

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
DECEMBER 2, 2014**

- A. **Mayor Rose** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for December 2, 2014.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

E. **PRESENTATIONS:**

No presentations are scheduled for tonight's meeting.

- F. **COMMITTEE REPORTS:** **Mayor Rose** will allow each member of the Council to present their respective committee reports.
- G. **CONSENT AGENDA:** **Mayor Rose** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Rose** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

- H. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

I. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

J. **OLD BUSINESS:**

K. NEW BUSINESS:

1. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Special Meeting held on July 22, 2014. (Absent: Mayor Rose) (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

A motion is in order to approve the meeting minutes of the Special Meeting held on July 29, 2014. (Absent: None) (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

A motion is in order to approve the meeting minutes of the Regular Meeting held on October 21, 2014. (Absent: None) (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

A motion is in order to approve the meeting minutes of the Regular Meeting held on November 5, 2014. (Absent: Krynicky) (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

A motion is in order to approve the meeting minutes of the Regular Meeting held on November 17, 2014. (Absent: Krynicky, Stoll) (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

2. Resolution 2014-132R – Purchasing Policy

A motion is in order to adopt Resolution 2014-132R establishing a purchasing policy manual for the Borough of Sussex.
(Motion requested by QPA)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

3. Resolution 2014-133R – \$150,000.00 Bond Anticipation Notes

A motion is in order to adopt Resolution 2014-133R authorizing the issuance of not exceeding \$150,000 bond anticipation notes of the Borough of Sussex, in the County of Sussex, New Jersey. (Motion requested by Bond Counsel)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

4. Resolution 2014-134R – Transfers between Budget Appropriations

A motion is in order to adopt Resolution 2014-134R authorizing transfers between budget appropriations. (Motion requested by CFO)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

5. Resolution 2014-135R – Emergency Appropriation

A motion is in order to adopt Resolution 2014-135R authorizing an emergency appropriation totaling \$37,939.38 in the water and sewer budget for 2014. (Motion requested by CFO & Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

6. Introduction Ordinance #2014-14 – Water/Sewer Rates

A motion is in order to introduce ordinance #2014-14 entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND CHAPTER XXIV, SECTION 24-1.4, ENTITLED “WATER/SEWER SYSTEM FEES,” OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF SUSSEX”

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

Final Reading December 16, 2014

7. Construction Office Services

A motion is in order to authorize the Mayor and Clerk to execute an interlocal agreement with Hardyston Township for Construction Office Services as outlined in a proposal signed October 22, 2014 for the term of January 1, 2015 through December 31, 2018 (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

8. Fire Prevention Services

A motion is in order to authorize the Mayor and Clerk to execute an interlocal agreement with Hardyston Township for Fire Prevention Services as outlined in the attached proposal for the term of January 1, 2015 through December 31, 2018 (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

9. Public Works Department Services

A motion is in order to authorize the Mayor and Clerk to execute an interlocal agreement with Hardyston Township for Public Works Department Services as outlined in the attached proposal for the term of January 1, 2015 through December 31, 2015 (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

10. Sewer Operator Services

A motion is in order to authorize the Mayor and Clerk to execute an interlocal agreement with Hardyston Township for Sewer Operator Services as outlined in the attached proposal for the term of January 1, 2015 through December 31, 2015 (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

- L. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

- M. **EXECUTIVE SESSION – IF REQUESTED**

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss **two matters falling within the attorney-client privilege, one involving negotiation of a possible joint municipal agreement and the other involving the possible purchase of real property.**

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Member	Aye	Nay	N.V	ABS	Move	Sec
Krynicky						
LaBar						
Lagattuta						
Masson						
Stendor						
Stoll						
Rose						

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

- N. **ADJOURNMENT:** **Mayor Rose** will request a motion to adjourn the meeting.

Motion by: _____ Seconded by: _____ All in favor? _____