

**BOROUGH OF SUSSEX
MAYOR AND COUNCIL
2015 REORGANIZATION MEETING
JANUARY 6, 2015**

Mayor Rose will call the 2015 Reorganization Meeting to order.

Mayor Rose will invite all present to salute the flag and to remain standing for a moment of silence.

Mayor Rose will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

APPROVAL OF AGENDA

A motion is in order to approve the agenda for January 6, 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
LaBar						
Little						
Masson						
Stendor						
Stoll						
Rose						

1. **Oaths of Office**

- a. Mark Zschack, Municipal Clerk, shall read the "Statement of County Canvassers."
- b. Mark Zschack, Municipal Clerk, will administer the Oath of Office to Councilman-Elect **Robert Holowach** for a three year term expiring December 31, 2017.
- c. Mark Zschack, Municipal Clerk, will administer the Oath of Office to Councilwoman-Elect **Katherine Little** for a three year term expiring December 31, 2017.

2. **Roll Call of the 2015 Governing Body**

Mayor Rose will request a roll call of the 2015 Borough of Sussex Governing Body. Clerk will call the roll.

3. **PRESENTATIONS:**

- a. Presentation to Councilman Salvatore Lagattuta honoring his hard work and dedication to the residents of Sussex Borough during his term as Councilman and member of the Land Use Board.
- b. Presentation to Councilwoman Marina Krynicky honoring her hard work and dedication to the residents of Sussex Borough during her term as Councilwoman.

4. **CONSENT AGENDA**

Mayor Rose will state that Resolutions #2015-01 through #2015-10 will be considered in one motion. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately.

After the Council has had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve Resolutions #2015-01R through #2015-10R.

Resolution #2015-01R – 2015 Holidays

Resolution #2015-02R – 2015 Rules and Regulations

Resolution #2015-03R – 2015 Meeting Dates

Resolution #2015-04R – Setting Rates of Interest for 2015

Resolution #2015-05R - Designating Official Depositories

Resolution #2015-06R - Designation of Official Newspapers

Resolution #2015-07R - Authorize Legal Defense of Tax Appeals

Resolution #2015-08R – Authorize Cancellation of Record

Resolution #2015-09R - Adopt a Cash Management Plan

Resolution #2015-10R – Reauthorizing Petty Cash Funds

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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5. **Resolution #2015-23R – Fire Department Officers**

A motion is in order to adopt Resolution 2015-23R approving the Mayor's appointments for the Sussex Fire Department Officers for 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Mark Zschack, Municipal Clerk will administer the Oath of Office to the Officers of the Sussex Fire Department

6. **PROFESSIONAL SERVICES APPOINTMENTS**

Resolution #2015-11R –Borough Attorney

A motion is in order to adopt Resolution 2015-11R appointing Frances J. McGovern of the firm McGovern and Roseman, P.P. as the Borough Attorney for the year 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Resolution #2015-12R – Bond Counsel

A motion is in order to adopt Resolution 2015-12R appointing Robert H. Beinfield, Esq. of the firm Hawkins Delafield & Wood LLP as Sussex Borough Bond Counsel for the year 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
LaBar						
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Resolution #2015-13 – Municipal Engineer

A motion is in order to adopt Resolution 2015-13R appointing Harold Pellow, P.E., of the firm Harold Pellow and Associates as Sussex Borough Municipal Engineer for the year 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Stendor						
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Resolution #2015-14R – Water/Sewer Engineer

A motion is in order to adopt Resolution 2015-14R appointing Gerald G. Gardner, P.E., of the firm Houser Engineering, LLC as Sussex Borough Water/Sewer Engineer for the year 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Resolution #2015-15R - Auditor

A motion is in order to adopt Resolution 2015-15R appointing Thomas Ferry RMA of the firm Ferraioli, Wielkotz, Cerullo and Cuva, P.A. as the Sussex Borough Auditor for the year 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Resolution #2015-16R – Appointing Dam Engineer

