOT 1

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

**FINAL READING: NOVEMBER 16, 2010**

8. Introduction Ordinance #2010-26 – Modify Section 20-2 – Awarding Contracts

A motion is in order to introduce an ordinance entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO MODIFY SECTION 20-2 OF THE CODE OF THE BOROUGH OF SUSSEX REGARDING AWARDING CONTRACTS.”

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

**FINAL ADOPTION: NOVEMBER 16, 2010**

9. Resolution #2010-73R – Memorandum of Understanding

A motion is in order to adopt a resolution regarding memorandum of understanding by and between the Director of Division of Local Government Services and the Borough of Sussex.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

10. Resolution #2010-74R – \$400,000 Tax Anticipation Notes

A motion is in order to adopt a resolution authorizing the issuance of not exceeding \$400,000 tax anticipation notes of 2010 of the Borough of Sussex, in the County of Sussex, New Jersey.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

11. Resolution #2010-75R – Corrective Action Plan – 2009 Audit

A motion is in order to approve a resolution approving the Corrective Action Plan for the 2009 Budget as submitted by the Borough's CFO, Grant Rome.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

12. Resolution #2010-76R – Extend Grace Period for Taxes

A motion is in order to adopt a resolution authorizing the extension of the grace period for the 4<sup>th</sup> quarter taxes.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

13. Approve Mayor's Appointment – Recreation Commission

A motion is in order to approve the Mayor's appointments of David Southard and Walter Manley to the Sussex Borough Recreation Commission with their terms expiring on December 31, 2010.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

- I. OPEN PUBLIC SESSION: Mayor Parrott will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

J. EXECUTIVE SESSION – IF REQUESTED

**Mayor Parrott** will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

K. MISCELLANEOUS COMMENTS: **Mayor Parrott** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

L. ADJOURNMENT: **Mayor Parrott** will request a motion to adjourn the meeting.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_