

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
April 2, 2013**

- A. **Mayor Rose** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **COUNCIL MOTIONS: Mayor Rose** will allow each member of the Council to offer any motions not currently on the agenda.
- E. **CONSENT AGENDA: Mayor Rose** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

- F. **OPEN PUBLIC SESSION: Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

G. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

H. **OLD BUSINESS:**

I. **NEW BUSINESS:**

1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting held on March 19, 2013. (Absent: Meyer)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

2. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Executive Session held on March 19, 2013 (Absent: Lagattuta, Meyer)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

3. Resolution 2013-60R – Water/Sewer Adjustment

A motion is in order to adopt a resolution granting the homeowners request for the removal of \$367.25 from water and \$731.68 from sewer on Account # 5175.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

4. Resolution 2013-61R – Water/Sewer Adjustment

A motion is in order to adopt a resolution granting the homeowners request for the removal of \$410.69 from water and \$1,090.61 from sewer on Account # 3160.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

5. Resolution 2013-62R – Wholesale Water Sales

A motion is in order to adopt a resolution permitting Sussex Borough to sell water wholesale to customers (current water customers excluded) at a rate of \$0.008 per gallon.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

6. Resolution 2013-63R Appointment of Chief Financial Officer

A motion is in order to adopt a resolution appointing Darren Maloney, CMFO as the Chief Financial Officer, commencing April 9, 2013 through an Interlocal agreement with Vernon Township for the year 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

7. Resolution 2013-64R – Water/Sewer Adjustment

A motion is in order to adopt a resolution approving a water/sewer adjustment for account # 970 in the amount of \$1,043.39.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

8. Adoption Ordinance 2013-01 – Establish a Cap Bank

A motion is in order to adopt an ordinance entitled “ORDINANCE TO EXCEED THE 2013 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14) “

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2013-01

9. Equipment License Agreement

A motion is in order to authorize the Mayor to enter into an Equipment License Agreement with the High Point Soccer Club, Inc. in the amount of \$500.00 per annum for use of two portable generators for emergencies and planned Sussex Recreation events.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

10. Certified Recycling Professional Agreement

A motion is in order to authorize the Mayor to enter into an agreement with the Sussex County Municipal Utilities Authority in the amount of \$250.00 for a Certified Recycling Professional to certify the 2012 annual report.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

11. Water Treatment Plant Tour

A motion is in order to approve a request from Mike Furrey, Agra Environmental to present a tour of the Water Treatment Plant to approximately 50 Vernon High School students on April 17, 2013 in conjunction with their Environmental Science Program pending a Certificate of Insurance.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

12. Discussion

At this time a discussion will be held concerning utility upgrades within the NJDOT Route 23 Realignment Project.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

- J. OPEN PUBLIC SESSION: **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

K. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

L. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.

Motion by: _____ Seconded by: _____ All in favor? _____