

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
DECEMBER 20, 2011**

- A. **Mayor Parrott** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Parrott** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Parrott** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **PRESENTATIONS:**
 - a. Presentation to Mayor Parrott honoring his hard work and dedication to the residents of Sussex Borough during his term as Mayor.
 - b. Presentation to Sam Rome for his years of service as CFO for the Borough of Sussex
 - c. **DPW Report** – At this time, Bob Schultz, DPW Supervisor will give the DPW report for the meeting of December 20, 2011.
- E. **CONSENT AGENDA:** **Mayor Parrott** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Parrott** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

- F. **OPEN PUBLIC SESSION:** **Mayor Parrott** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. (Comments limited to 5 minutes).

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

- G. **COMMITTEE REPORTS:** **Mayor Parrott** will allow each member of the Council, Borough Clerk and Borough Attorney to present their respective committee report.

Mayor Parrott will offer the Mayor's Report.

H. OLD BUSINESS:

I. NEW BUSINESS:

1. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting held on December 6, 2011

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

2. Resolution #2011-88R Refund 2010 Homestead Rebate

A motion is in order to adopt a resolution to authorize the Tax Collector to refund the 2010 Homestead Rebate in the amount of \$474.28 to Mr. Clyde Slate Block 510 Lot 23 also known as 29 Munson Street.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

3. Resolution #2011-89R Support of No Passing Zone for Route 284

A motion is in order to adopt a resolution to support the decision of the Bureau of Traffic Engineering and Investigation for a “No Passing Zone” throughout the entire length of Route NJ 284, in Sussex Borough.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

4. Resolution #2011-90R – CFO Shared Service Agreement

A motion is in order to adopt a resolution to direct the Mayor to enter into a shared service agreement with Vernon Township for CFO services in the amount not to exceed \$21,000 for the year 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

5. Adoption Ordinance 2011-16 Recreation Committee

A motion is in order to adopt an ordinance entitled “**AN ORDINANCE TO MODIFY THE CODE OF THE BOROUGH OF SUSSEX REGARDING THE RECREATION COMMITTEE**”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

Before final roll call Mayor Parrott will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2011-16.

6. Adoption Ordinance #2011-17 Sale of Block 504 Lot 7

A motion is in order to adopt an ordinance entitled “**AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE BOROUGH AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS BLOCK 504 LOT 7**”

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

Before final roll call Mayor Parrott will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2011-17.

7. Adoption Ordinance #2011-18 Shade Tree Commission

A motion is in order to adopt an ordinance entitled “**AN ORDINANCE TO MODIFY THE CODE OF THE BOROUGH OF SUSSEX REGARDING THE SHADE TREE COMMISSION**”.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

Before final roll call Mayor Parrott will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2011-18.

- J. OPEN PUBLIC SESSION: Mayor Parrott will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Parrott** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

K. EXECUTIVE SESSION – IF REQUESTED

Mayor Parrott will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Fransen						
LaBar						
Little						
Meyer						
Rose						
Parrott						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- L. MISCELLANEOUS COMMENTS: Mayor Parrott will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

- M. ADJOURNMENT: Mayor Parrott will request a motion to adjourn the meeting.

Motion by: _____ Seconded by: _____ All in favor? _____