

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH  
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET  
SUSSEX, NEW JERSEY AT 7:30 P.M. ON  
July 16, 2013**

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- A. **Mayor Rose** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **PRESENTATIONS:**
  - a. Summary of Audit Report - At this time CFO Darren Maloney will present an overview of the 2012 Sussex Borough Audit Report.
  - b. Mid Year Budget Report - At this time CFO Darren Maloney will present an update of the 2013 Budget.
- E. **COUNCIL MOTIONS:** **Mayor Rose** will allow each member of the Council to offer any motions not currently on the agenda.
- F. **COMMITTEE REPORTS:** **Mayor Rose** will allow each member of the Council to present their respective committee reports.
- G. **CONSENT AGENDA:** **Mayor Rose** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

- H. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

I. ADMINISTRATORS REPORT

The Administrator/Clerk will offer his report.

J. OLD BUSINESS:

K. NEW BUSINESS:

1. Approval of Meeting Minutes

A motion is in order to approve the Regular Meeting Minutes of the Mayor and Council Meeting held on June 18, 2013. (Absent: None)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

2. Approval of Executive Session Meeting Minutes

A motion is in order to approve the Executive Session minutes of the Mayor and Council Meeting held on June 18, 2013. (Absent: Lagattuta)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

3. Resolution 2013-84R – Certification of the Annual Audit

A motion is in order to adopt a resolution certifying the Sussex Borough Mayor and Council has reviewed the 2012 Audit Comments and Recommendations as required by N.J.A.C. 5:30-6.5

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

4. Resolution 2013-89 – Corrective Action Plan

A motion is in order to adopt a resolution to approve the Corrective Action Plan for the 2012 Audit.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

5. Resolution 2013-93R - Reject bid for Purchase of Water and Sewer Utility

A motion is in order to adopt a resolution rejecting the bid from Aqua America, Inc. for the sale of the Borough's Water and Sewer Utility.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

6. Resolution 2013-85R—Establish a Dedicated Trust by Rider for Animal Control Fees

A motion is in order to adopt a resolution establishing a dedicated trust by rider for animal control fees pursuant to N.J.S.A. 40A:4-39.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

7. Resolution 2013-86R—Establish a Dedicated Trust by Rider for Developer's Escrow

A motion is in order to adopt a resolution establishing a dedicated trust by rider for a developer's Escrow Fund Pursuant to N.J.S.A. 40A:4-39.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

8. Resolution 2013-87R—Establish a Dedicated Trust by Rider for Mural Donations

A motion is in order to adopt a resolution establishing a dedicated trust by rider for donations to the Mural Trust Fund pursuant to N.J.S.A. 40A:4-39.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

9. Resolution 2013-88R—Establish a Dedicated Trust by Rider for Parking Offences

A motion is in order to adopt a resolution establishing a dedicated trust by rider for the Parking Offences Adjudication Act (POAA) Trust Fund pursuant to N.J.S.A. 40A:4-39.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

10. Time Extension for Mandatory Notice to Connect

A motion is in order to approve the request from Donna Trotter 10 Overlook Drive for a six (6) month extension from the Mandatory Notice to Connect extending the deadline to February 1, 2014.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

11. Resolution 2013-83R – Volunteer Credit Program

A motion is in order to adopt a resolution for Sussex Borough to participate in the Volunteer Tuition Credit Program.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

12. Resolution 2013-81R – Water and Sewer Adjustment

A motion is in order to approve a resolution to credit the sun of \$5,953.20 to the water and sewer accounts for property located at 49 Main Street and 51-53 Main Street.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

13. Use of Borough Facilities

A motion is in order to approve the request from United Way of Northern New Jersey to use the Council Meeting room on September 17, 2013 from 9am until 7:30pm.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

14. Resolution 2013-90R – Water/Sewer Adjustment

A motion is in order to adopt a resolution approving water/sewer adjustment for the third quarter 2013.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

15. Resolution 2013-91R – Establish Clove Lake Maintenance Committee

A motion is in order to adopt a resolution establishing an Ad-Hoc Clove Lake Maintenance Committee.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

16. Resolution 2013-92R – Establish Rehabilitation Committee

A motion is in order to adopt a resolution establishing an Ad-Hoc Rehabilitation Committee.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

17. Adoption Ordinance 2013-05 - Water & Sewer Capital Improvement Fund Appropriation

A motion is in order to adopt an ordinance entitled “AN ORDINANCE APPROPRIATING THE TOTAL SUM OF \$75,000 FOR IMPROVEMENTS TO THE WATER TREATMENT PLANT”

**Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns that they may have regarding Ordinance #2013-05**

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

18. Discussion

At this time a discussion will take place concerning the procedure of delinquent water and sewer accounts.

- L. OPEN PUBLIC SESSION: **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

M. EXECUTIVE SESSION – IF REQUESTED

**Mayor Rose** will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Meyer						
Stendor						
Rose						

**Mayor Rose** will request a motion to adjourn out of Executive Session and return to the regular order of business.

N. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_