

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH  
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET  
SUSSEX, NEW JERSEY AT 7:30 P.M. ON  
MAY 5, 2015**

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- A. **Mayor Rose** will call the meeting of **May 5, 2015** to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for May 5, 2015.

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Poggi						
Stendor						
Stoll						
Rose						

E. **PRESENTATION:**

Sussex Merchant Group

At this time the Sussex Merchants Group will address the Mayor and Council.

CY 2015 Municipal Budget

At this time **Mayor Rose** will acknowledge Tom Ferry, Municipal Auditor and Gail Magura, CFO who will update the public and the Council on the CY 2015 Municipal Budget.

- F. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

G. **NEW BUSINESS**

1. Resolution 2015-81R - Waiver of Reading in Full of the 2015 Budget

A motion is in order to adopt Resolution 2015-81R waiving the reading in full, of the Municipal Budget for the year ending December 31, 2015. (Motion requested by CFO)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Poggi						
Stendor						
Stoll						
Rose						

2. Public Hearing on CY 2015 Municipal Budget

Mayor Rose will open the meeting to the public for any questions or concerns that they may have regarding the CY 2015 Municipal Budget.

After giving the public an opportunity to address the Governing Body, Mayor Rose will close the meeting to the public and return to the regular order of business.

3. Resolution 2015-82R - Adoption CY 2015 Municipal Budget

A motion is in order to adopt Resolution 2015-82R adopting the CY 2015 Municipal Budget for the Borough of Sussex. (Motion requested by CFO)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Poggi						
Stendor						
Stoll						
Rose						

4. Introduction Ordinance 2015-03 – Capital Improvement Fund Appropriation

A motion is in order to introduce Ordinance 2015-03 entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, SUSSEX COUNTY, NEW JERSEY, PROVIDING FOR THE PURCHASE OF COMPUTER EQUIPMENT APPROPRIATING \$12,500.00 FROM THE CAPITAL IMPROVEMENT FUND” (Motion requested by CFO)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Poggi						
Stendor						
Stoll						
Rose						

5. Introduction Ordinance 2015-04 - \$100,000.00 Bond Ordinance

A motion is in order to introduce Ordinance 2015-04 entitled “BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF LANDS IN AND BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND THE CONSTRUCTION OF A PARKING LOT THEREON, APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION. (Motion requested by CFO)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Poggi						
Stendor						
Stoll						
Rose						

6. Adoption Ordinance 2015-05 - Overlook Drive

A motion is in order to adopt Ordinance 2015-05 entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, STATE OF NEW JERSEY, PROVIDING FOR THE REPAIR OF OVERLOOK DRIVE FOR A TOTAL COST OF \$222,000. (Motion requested by CFO)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Poggi						
Stendor						
Stoll						
Rose						

H. **COMMITTEE REPORTS:** **Mayor Rose** will allow each member of the Council to present their respective committee reports.

I. **CONSENT AGENDA:** **Mayor Rose** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Rose** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

J. **OLD BUSINESS:**

K. **NEW BUSINESS:** (Continued)

7. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on February 17, 2015. (Absent: None)  
(Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Poggi						
Stendor						
Stoll						
Rose						

**Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting held on April 21, 2015. (Absent: None) (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
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Masson						
Poggi						
Stendor						
Stoll						
Rose						

8. **Resolution 2015-83R - Wholesale Water Sales**

A motion is in order to adopt Resolution 2015-83R allowing the Sussex Borough Water Department to sell water wholesale at a cost of \$0.01 per gallon for the 2015 calendar year. (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Poggi						
Stendor						
Stoll						
Rose						

9. Resolution 2015-84R – 2014 Tonnage Grant Application

A motion is in order to adopt Resolution 2015-84R endorsing the submission of the 2014 recycling tonnage grant application to the New Jersey Department of Environmental Protection. (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Poggi						
Stendor						
Stoll						
Rose						

10. Resolution 2015-85R – Homeowners Request for Water Adjustment

A motion is in order to adopt Resolution 2015-85R approving the homeowners request that \$1,394.00 be removed from the fourth quarter billing of account # 850. (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Poggi						
Stendor						
Stoll						
Rose						

11. Resolution 2015-86R – Homeowners Request for Water Adjustment

A motion is in order to adopt Resolution 2015-86R approving the homeowners request that \$13.66 be removed from the fourth quarter billing of account # 1194. (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Poggi						
Stendor						
Stoll						
Rose						

12. Interlocal Agreement Licensed Plumber and Electrician Services

A motion is in order to authorize the clerk to execute an interlocal agreement with Sussex-Wantage Regional School District for licensed plumber and electrician services beginning January 1, 2015 and concluding on December 31, 2017. (Motion requested by Clerk)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Poggi						
Stendor						
Stoll						
Rose						

13. Proposal for Professional Engineering Services Lake Rutherford Dam

A motion is in order to authorize the Clerk to execute a contract with Civil Dynamics, Inc., for Professional Engineering Services to produce the final design and permitting services for the Lake Rutherford Dam at a cost not to exceed \$56,155.00 (Motion requested by Utility Manager)

Member	Aye	Nay	N.V	ABS	Move	Sec
Holowach						
Little						
Masson						
Poggi						
Stendor						
Stoll						
Rose						

- L. **OPEN PUBLIC SESSION:** Mayor Rose will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

After giving all persons present an opportunity to address the Governing Body, Mayor Rose will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_

- M. **EXECUTIVE SESSION – IF REQUESTED**

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

- N. **ADJOURNMENT:** Mayor Rose will request a motion to adjourn the meeting.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ All in favor? \_\_\_\_\_