

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
May 7, 2013**

- A. **Mayor Rose** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **PRESENTATIONS:**

- a. Saint Clare's Hospital – Representatives from Saint Clare's Hospital will present information on EMS services that are available to the Borough.

E. **DISCUSSION:**

At this time a discussion will be held concerning improvements to the water and sewer infrastructure within the NJDOT Route 23 Realignment Project.

- F. **COUNCIL MOTIONS:** **Mayor Rose** will allow each member of the Council to offer any motions not currently on the agenda.

- G. **CONSENT AGENDA:** **Mayor Rose** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

- H. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

I. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

J. OLD BUSINESS:

K. NEW BUSINESS:

1. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting held on April 16, 2013 (Absent: Meyer)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

2. Request for Reimbursement

A motion is in order to approve a \$3,500.00 reimbursement to Vicki Gonzales owner of the Taco of the Town restaurant for damage sustained during two flood events in 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

3. Approval of Permit Application Proposal

A motion is in order to approve Mike Furrey of Agra Environmental and Laboratory Services to prepare a permit application to NJDEP for changes in the treatment process at the Sussex Water Treatment Plant cost not to exceed \$9,875.00.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

4. Approval of Payroll Services

A motion is in order to direct the Administrator to execute a contract with Action Data Services to provide payroll and accounting services from July 1, 2013 through June 30, 2014 cost not to exceed \$3,100.00.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

5. Approval of Contribution to First Aid Squad

A motion is in order to direct the Administrator to authorize the Certification for Rescue Squad Contribution from the County of Sussex in the amount of \$2,800.00.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

6. Adoption Ordinance 2013-02 – Salary Ordinance

A motion is in order to adopt an ordinance entitled “ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF SUSSEX “

Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2013-02

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

7. Adoption Ordinance 2013-03 – Utilization of Public Rights-of-Way

A motion is in order to adopt an ordinance entitled “AN ORDINANCE CONSENTING TO THE PETITION OF CROSS RIVER FIBER, LLC, CROSS RIVER FIBER, INC. D/B/A CROSS RIVER FIBER NJ INC. TO UTILIZE THE BOROUGH’S RIGHTS-OF-WAY WITHIN THE BOROUGH OF SUSSEX, AND AUTHORIZING THE AGREEMENT SETTING FORTH THE TERMS AND CONDITIONS OF SAME“

Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2013-03

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

8. Resolution 2013-59R – 2013 Salaries and Wages

A motion is in order to approve a resolution setting the salaries and wages for Sussex Borough employees within the guidelines set forth in Salary Ordinance 2013-02.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

9. Resolution 2013-69R – Water/Sewer Adjustments Second Quarter 2013

A motion is in order to approve a resolution approving water/sewer adjustments for account numbers 3675 and 6700.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

10. Resolution 2013-70R – Authorizing Shared Service Agreement with SCMUA

A motion is in order to approve a resolution authorizing a shared service agreement with the Sussex County Municipal Utilities Authority for the provision of Certified Recycling Professional services to certify and submit the 2012 recycling tonnage report to the NJDEP.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

11. Resolution 2013-71R – Commodity Resale Agreement

A motion is in order to approve a resolution agreeing to the resale of motor fuel as part of Sussex Counties Commodity Resale System.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

- L. OPEN PUBLIC SESSION: **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

M. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

N. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.

Motion by: _____ Seconded by: _____ All in favor? _____