

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
MAY 3, 2016**

- A. **Mayor Little** will call the meeting of **May 3, 2016** to order. Clerk will call the roll.
- B. **Mayor Little** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Little** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for May 3, 2016.

E. **NEW BUSINESS:**

1. **Public Hearing on CY 2016 Municipal Budget**

Mayor Little will open the meeting to the public for any questions or concerns that they may have regarding the CY 2016 Municipal Budget.

After giving the public an opportunity to address the Governing Body, **Mayor Little** will close the meeting to the public and return to the regular order of business.

2. **Resolution 2016-123R - Adoption CY 2016 Municipal Budget**

A motion is in order to adopt Resolution 2016-123R adopting the CY 2016 Municipal Budget for the Borough of Sussex. (Motion requested by CFO)

F. **PRESENTATIONS:**

No presentations are scheduled for tonight's meeting.

- G. **COMMITTEE & LIAISON REPORTS:** **Mayor Little** will allow each member of the Council to present their respective committee & liaison reports.

ADMINISTRATORS REPORT

The Administrator/Clerk will offer his report.

- H. **CONSENT AGENDA:** **Mayor Little** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Little** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Little** will request a motion to approve the consent agenda.

- I. **OPEN PUBLIC SESSION:** **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

J. NEW BUSINESS: (continued)

3. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Special Meeting held on February 23, 2016. (Absent: Holowach, Stoll) (Motion requested by Clerk)

4. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on March 1, 2016. (Absent: Dykstra)
(Motion requested by Clerk)

5. Resolution 2016-122R – DPW Laborer & Clean Communities Worker

A motion is in order to adopt Resolution 2016-122R approving the hire of Heather Koons as a seasonal DPW Laborer and Clean Communities Worker for the Borough of Sussex working approximately 24 hours per week at a rate of \$10.00 per hour for the year 2016. (Motion requested by DPW Director)

6. Resolution 2016-124R – Public Sale of Borough Held Liens

A motion is in order to adopt Resolution 2016-124R authorizing the Tax Collector to conduct a public sale of certain tax liens held by Sussex Borough.
(Motion requested by Council)

7. Resolution 2016-126R - Customers Request Water/Sewer Adjustment

A motion is in order to adopt Resolution 2016-126R approving the customer request to remove \$2,881.76 in sewer charges from the second quarter 2016 billing.
(Motion requested by Water/Sewer Customer)

8. Resolution 2016-127R - Customers Request Installment Plan

A motion is in order to adopt Resolution 2016-127R approving the customer request for an installment plan for the second quarter 2016 billing.
(Motion requested by Water/Sewer Customer)

9. Adoption Ordinance 2016-07 – Destroyed Property

A motion is in order to adopt Ordinance 2016-07 entitled "AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND CHAPTER XXIV, SECTION 24-1.4, ENTITLED "WATER/SEWER SYSTEM FEES," OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF SUSSEX TO ADD A NEW SUBSECTION ENTITLED "DESTROYED PROPERTY" (Motion requested by Clerk)

Before final roll call Mayor Little will open the meeting to the public for any questions or concerns regarding Ordinance #2016-07

10. Adoption Ordinance 2016-08 - \$21,000 from Capital Improvement Fund

A motion is in order to adopt Ordinance 2016-08 entitled "AN ORDINANCE OF THE BOROUGH OF SUSSEX, SUSSEX COUNTY, NEW JERSEY, PROVIDING FOR REPLACEMENT OF EQUIPMENT ON THE 2004 SEAGRAVE 100' LADDER TRUCK APPROPRIATING \$21,000.00 FROM THE RESERVE FOR PURCHASE OF FIRE TRUCK FUND" (Motion requested by Mayor)

Before final roll call Mayor Little will open the meeting to the public for any questions or concerns regarding Ordinance #2016-08

K. OLD BUSINESS:

11. Resolution 2016-95R – Customers Request Water/Sewer Adjustment

A motion is in order to adopt Resolution 2016-95R approving the customer's request to suspend the water and sewer charges for account number 3587.
(Motion requested by Water/Sewer Customer)

- L. OPEN PUBLIC SESSION: **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

M. EXECUTIVE SESSION

Mayor Little will request a motion to adopt a resolution to adjourn into Executive Session to discuss Contract Negotiations pertaining to the proposed Lake Rutherford pipeline.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Little will request a motion to adjourn out of Executive Session and return to the regular order of business.

12. Resolution 2016-125R – Borough Special Attorney

A motion is in order to adopt resolution 2016-125R authorizing the Mayor to execute a contract for the services of Special Attorney at the rate of \$200.00 per-hour plus mileage and postage, pursuant to a non-fair and open contract consistent with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

- N. ADJOURNMENT: **Mayor Little** will request a motion to adjourn the meeting.