

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH  
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET  
SUSSEX, NEW JERSEY AT 7:30 P.M. ON  
APRIL 19, 2016**

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- A. **Mayor Little** will call the meeting of **April, 19, 2016** to order. Clerk will call the roll.
- B. **Mayor Little** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Little** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for April 19, 2016.

E. **PRESENTATIONS:**

No presentations are scheduled for tonight meeting.

- F. **COMMITTEE REPORTS:** **Mayor Little** will allow each member of the Council to present their respective committee reports.

G. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

- H. **CONSENT AGENDA:** **Mayor Little** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Little** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Little** will request a motion to approve the consent agenda.

- I. **OPEN PUBLIC SESSION:** **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

J. **OLD BUSINESS:**

1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on March 15, 2016. (Absent: Dykstra)  
(Motion requested by Clerk)

K. **NEW BUSINESS:**

2. **Resolution 2016-116R - Honoring Eagle Scout**

A motion is in order to adopt Resolution 2016-116R congratulating Michael Shorr for achieving the rank of Eagle Scout as a member of Boy Scout Troop 84.  
(Motion requested by Mayor)

**3. Adoption Ordinance 2016-04 - Salary Ordinance**

A motion is in order to adopt Ordinance 2016-04 entitled "ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY"  
(Motion requested by Clerk)

**Before final roll call Mayor Little will open the meeting to the public for any questions or concerns regarding Ordinance #2016-04**

**4. Resolution 2016-117R – 2016 Salary and Wages**

A motion is in order to adopt Resolution 2016-117R establishing the salaries and wages of certain Borough employees for the year 2016. (Motion requested by Clerk)

**5. Resolution 2016-118R – RFP Water Treatment Plant**

A motion is in order to adopt Resolution 2016-118R authorizing the solicitation of proposals for operation services at the water treatment plant by issuing a Request for Proposals (RFP) (Motion requested by Clerk)

**6. Resolution 2016-119R – World War II Memorial Restoration**

A motion is in order to adopt Resolution 2016-119R extending the Borough's gratitude to Wolfe Granite Memorials, 86 Main Street, Sussex, for donating time and materials in restoring the World War II memorial. (Motion requested by Mayor)

**7. Adoption Ordinance 2016-05 – Bond Ordinance Appropriating \$1,200,000.00**

A motion is in order to adopt Ordinance 2016-05 entitled "BOND ORDINANCE APPROPRIATING \$1,200,000, AND AUTHORIZING THE ISSUANCE OF \$1,200,000 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, FOR THE WATER SUPPLY AND DISTRIBUTION SYSTEM AND THE SANITARY SEWERAGE SYSTEM OF THE BOROUGH." (Motion requested by CFO)

**Before final roll call Mayor Little will open the meeting to the public for any questions or concerns regarding Ordinance #2016-05**

**8. Adoption Ordinance 2016-06 - \$130,400 from Capital Improvement Funds**

A motion is in order to adopt Ordinance 2016-06 entitled "AN ORDINANCE OF THE BOROUGH OF SUSSEX, SUSSEX COUNTY, NEW JERSEY, PROVIDING FOR VARIOUS DPW EQUIPMENT AND REPAIRS APPROPRIATING \$80,000.00 FROM THE GENERAL CAPITAL IMPROVEMENT FUND AND \$50,400 FROM THE WATER/SEWER CAPITAL IMPROVEMENT FUND"  
(Motion requested by DPW Committee)

**Before final roll call Mayor Little will open the meeting to the public for any questions or concerns regarding Ordinance #2016-06**

**9. Introduction Ordinance 2016-07 – Destroyed Property**

A motion is in order to introduce Ordinance 2016-07 entitled "AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND CHAPTER XXIV, SECTION 24-1.4, ENTITLED "WATER/SEWER SYSTEM FEES," OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF SUSSEX TO ADD A NEW SUBSECTION ENTITLED "DESTROYED PROPERTY" (Motion requested by Clerk)

**FINAL READING: May 3, 2016**

**10. Introduction Ordinance 2016-08 – \$21,000 from Capital Improvement Fund**

A motion is in order to introduce Ordinance 2016-08 entitled “AN ORDINANCE OF THE BOROUGH OF SUSSEX, SUSSEX COUNTY, NEW JERSEY, PROVIDING FOR REPAIRS TO THE 2004 SEAGRAVE 100’ LADDER TRUCK APPROPRIATING \$21,000.00 FROM THE RESERVE FOR PURCHASE OF FIRE TRUCK FUND” (Motion requested by Mayor)

**FINAL READING: May 3, 2016**

**11. DISCUSSION:**

At this time a discussion will take place concerning a special meeting titled “State of Sussex Borough”.

- L. **OPEN PUBLIC SESSION:** **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

M. **EXECUTIVE SESSION – IF REQUESTED**

**Mayor Little** will request a motion to adopt a resolution to adjourn into Executive Session to discuss Potential Tax Sale Foreclosure Litigation and Contract Negotiations pertaining to the proposed Lake Rutherford pipeline,

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

**Mayor Little** will request a motion to adjourn out of Executive Session and return to the regular order of business.

N. **OLD BUSINESS: (continued)**

**12. Resolution 2016-111R – Lien Redemption and Installment Plan**

A motion is in order to adopt Resolution 2016-111R hereby authorizing an installment payment plan as set forth on Schedule “A” and subject to the listed requirements and conditions: (Motion requested by Tax Collector)

O. NEW BUSINESS: (continued)

**13. Resolution 2016-114R – Lien Redemption and Installment Plan Alternate 1**

A motion is in order to adopt Resolution 2016-114R hereby authorizing an installment payment plan as set forth on Schedule “A” and subject to the listed requirements and conditions: (Motion requested by Tax Collector)

**14. Resolution 2016-115R – Lien Redemption and Installment Plan Alternate 2**

A motion is in order to adopt Resolution 2016-115R hereby authorizing an installment payment plan as set forth on Schedule “A” and subject to the listed requirements and conditions: (Motion requested by Tax Collector)

P. ADJOURNMENT: **Mayor Little** will request a motion to adjourn the meeting.

DRAFT