

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
DECEMBER 1, 2015**

- A. **Council President Masson** will call the meeting of **December 1, 2015** to order. Clerk will call the roll.
- B. **Council President Masson** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Council President Masson** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for December 1, 2015.

E. **PRESENTATIONS:**

Mr. Gerry Gardner, Houser Engineering will present a report of the water and sewer utility.

Steve Welsh, Bruno Associates will present an update of grant activity.

- F. **COMMITTEE REPORTS:** **Council President Masson** will allow each member of the Council to present their respective committee reports.

- G. **CONSENT AGENDA:** **Council President Masson** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Council President Masson** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Council President Masson** will request a motion to approve the consent agenda.

- H. **OPEN PUBLIC SESSION:** **Council President Masson** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Council President and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Council President Masson** will request a motion to close the meeting to the public and return to the regular order of business.

I. **OLD BUSINESS:**

J. **NEW BUSINESS:**

1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on October 20, 2015. (Absent: None)
(Motion requested by Clerk)

2. **Resolution 2015-165R –Preparation of \$1,000,000.00 Bond Ordinance**

A motion is in order to adopt Resolution 2015-165R authorizing Bond Counsel to prepare a Bond Ordinance in the amount of \$1,000,000.00.
(Motion requested by Clerk)

3. **Resolution 2015-166R - Purchase of New Fire Apparatus**

A motion is in order to adopt Resolution 2015-166R authorizing the purchase of a new fire apparatus (Rescue/Pumper) for the Borough of Sussex based on the HGACBuy contract #FS12-13, in the amount of \$457,009.00.
(Motion requested by Councilwoman Little)

4. **Resolution 2015-167R – Emergency Contract Ferraro Construction**

A motion is in order to adopt Resolution 2015-167R awarding an emergency contract to Ferraro Construction for the repair of a sewer force main on Route 23.
(Motion requested by QPA)

5. **Resolution 2015-168R - Emergency Contract Ferraro Construction**

A motion is in order to adopt Resolution 2015-168R awarding an emergency contract to Ferraro Construction for the repair of a water line on Route 284.
(Motion requested by QPA)

6. **Introduction Ordinance 2015-19 – Amending Chapter XXIV, Section 24-1.4**

A motion is in order to introduce Ordinance 2015-19 entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND CHAPTER XXIV, SECTION 24-1.4, ENTITLED “WATER/SEWER SYSTEM FEES,” OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF SUSSEX” (Motion requested by Councilman Holowach)

FINAL READING: DECEMBER 15, 2015

7. **Introduction Ordinance 2015-20 – Amending Chapter XXIV, Section 24-1.4**

A motion is in order to introduce Ordinance 2015-20 entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND CHAPTER XXIV, SECTION 24-1.4, ENTITLED “WATER/SEWER SYSTEM FEES,” OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF SUSSEX” (Motion requested by Council President Masson)

FINAL READING: DECEMBER 15, 2015

8. **Introduction Ordinance 2015-21 – Amending Chapter XIII, Entitled “Water and Sewer”**

A motion is in order to introduce Ordinance 2015-21 entitled “AN ORDINANCE AMENDING CHAPTER XIII, ENTITLED “WATER AND SEWER”, OF THE CODE OF THE BOROUGH OF SUSSEX TO ADD NEW SECTION ENTITLED “SALE OR LONG-TERM LEASE OF WATER OR WASTEWATER ASSETS”.”
(Motion requested by Council President Masson)

FINAL READING: DECEMBER 15, 2015

9. **Introduction Ordinance 2015-23 – Addendum Route 23 Redevelopment Plan**

A motion is in order to introduce Ordinance 2015-23 entitled “ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY ADOPTING ADDENDUM # 1 OF THE ROUTE 23 REDEVELOPMENT PLAN PERTAINING TO AREA C OF THE ROUTE 23 REDEVELOPMENT AREA, AS PREPARED BY THE NELSON CONSULTING GROUP AND RECOMMENDED BY THE SUSSEX BOROUGH PLANNING BOARD.”.
(Motion requested by Planning/Zoning Board)

FINAL READING: DECEMBER 15, 2015

10. **Sussex Fire Department 2016 Bingo and Instant Raffle License**

A motion is in order to approve Bingo License BA 2016-01 and Raffle License RA 2016-01 for the Sussex Borough Fire Department and to waive the Borough fees associated with each license. (Motion requested by Clerk)

- K. **OPEN PUBLIC SESSION:** **Council President Masson** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Council President and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Council President Masson** will request a motion to close the meeting to the public and return to the regular order of business.

L. **EXECUTIVE SESSION**

Council President Masson will request a motion to adopt a resolution to adjourn into Executive Session to discuss **contract negotiation over possible purchase of real property, Four Main Street driveway agreement and a proposed redevelopment agreement.**

THE **OPEN PUBLIC MEETINGS ACT** ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Council President Masson will request a motion to adjourn out of Executive Session and return to the regular order of business.

- M. **ADJOURNMENT:** **Council President Masson** will request a motion to adjourn the meeting.