

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
JANUARY 20, 2015**

- A. **Mayor Rose** will call the meeting of **January 20, 2015** to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that “This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk.”

D. APPOINTMENT OF COUNCIL MEMBER

At this time **Mayor Rose** will request that the Borough Clerk read, for the record a letter received January 15, 2015 from Marina Krynicki, Sussex Municipal Republican Committee Chairperson, submitting three nominees to fill the vacancy for interim Council Member.

Mayor Rose will call for a motion to appoint one of the nominees from the list received from the Sussex Republican Committee on Jan 15 to fill the vacancy created by the resignation of Mr. Bruce LaBar. The interim Council Member term of office shall end when the votes are certified after the November 2015 general election.

After the selection, the Borough Clerk shall administer the oath of office to be made by the interim Council Member, if present at the meeting.

E. APPROVAL OF AGENDA

A motion is in order to approve the agenda for January 20, 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

F. PRESENTATIONS:

No presentations are scheduled for tonight’s meeting.

G. DISCUSSION

A discussion will take place concerning the establishment of a Water/Sewer Utility Manager.

H. COMMITTEE REPORTS: **Mayor Rose** will allow each member of the Council to present their respective committee reports.

I. CONSENT AGENDA: **Mayor Rose** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Rose** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

- J. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

K. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

L. **OLD BUSINESS:**

M. **NEW BUSINESS:**

1. **Approval of Meeting Minutes**

A motion is in order to approve the Executive Session minutes of the Regular Meeting held on December 2, 2014. (Eligible: Masson, Stendor, Stoll, Rose)
(Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on December 16, 2014.
(Eligible: Masson, Stendor, Stoll, Rose) (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

A motion is in order to approve the meeting minutes of the Special Meeting held on December 30, 2014. (Eligible: Masson, Stendor, Stoll, Rose)
(Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

A motion is in order to approve the meeting minutes of the Reorganization Meeting held on January 6, 2015. (Eligible: Holowach, Little, Masson, Stendor, Stoll, Rose) (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

2. Resolution 2015-19R – Appointment of CFO

A motion is in order to adopt Resolution 2015-19R appointing Gail Magura, CMFO as the Chief Financial Officer for the Borough of Sussex and authorize the Mayor to execute an Interlocal agreement with Lafayette Township in the amount of \$20,000.00 for the year 2015. (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

3. Resolution 2015-05R - Designating Official Depositories

A motion is in order to adopt Resolution 2015-05R designating the official depositories for the Borough of Sussex. (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

4. Resolution #2015-22R – Appointments to Borough Government

A motion is in order to adopt Resolution 2015-22R approving the Mayor's appointments to positions of Borough Government for the year 2015 (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

5. Resolution #2015-30R – Clove Lake Maintenance Committee

A motion is in order to adopt Resolution 2015-30R approving the Mayor's appointments to the Clove Lake Maintenance Committee for the year 2015 (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

6. Resolution 2015-31R – First Quarter 2015 Water/Sewer Adjustments

A motion is in order to adopt Resolution 2015-31R approving water/sewer adjustment for the first quarter 2015. (Motion requested by Water/Sewer Collector)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

7. Resolution 2015-32R – Issuance of \$131,458 Bond Anticipation Notes

A motion is in order to adopt Resolution 2015-32R authorizing the issuance of not exceeding \$131,458 bond anticipation notes of the Borough of Sussex, County of Sussex, New Jersey (Motion requested by Bond Counsel)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

8. Resolution 2015-33R – Special Council Meeting

A motion is in order to adopt Resolution 2015-33R scheduling a Special Meeting of the Governing Body of the Borough of Sussex, on January 28, 2015.
NO FORMAL ACTION WILL BE TAKEN. (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

9. Resolution 2015-34R – Payment for Emergent Repairs

A motion is in order to adopt Resolution 2015-34R authorizing the payment to Ferraro Construction Corp., 5 Park Drive, Franklin, N.J. 07416 In the amount of \$24,344.00. (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

10. Comprehensive Technical Assistance (CTA)

A motion is in order to authorize the Clerk to enter into a contract with Houser Engineering, LLC, to perform a Comprehensive Technical Assistance (CTA) as mandated by the NJDEP in the amount of \$8,500.00 (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

11. Cartridge Filter Permanent Permit Application

A motion is in order to authorize the Clerk to enter into a contract with Houser Engineering, LLC, to submit an application to the NJDEP for the permanent use of the cartridge filter system at the Sussex Water Treatment Plant in the amount of \$4,500.00 (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

12. Elevator Maintenance Agreement

A motion is in order to authorize the Clerk to enter into a contract with USA Hoist Co., Inc. 75 Mill Street, Newton NJ 07860 for elevator maintenance services at 2 Main Street for the period of February 1, 2015 through January 31, 2016 in the amount of \$210.00 per month (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

13. Approval of Social Affair Permits for Sussex Fire Department

A motion is in order to approve social affair permits for the Sussex Fire Department on February 21, 2015. (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

N. OPEN PUBLIC SESSION: **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

O. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss **negotiations of the possible purchase of real property and possible negotiations of an unresolved Water/Sewer account.**

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Stendor						
Stoll						
Rose						

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

P. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.

Motion by: _____ Seconded by: _____ All in favor? _____