A motion is in order to adopt Resolution 2015-16R appointing Michael Vreeland, P.E. of the firm Guerin & Vreeland Engineering as Sussex Borough Dam Engineer for the year 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Resolution #2015-17R – Appointing Professional Planner

A motion is in order to adopt Resolution 2015-17R appointing Kenneth P. Nelson, P.P., of the firm The Nelson Consulting Group as Sussex Borough Professional Planner for the year 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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7. **Resolution #2015-18R – Adopting 2015 Temporary Budget**

A motion is in order to adopt Resolution 2015-18R approving the 2015 temporary budget for the Current Fund in the amount of \$424,251.00 and Water/Sewer in the amount of \$941,637.00

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Stendor						
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8. **Resolution #2015-19R – Appointment of CFO**

A motion is in order to adopt Resolution 2015-19R appointing _____, CMFO as the Chief Financial Officer for the Borough of Sussex and authorize the Mayor to _____ for the year 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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9. **Resolution #2015-20R – Appointment of Clean Communities Coordinator**

A motion is in order to adopt Resolution 2015-20R appointing the Sussex Borough Municipal Clerk as the Clean Communities Coordinator for the year 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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10. **COUNCIL APPOINTMENTS**

Council President

Mayor Rose will open the floor for Council nominations to the position of Council President for the year 2015.

Resolution #2015-21R – Appointment of Council President

A motion is in order to adopt Resolution 2015-21R appointing _____ to the position of Council President for the year 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Mayor Rose will open the floor for Council nominations to the position of Full Member Class III on the Land Use Board for the year 2015.

Land Use Board

A motion is in order to select a representative to serve on the Land Use Board for the year 2015 as a Full Member Class III (one year term)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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11. **MAYOR'S APPOINTMENTS**

Mayor Rose will present his nominations for appointment to the various positions of Borough Government and Boards for the year 2015:

Resolution #2015-22R – Appointments to Borough Government

A motion is in order to adopt Resolution 2015-22R approving the Mayor's appointments to positions of Borough Government for the year 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Resolution #2015-24R – Land Use Board

A motion is in order to adopt Resolution 2015-24R approving the Mayor's appointments for the Sussex Land Use Board for 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Resolution #2015-25R – Board of Health

A motion is in order to adopt Resolution 2015-25R approving the Mayor's appointments for the Sussex Board of Health for 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Resolution #2015-26R – Shade Tree Commission

A motion is in order to adopt Resolution 2015-26R approving the Mayor's appointments for the Sussex Shade Tree Commission for 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Resolution #2015-27R – Recreation Committee

A motion is in order to adopt Resolution 2015-27R approving the Mayor's appointments for the Sussex Recreation Committee for 2015

Member	Aye	Nay	N.V	ABS	Move	Sec
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Resolution #2015-28R – Emergency Management Council

A motion is in order to adopt Resolution 2015-28R approving the Mayor's appointments for the Sussex Emergency Management Council for 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Resolution #2015-29R – Water Sewer Rate Structure Committee

A motion is in order to adopt Resolution 2015-29R approving the Mayor's appointments for the Sussex Emergency Management Council for 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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11. **Lien Redemption**

A motion is in order to approve the Lien Redemption Certificate # 13-08 for Block 501 Lot 10, 5 Munson Street, Sussex in the amount of \$4,109.02.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
LaBar						
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MAYOR'S APPOINTMENTS- Council Committees

Mayor Rose will announce his Council appointments to various Committees for the year 2015.

OPEN PUBLIC SESSION

Mayor Rose will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion By: _____ Seconded By: _____ All in Favor? _____

There being no one else from the public who wished to address the Governing Body at this time, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion By: _____ Seconded By: _____ All in Favor? _____

ADJOURNMENT

Mayor Rose will request a motion to adjourn the meeting at this time.

Motion By: _____ Seconded By: _____ All in Favor? _____