

**BOROUGH OF SUSSEX  
MAYOR AND COUNCIL  
2013 REORGANIZATION MEETING  
JANUARY 4, 2013**

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**Mayor Rose** will call the 2013 Reorganization Meeting to order.

**Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.

**Mayor Rose** will state that “This meeting is being held in compliance with the provisions of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk.”

**1. Oaths of Office**

- a. Mark Zschack, Municipal Clerk, shall read the “Statement of County Canvassers.”
- c. Mark Zschack, Municipal Clerk will administer the Oath of Office to Councilwoman-Elect **Linda Masson** for a three year term expiring December 31, 2015.
- d. Mark Zschack, Municipal Clerk will administer the Oath of Office to Councilwoman-Elect **Annette Stendor** for a three year term expiring December 31, 2015.

**2. Roll Call of the 2013 Governing Body**

**Mayor Rose** will request a roll call of the 2013 Borough of Sussex Governing Body. Clerk will call the role.

**3. Resolution #2013-01R - 2013 Holidays**

A motion is in order to adopt a resolution approving the Holidays of the Borough of Sussex for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

**4. Resolution #2013-02R – 2013 Rules and Regulations**

A motion is in order to adopt a resolution approving the Rules and Regulations of the Mayor and Council for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

5. **Resolution #2013-03R – 2013 Meeting Dates**

A motion is in order to adopt a resolution approving the Mayor and Council Meeting dates for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

6. **Resolution #2013-04R – Setting Rates of Interest for 2013**

A motion is in order to adopt a resolution setting Sussex Borough's rates of interest for 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

7. **Resolution #2013-05R - Designating Official Depositories**

A motion is in order to adopt a resolution designating the Official Depositories of Sussex Borough for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

8. **Resolution #2013-06R - Designation of Official Newspapers**

A motion is in order to adopt a resolution designating the New Jersey Herald and the New Jersey Sunday Herald of Newton, New Jersey as the official newspapers of the Borough of Sussex for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

9. **Resolution #2013-07R - Authorize Legal Defense of Tax Appeals**

A motion is in order to adopt a resolution authorizing the Municipal Tax Assessor and the Municipal Attorney to defend Sussex Borough before the Sussex County Board of Taxation and the Tax Court of the State of New Jersey.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

10. **PROFESSIONAL SERVICES APPOINTMENTS**

**Resolution #2013-08R – Borough Attorney**

**Mayor Rose** shall offer the name of John E. Ursin, Esq., of the firm Courter, Kobert & Cohen as the Borough Attorney.

A motion is in order to adopt a resolution appointing John E. Ursin, Esq., of the firm Courter, Kobert & Cohen as Sussex Borough Attorney for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

**Resolution #2013-10 – Municipal Engineer**

**Mayor Rose** shall offer the name of Harold Pellow, of the firm Harold Pellow and Associates for appointment as Municipal Engineer.

A motion is in order to adopt a resolution appointing Harold Pellow, P.E., of the firm Harold Pellow and Associates as Sussex Borough Engineer for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

**Resolution #2013-11R – Water/Sewer Engineer**

**Mayor Rose** shall offer the name of John Ruschke, P.E., of Hatch Mott MacDonald for appointment as Borough Water/Sewer Engineer

A motion is in order to adopt a resolution appointing John Ruschke, P.E., of the firm Hatch Mott MacDonald as Sussex Borough Water/Sewer Engineer for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

**Resolution #2013-12R - Auditor**

**Mayor Rose** shall offer the name of Thomas Ferry, RMA of the firm Ferraioli, Wielkotz, Cerullo and Cuva, P.A. for the appointment as Borough Auditor.

A motion is in order to adopt a resolution appointing Thomas Ferry RMA of the firm Ferraioli, Wielkotz, Cerullo and Cuva, P.A. as the Sussex Borough Auditor for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

**Resolution #2013-13R – Appointing Dam Engineer**

A motion is in order to adopt a resolution appointing Michael Vreeland, P.E. of the firm Guerin & Vreeland Engineering as Sussex Borough Dam Engineer for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

**Resolution #2013-14R – Appointing Professional Planner**

A motion is in order to adopt a resolution appointing Kenneth P. Nelson, P.P., of the firm The Nelson Consulting Group as Sussex Borough Professional Planner for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

**Resolution #2013-16R – Appointing Risk Management Consultant**

A motion is in order to adopt a resolution appointing Morville Agency as the Borough's Risk Management consultant for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

11. **Resolution #2013-17R – Appointing Fund Commissioner**

A motion is in order to adopt a resolution appointing the Borough Clerk as the Fund Commissioner for 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

