

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH  
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET  
SUSSEX, NEW JERSEY AT 7:30 P.M. ON  
May 21, 2013**

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- A. **Mayor Rose** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **PRESENTATIONS:**
  - a. **Mayor Rose** will present a Citizenship Award to the Sussex High School Class of 1938 on celebrating the 75 anniversary of their High School Graduation.
- E. **COUNCIL MOTIONS:** **Mayor Rose** will allow each member of the Council to offer any motions not currently on the agenda.
- F. **CONSENT AGENDA:** **Mayor Rose** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

- G. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

H. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

I. OLD BUSINESS:

J. NEW BUSINESS:

1. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on May 7, 2013 (Absent: None)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

2. Approval of Part Time Help Utilizing Clean Communities Funds

A motion is in order to authorize the Administrator to utilize Clean Community funds to hire a part time seasonal employee. Duties to include but not limited to litter control, leaf & brush pick up, painting and related Clean Community projects.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

3. Prepare Bid Document for Sale of Water and Sewer Utility

A motion is in order to authorize the CFO to prepare a bid document for the sale of the Borough's water and sewer utility.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

4. Resolution 2013-72R – Requesting Approval of Items of Revenue and Appropriation

A motion is in order to adopt a resolution Requesting Approval of Items of Revenue and Appropriation which is now available from the NJ Department of Transportation Trust Fund Authority Municipal Aid Program in the amount of \$185,000 for improvements to Willow Street Section I.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

5. Resolution 2013-73R – Authorization to Draft a Redevelopment Plan

A motion is in order to adopt a resolution authorizing the Borough Planner to Draft a Redevelopment/Rehabilitation Plan for the New Route 23 South Area.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

6. Resolution 2013-74R – Establishing a Grant Incentive Program

A motion is in order to adopt a resolution establishing a Grant Incentive Program for the Administrator/Clerk.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

7. Resolution 2013-75R – 2013 Salaries and Wages

A motion is in order to approve a resolution rescinding Resolution 2013-59R and set the salaries and wages for Sussex Borough employees within the guidelines set forth in Salary Ordinance 2013-02.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

8. Introduction Ordinance 2013-04 – Improvements to Willow Street

A motion is in order to introduce an ordinance entitled “AN ORDINANCE APPROPRIATING THE TOTAL SUM OF \$214,000 FOR IMPROVEMENTS TO WILLOW STREET”

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

**Final Reading June 5, 2013**

- K. **OPEN PUBLIC SESSION:** Mayor Rose will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

After giving all persons present an opportunity to address the Governing Body, Mayor Rose will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

- L. **EXECUTIVE SESSION – IF REQUESTED**

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

- M. **ADJOURNMENT:** Mayor Rose will request a motion to adjourn the meeting.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_