

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH  
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET  
SUSSEX, NEW JERSEY AT 7:30 P.M. ON  
MARCH 1, 2016**

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- A. **Mayor Little** will call the meeting of **March 1, 2016** to order. Clerk will call the roll.
- B. **Mayor Little** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Little** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for March 1, 2016.

E. **PRESENTATIONS:**

No presentations are scheduled for tonight's meeting.

- F. **COMMITTEE REPORTS:** **Mayor Little** will allow each member of the Council to present their respective committee reports.

G. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

- H. **CONSENT AGENDA:** **Mayor Little** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Little** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Little** will request a motion to approve the consent agenda.

- I. **OPEN PUBLIC SESSION:** **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

J. **OLD BUSINESS:**

K. **NEW BUSINESS:**

1. **Resolution 2016-85R – Authorizing Refund**

A motion is in order to adopt Resolution 2016-85R authorizing the refund of \$2,401.53 to US Bank Cust for PC6, LLC Sterling National for redemption of tax sale certificate # 15-01  
(Motion requested by Tax Collector)

2. **Resolution 2016-86R – Authorizing Refund**

A motion is in order to adopt Resolution 2016-86R authorizing the refund of \$5,063.95 to Dan Faber for redemption of tax sale certificate # 15-06  
(Motion requested by Tax Collector)

**3. Resolution 2016-92R – Authorizing Refund**

A motion is in order to adopt Resolution 2016-92R authorizing the refund of \$2,527.98 to US Bank Cust for PC6, LLC Sterling National for redemption of tax sale certificate # 15-04  
(Motion requested by Tax Collector)

**4. Resolution 2016-91R – Assign Tax sale Certificate**

A motion is in order to adopt Resolution 2016-91R authorizing the Mayor and/or Municipal Clerk to execute the necessary document to effect assignment of Tax Certificate of Sale # 15-07 to Another Lien, LLC. (Motion requested by Tax Collector)

**5. Resolution 2016-83R – Morris County Cooperative**

A motion is in order to adopt Resolution 2016-83R authorizing the Purchasing Agent to purchase certain goods or services from the Morris County Cooperative Pricing Council (MCCPC) vendors pursuant to NJSA 40A:11-11(5).  
(Motion requested by QPA)

**6. Resolution 2016-84R – State Contract Vendors**

A motion is in order to adopt Resolution 2016-84R authorizing the Purchasing Agent to purchase certain goods or services from the State Contract Vendors pursuant to NJSA 40A:11-12(a). (Motion requested by QPA)

**7. Resolution 2016-87R – Rutherford Dam Inspection**

A motion is in order to adopt Resolution 2016-87R authorizing the Mayor and/or Clerk to enter into a contract with Civil Dynamics, inc., to perform a NJDEP Regular Dam Inspection of the Lake Rutherford Dam for a lump sum cost of \$2,400.00.  
(Motion requested by Clerk)

**8. Resolution 2016-88R – Appoint Recycling Coordinator**

A motion is in order to adopt Resolution 2016-88R that Marguerite Nemeth be and is hereby appointed to the position of Recycling Coordinator and the Mayor and/or Clerk is hereby authorized to sign an agreement with Marguerite Nemeth, to prepare, certify and submit the 2015 Recycling Tonnage Report to NJDEP for a cost of \$2,250.00 (Motion requested by Clerk)

**9. Resolution 2016-89R – Recycling Coordinator Shared Service Agreement**

A motion is in order to adopt Resolution 2016-89R authorizing a shared service agreement with the Sussex County Municipal Utilities Authority for the provision of Certified Recycling Professional services to certify and submit the 2015 recycling tonnage report to the NJDEP, at a cost of \$250.00. (Motion requested by Clerk)

**10. Resolution 2016-90R – Push Camera with Digital Viewer**

A motion is in order to adopt Resolution 2016-90R authorizing the purchase of a VeriSight Pro 200 foot Push Camera with Digital Viewer/Recorder from Envirosight, 111 Canfield Avenue, Randolph, New Jersey 07869, for a cost of \$8,500.00. (Motion requested by Clerk)

**11. Introduction Ordinance 2016-02 – Amend Section 24-1.4, Chapter XXIV**

A motion is in order to introduce Ordinance 2016-02 entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND SUBPARAGRAPH (J), ENTITLED “QUARTERLY CHARGES FOR USE OF WATER AND SEWER”, OF SECTION 24-1.4, ENTITLED “WATER/SEWER SYSTEM FEES,” OF CHAPTER XXIV, ENTITLED “FEES”, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SUSSEX.”

(Motion requested by Clerk)

**FINAL READING: MARCH 15, 2016**

- L. OPEN PUBLIC SESSION: **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

M. EXECUTIVE SESSION – IF REQUESTED

**Mayor Little** will request a motion to adopt a resolution to adjourn into Executive Session to discuss **potential litigation regarding a tax assessment matter and potential litigation in regards to In Rem foreclosures of four tax lots, Block 202 Lot 3, Block 301.04 Lot 212, Block 301.13 Lot 199, and Block 702, Lot 18.**

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

**Mayor Little** will request a motion to adjourn out of Executive Session and return to the regular order of business.

- N. ADJOURNMENT: **Mayor Little** will request a motion to adjourn the meeting.