12. **Resolution #2013-18R – Authorize Cancellation of Record**

A motion is in order to adopt a resolution authorizing the tax collector to cancel the record of overpayment or underpayment of taxes in the amount of \$10.00 or less.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

15. **Resolution #2013-21R – Adopting 2013 Temporary Budget**

A motion is in order to adopt a resolution approving the 2013 temporary budget for the Current Fund in the amount of \$318,401.00 and Water/Sewer in the amount of \$818,630

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

16. **Resolution #2013-22R – Appointing Tax Collector**

A motion is in order to adopt a resolution appointing Melissa Caton to be the Borough of Sussex Tax Collector for a term running through October 31, 2016

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

17. **Resolution #2013-23R Adopt a Cash Management Plan**

A motion is in order to adopt a resolution approving the cash management plan for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

18. **Resolution #2013-24R – Reauthorizing Petty Cash Funds**

A motion is in order to adopt a resolution reauthorizing petty cash funds for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

19. **Resolution #2013-34R – Appointment of QPA**

A motion is in order to adopt a resolution appointing Darren Maloney, QPA as the Qualified Purchasing Agent for the Borough of Sussex through an Interlocal agreement with Vernon Township for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

20. **Resolution #2013-35R – Appointment of CFO**

A motion is in order to adopt a resolution appointing William Zuckerman, CMFO as the Chief Financial Officer for the Borough of Sussex through an Interlocal agreement with Vernon Township for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

21. **COUNCIL APPOINTMENT: COUNCIL PRESIDENT**

**Mayor Rose** will open the floor for Council nominations to the position of Council President for the year 2013.

**Resolution #2013-25R – Appointing Council President**

A motion is in order to adopt a resolution appointing \_\_\_\_\_ to the position of Council President for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

22. **MAYOR'S APPOINTMENTS**

**Mayor Rose** will present his nominations for appointment to the various positions of Borough Government and Boards for the year 2013:

**Resolution #2013-26– Appointments to Borough Government**

A motion is in order to adopt a resolution approving the Mayor's appointments to positions of Borough Government for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

**Resolution #2013-27– Fire Department Officers**

A motion is in order to adopt a resolution approving the Mayor's appointments for the Sussex Fire Department Officers for 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

Mark Zschack, Municipal Clerk will administer the Oath of Office to the Officers of the Sussex Fire Department

**Resolution #2013-28– Planning/Zoning Board of Adjustment**

A motion is in order to adopt a resolution approving the Mayor’s appointments for the Sussex Planning/Zoning Board of Adjustment for 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

**Resolution #2013-29– Board of Health**

A motion is in order to adopt a resolution approving the Mayor’s appointments for the Sussex Board of Health for 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

**Resolution #2013-30– Shade Tree Commission**

A motion is in order to adopt a resolution approving the Mayor’s appointments for the Sussex Shade Tree Commission for 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

**Resolution #2013-31– Recreation Committee**

A motion is in order to adopt a resolution approving the Mayor’s appointments for the Sussex Recreation Committee for 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

**Resolution #2013-32– Emergency Management Council**

A motion is in order to adopt a resolution approving the Mayor’s appointments for the Sussex Emergency Management Council for 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Rose						

**MAYOR'S APPOINTMENTS- Council Committees**

**Personnel Subcommittee**

- 1) Marina Krynicky
- 2) Bruce LaBar
- 3) Sal Lagattuta

**Bill Payment Subcommittee**

- 1) Frank Dykstra
- 2) Bruce LaBar
- 3) Annette Stendor

**Water/Sewer Rate Structure Subcommittee**

- 1) Marina Krynicky
- 2) Sal Lagattuta
- 3) Linda Masson

**Public and Water/Sewer Infrastructure Subcommittee**

- 1) Linda Masson
- 2) Sal Lagattuta
- 3) Bruce LaBar

**Court Representative**

- 1) Annette Stendor

**Fire Commissioner**

- 1) Bruce LaBar

**Liaison to Sussex/Wantage School District**

- 1) Marina Krynicky

**Solid Waste Advisory & Water Quality Management**

- 1) Marina Krynicky

**Liaison to High Point Regional School District**

- 1) Linda Masson

**Liaison to SCMUA**

- 1) Linda Masson

**Liaison to Board of Chosen Freeholders**

- 1) Sal Lagattuta

**OPEN PUBLIC SESSION**

**Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ All in Favor? \_\_\_\_\_

There being no one else from the public who wished to address the Governing Body at this time, **Mayor Rose** will request a motion to close the meeting to the public and returned to the regular order of business.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ All in Favor? \_\_\_\_\_

**ADJOURNMENT**

**Mayor Rose** will request a motion to adjourn the meeting at this time.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ All in Favor? \_\_\_\_\_