

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
NOVEMBER 17, 2015**

- A. **Mayor Rose** will call the meeting of **November 17, 2015** to order.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **OATH OF OFFICE**
- a. Colleen Little, Deputy Clerk, shall read the "Statement of County Canvassers."
- b. Frank McGovern, Borough Attorney, will administer the Oath of Office to **Franklin Dykstra** for an Unexpired Term ending December 31, 2016.
- E. **ROLL CALL**
- Deputy Clerk will call the roll.
- F. **APPROVAL OF AGENDA**
- A motion is in order to approve the agenda for November 17, 2015.
- G. **PRESENTATIONS:**
- No presentations are scheduled for tonight's meeting.
- H. **COMMITTEE REPORTS:** **Mayor Rose** will allow each member of the Council to present their respective committee reports.
- I. **CONSENT AGENDA:** **Mayor Rose** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Rose** will allow time for the Council to consider changes.)
- After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.
- J. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.
- After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.
- K. **NEW BUSINESS:**
1. **Approval of Meeting Minutes**
- A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on October 20, 2015. (Absent: None)
(Motion requested by Clerk)

2. Resolution 2015-164R - Sussex County Administrative Code, 1989

A motion is in order to adopt Resolution 2015-164R entitled "REGARDING AN AMENDMENT TO THE SUSSEX COUNTY ADMINISTRATIVE CODE, 1989 TO RESTRUCTURE THE DEPARTMENT OF HEALTH AND ENVIRONMENTAL SERVICES BY REDUCING ITS TITLE TO A DIVISION AND PLACING IT UNDER THE DEPARTMENT OF SOCIAL SERVICES"
(Motion requested by Mayor)

3. Resolution 2015-165R –Preparation of \$1,000,000.00 Bond Ordinance

A motion is in order to adopt Resolution 2015-165R authorizing Bond Counsel to prepare a Bond Ordinance in the amount of \$1,000,000.00.
(Motion requested by Clerk)

4. Resolution 2015-166R - Purchase of New Fire Apparatus

A motion is in order to adopt Resolution 2015-166R authorizing the purchase of a new fire apparatus (Rescue/Pumper) for the Borough of Sussex based on the HGACBuy contract #FS12-13, in the amount of \$457,009.00.
(Motion requested by Councilwoman Little)

5. Adoption Ordinance 2015-16 – \$500,000.00 Bond Ordinance

A motion is in order to adopt Ordinance 2015-16 entitled "BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF A FIRE TRUCK BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$475,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION."
(Motion requested by Council)

Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns regarding Ordinance #2015-16

6. Introduction Ordinance 2015-19 – Amending Chapter XXIV, Section 24-1.4

A motion is in order to introduce Ordinance 2015-19 entitled "AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND CHAPTER XXIV, SECTION 24-1.4, ENTITLED "WATER/SEWER SYSTEM FEES," OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF SUSSEX" (Motion requested by Councilman Holowach)

FINAL READING: DECEMBER 1, 2015

L. DISCUSSION:

At this time a discussion will take place concerning a proposed Administrative Code Ordinance.

M. OPEN PUBLIC SESSION: Mayor Rose will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

N. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss **contract negotiation over possible purchase of real property.**

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

O. OLD BUSINESS:

1. **Adoption Ordinance 2015-04 - \$100,000.00 Bond Ordinance**

A motion is in order to adopt Ordinance 2015-04 entitled "BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF LANDS IN AND BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND THE CONSTRUCTION OF A PARKING LOT THEREON, APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION.

(Motion requested by CFO)

Before final roll call Mayor Rose will open the meeting to the public for any questions or concerns regarding Ordinance #2015-04

P. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.