

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH  
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET  
SUSSEX, NEW JERSEY AT 7:30 P.M. ON  
JUNE 16, 2015**

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- A. **Mayor Rose** will call the meeting of **June 16, 2015** to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for June 16, 2015.

E. **PRESENTATIONS:**

Jake Little, Chief Sussex Fire Department will present an update of the Sussex Fire Department fire truck purchase.

F. **DISCUSSION**

A discussion will take place concerning an April 11, 2015 letter from Jake Little, Chief Sussex Fire Department for reimbursement of two sets of turn out gear.

- G. **COMMITTEE REPORTS:** **Mayor Rose** will allow each member of the Council to present their respective committee reports.

- H. **CONSENT AGENDA:** **Mayor Rose** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Rose** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

- I. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

J. **OLD BUSINESS:**

1. **Adoption Ordinance 2015-04 - \$100,000.00 Bond Ordinance**

A motion is in order to adopt Ordinance 2015-04 entitled "BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF LANDS IN AND BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND THE CONSTRUCTION OF A PARKING LOT THEREON, APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION.  
(Motion requested by CFO)

**Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns regarding Ordinance #2015-04**

**2. Resolution 2015-93R – Homeowners Request for Water Adjustment**

A motion is in order to adopt Resolution 2015-93R approving the homeowners request that \$8,646.12 be removed from the second quarter 2014 billing of account # 970. (Motion requested by Clerk)

**3. Resolution 2015-95R – Gauge Interest from Surrounding Towns for DPW Services**

A motion is in order to adopt Resolution 2015-95R instructing the Municipal Clerk to contact Hardyston, Vernon, Wantage and any other towns to gauge interest in ala-carte and/or full service shared service agreement for DPW services starting January 1, 2016  
(Motion requested by Councilman Holowach)

**K. NEW BUSINESS:**

**4. Approval of Meeting Minutes**

A motion is in order to approve the Special Meeting minutes of the Special Meeting held on March 31, 2015. (Absent: None)  
(Motion requested by Clerk)

**5. Approval of Meeting Minutes**

A motion is in order to approve the Regular Meeting minutes and Executive Session minutes of the Regular Meeting held on June 3, 2015. (Absent: None)  
(Motion requested by Clerk)

**6. Resolution 2015-96R – Customers Request for Water/Sewer Payment Plan**

A motion is in order adopt Resolution 2015-96R approving the payment plan extension for account # 1068. (Motion requested by Clerk)

**7. Resolution 2015-97R – Customers Request for Water/Sewer Payment Plan**

A motion is in order adopt Resolution 2015-97R approving the payment plan extension for account # 5030. (Motion requested by Clerk)

**8. Resolution 2015-98R – Non-Condemnation Area in Need of Redevelopment**

A motion is in order to adopt Resolution 2015-98R designating Block 104, Lot 1.01, Block 105, Lot 1.03, and Block 106, Lots 1.02, 11, 12, 13 & 14 (“Delineated Area”), located in Sussex Borough, Sussex County, New Jersey be and are hereby determined to be an area in need of redevelopment pursuant to NJSA 40A:12A-1, et seq. and designated a “Non-Condemnation Redevelopment Area;”  
(Motion requested by Clerk)

**9. Resolution 2015-99R – Appointing Online Purchasing Agent and Contracting for Online Power Purchase**

A motion is in order to adopt Resolution 2015-99R appointing Premiere Energy Auctions as online purchasing agent and contractor for online power purchase  
(Motion requested by Grant Committee)

**10. Resolution 2015-100R – Authorization to Submit OPRA Request to the Sussex Wantage School District**

A motion is in order to adopt Resolution 2015-100R authorizing the Sussex Borough Municipal Clerk to submit an Open Public Records Act (OPRA) request to the Sussex Wantage School District to supply the past ten years of student counts.  
(Motion requested by Councilwoman Masson)

11. **Resolution 2015-101R – Authorization to Draft a Noise Ordinance**

A motion is in order to adopt Resolution 2015-101R authorizing the Municipal Attorney to draft a noise ordinance. (Motion requested by Mayor Rose)

12. **Resolution 2015-102R – Engineering Services for a Water and Wastewater Asset Management Plan**

A motion is in order to adopt Resolution 2015-102R approving the proposal dated May 21, 2015 from Houser Engineering, LLC 1141 Greenwood Lake Turnpike, Ringwood, NJ 07456, to provide engineering services in the development of a water and wastewater management plan at a cost not to exceed \$50,000 and authorizes the Municipal Clerk to execute the agreement. (Motion requested by Water/Sewer Engineer)

13. **Resolution 2015-103R – Engineering Services for Sanitary Pump Station**

A motion is in order to adopt Resolution 2015-103R approving the proposal dated May 21, 2015 from Houser Engineering, LLC 1141 Greenwood Lake Turnpike, Ringwood, NJ 07456 to provide permitting and engineering services to design a sanitary pump station for Wantage Plaza, on behalf of Sussex Borough, at a total estimated cost of \$24,500.00 and authorizes the Municipal Clerk to execute the agreement upon the receipt of an escrow agreement from the owners of said property. (Motion requested by Water/Sewer Engineer)

14. **Resolution 2015-104R – Reestablishing the Department of Public Work**

A motion is in order to adopt Resolution 2015-104R that, effective January 1, 2016, a Department of Public Works for the Borough of Sussex will be reestablished and that, effective immediately, the Municipal Clerk is hereby authorized – with guidance from the DPW and Personnel Committees -- to oversee the procurement of equipment and supplies and advertise for one supervisor and two laborer positions for said Department. (Motion requested by Clerk)

15. **Introduction Ordinance 2015-06 – Bond Ordinance Appropriating \$1,200,000.00**

A motion is in order to introduce Ordinance 2015-06 "BOND ORDINANCE APPROPRIATING \$1,200,000, AND AUTHORIZING THE ISSUANCE OF \$1,200,000 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, FOR THE WATER SUPPLY AND DISTRIBUTION SYSTEM AND THE SANITARY SEWERAGE SYSTEM OF THE BOROUGH." (Motion requested by CFO)

- L. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

M. **EXECUTIVE SESSION – IF REQUESTED**

**Mayor Rose** will request a motion to adopt a resolution to adjourn into Executive Session to discuss **contract negotiation over possible purchase of real property.**

THE **OPEN PUBLIC MEETINGS ACT** ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

**Mayor Rose** will request a motion to adjourn out of Executive Session and return to the regular order of business.

N. **ADJOURNMENT:** **Mayor Rose** will request a motion to adjourn the meeting.