

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
MARCH 15, 2016**

- A. **Mayor Little** will call the meeting of **March 15, 2016** to order. Clerk will call the roll.
- B. **Mayor Little** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Little** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for March 15, 2016.

E. **PUBLIC HEARING:**

Application for renewal of Municipal Consent for Service Electric Cable T.V. of New Jersey. Inc.

F. **EXECUTIVE SESSION**

Mayor Little will request a motion to adopt a resolution to adjourn into Executive Session to discuss **Borough Employee Salary and Wage**.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Little will request a motion to adjourn out of Executive Session and return to the regular order of business.

G. **DISCUSSION**

At this time a discussion will take place concerning the 2016 budgets.

- H. **COMMITTEE REPORTS:** **Mayor Little** will allow each member of the Council to present their respective committee reports.

- I. **CONSENT AGENDA:** **Mayor Little** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Little** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Little** will request a motion to approve the consent agenda.

- J. **OPEN PUBLIC SESSION:** **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

- K. **NEW BUSINESS:**

1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on February 16, 2016. (Absent: None)
(Motion requested by Clerk)

2. **Resolution 2016-93R – Budget Self-Examination Program**

A motion is in order to adopt Resolution 2016-93R authorizing participation in Self-Examination Program of the 2016 municipal budget. (Motion requested by CFO)

3. **Resolution 2016-94R – Support of No Passing Zone**

A motion is in order to adopt Resolution 2016-94R supporting the use of a “No Passing Zone” on Route 284, in Sussex Borough as recommended by NJDOT.
(Motion requested by Clerk)

4. **Resolution 2016-95R – Customers Request Water/Sewer Adjustment**

A motion is in order to adopt Resolution 2016-95R approving the customer’s request to suspend the water and sewer charges for account number 3587.
(Motion requested by Water/Sewer Customer)

5. **Resolution 2016-96R – Grant Writer**

A motion is in order to adopt Resolution 2016-96R awarding a contract from April 1, 2016 through December 31, 2016, to Bruno Associates, and authorize the Mayor to execute said contract for a cost not to exceed \$27,000.00.
(Motion requested by Clerk)

6. **Resolution 2016-97R – Rt. 23 Water Utility Main Extension Withdrawal**

A motion is in order to adopt Resolution 2016-97R agreeing to withdraw the request to the NJDOT to construct an underground water main for NJDOT Project “Route 23 over a Branch of the Walkkill River” (Motion requested by Clerk)

7. **Resolution 2016-98R – Rt. 23 Water Utility Main Extension Modification**

A motion is in order to adopt Resolution 2016-98R agreeing to modify the request to the NJDOT to construct an underground water main for NJDOT Project “Route 23 over a Branch of the Walkkill River” (Motion requested by Clerk)

8. **Resolution 2016-99R – Rt. 23 Water Utility Main Extension Confirmation**

A motion is in order to adopt Resolution 2016-99R agreeing to confirm the request to the NJDOT to construct an underground water main for NJDOT Project “Route 23 over a Branch of the Walkkill River” (Motion requested by Clerk)

9. Adoption Ordinance 2016-02 – Amend Section 24-1.4, Chapter XXIV

A motion is in order to adopt Ordinance 2016-02 entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND SUBPARAGRAPH (J), ENTITLED “QUARTERLY CHARGES FOR USE OF WATER AND SEWER”, OF SECTION 24-1.4, ENTITLED “WATER/SEWER SYSTEM FEES,” OF CHAPTER XXIV, ENTITLED “FEES”, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SUSSEX.”

(Motion requested by Clerk)

Before final roll call Mayor Little will open the meeting to the public for any questions or concerns regarding Ordinance #2016-02

10. Introduction Ordinance 2016-03 – Establish a Cap Bank

A motion is in order to introduce Ordinance 2016-03 entitled “CALENDAR YEAR 2016 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14).”

(Motion requested by CFO)

FINAL READING: APRIL 5, 2016

- L. OPEN PUBLIC SESSION: **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

- M. ADJOURNMENT: **Mayor Little** will request a motion to adjourn the meeting.