

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
OCTOBER 6, 2015**

- A. **Mayor Rose** will call the meeting of **October 6, 2015** to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for October 6, 2015.

E. **PRESENTATIONS:**

No presentations are scheduled for tonight's meeting.

- F. **COMMITTEE REPORTS:** **Mayor Rose** will allow each member of the Council to present their respective committee reports.

- G. **CONSENT AGENDA:** **Mayor Rose** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Rose** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

- H. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

I. **NEW BUSINESS:**

1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on September 1, 2015. (Absent: None)
(Motion requested by Clerk)

2. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Special Meeting held on September 8, 2015. (Absent: Masson) (Motion requested by Clerk)

3. **Resolution 2015-144R–Requesting Approval of Items of Revenue and Appropriation**

A motion is in order to adopt Resolution 2015-144R requesting approval of Items of Revenue and Appropriation which is now available from the NJ Department of Transportation Trust Fund Authority Municipal Aid Program in the amount of \$140,057.00 for improvements to Overlook Drive. (Motion requested by Clerk)

4. Resolution 2015-145R– Cancellation of General Capital Improvement Appropriations

A motion is in order to adopt Resolution 2015-145R authorizing the cancellation of General Capital Improvement Appropriations in the amount of \$22,448.01. (Motion requested by CFO)

5. Resolution 2015-146R – Fourth Quarter Water/Sewer Adjustments

A motion is in order to adopt Resolution 2015-146R approving water/sewer adjustments for the fourth quarter 2015. (Motion requested by Water/Sewer Collector)

6. Resolution 2015-147R – Bulky Waste Collection

A motion is in order to adopt Resolution 2015-147R establishing a Bulky Waste Collection for October 29 & 30, 2015 as outlined in the Bulky Waste Collection Registration Application. (Motion requested by Clerk)

7. Resolution 2015-148R – Ad Hoc Contract Review Committee

A motion is in order to adopt Resolution 2015-148R approving the Mayor's appointments for the Ad Hoc Contract Review Committee. (Motion requested by Mayor)

8. Resolution 2015-149R – Walling Avenue Parking Lot Agreement

A motion is in order to adopt Resolution 2015-149R authorizing the Mayor and Clerk to enter into an agreement with Franklin Sussex Reality, LLC for the rental of fourteen (14) parking spaces at \$250 per space, per year for a total of \$3,500. (Motion requested by Clerk)

9. Resolution 2015-150R – Request for Water/Sewer Shut Off Extension

A motion is in order to adopt Resolution 2015-150R approving the request for a water/sewer shut off extension for account # 1491. (Motion requested by Tenant)

10. Resolution 2015-151R – Eliminate Open Session Time Limit

A motion is in order to adopt Resolution 2015-151R approving the elimination of a time limit concerning the second open public session on the Regular agendas of the Mayor and Council. (Motion requested by Councilwoman Masson)

11. Resolution 2015-152R – Street Lamp Receptacles on Main Street

A motion is in order to adopt Resolution 2015-152R awarding a contract to install street lamp receptacles on Main Street at a cost not to exceed \$2,000.00. (Motion requested by Councilwoman Stoll)

12. 2015 Best Practice Worksheet

A motion is in order to accept the Best Practice Worksheet prepared by the CFO and Administrator and have the Clerk certify said document for transmittal to Trenton. (Motion requested by Clerk)

13. Interlocal Fuel Dispensing Agreement

A motion is in order to authorize the Mayor and/or Clerk to execute an interlocal agreement with Township of Wantage to provide Public Works Department fuel dispensing services. (Motion requested by DPW Director)

14. Adoption Ordinance 2015-09 – Land Use Board Membership

A motion is in order to adopt Ordinance 2015-09 entitled “AN ORDINANCE TO AMEND SUBSECTION 20-1.1, ENTITLED “ESTABLISHMENT; MEMBERSHIP”, OF SECTION 20-1, ENTITLED “PLANNING BOARD”, OF CHAPTER XX, ENTITLED “LAND USE PROCEDURES” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SUSSEX”

(Motion requested by Clerk)

Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns regarding Ordinance #2015-09

15. Introduction Ordinance 2015-10 – Pressure Relief Valve

A motion is in order to introduce Ordinance 2015-10 entitled “AN ORDINANCE AMENDING SUBSECTION 13-2.1, ENTITLED “SERVICE CONNECTIONS”, OF SECTION 13-2, ENTITLED “WATER REGULATIONS”, OF CHAPTER XIII, ENTITLED “WATER AND SEWER”, OF THE CODE OF THE BOROUGH OF SUSSEX BY ADDING NEW SUBPARAGRAPH ENTITLED “PRESSURE RELIEF VALVE” (Motion requested by Mayor)

16. Introduction Ordinance 2015-11 – \$80,000.00 from Capital Improvement Fund

A motion is in order to introduce Ordinance 2015-11 entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, SUSSEX COUNTY, NEW JERSEY, PROVIDING FOR THE PURCHASE OF DPW TRUCK APPROPRIATING \$80,000.00 FROM THE CAPITAL IMPROVEMENT FUND” (Motion requested by DPW Committee)

- J. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

K. **EXECUTIVE SESSION – IF REQUESTED**

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss **contract negotiation over possible purchase of real property and personnel matters.**

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

L. OLD BUSINESS:

1. **Adoption Ordinance 2015-04 - \$100,000.00 Bond Ordinance**

A motion is in order to adopt Ordinance 2015-04 entitled "BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF LANDS IN AND BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND THE CONSTRUCTION OF A PARKING LOT THEREON, APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION.

(Motion requested by CFO)

Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns regarding Ordinance #2015-04

M. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.