

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH  
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET  
SUSSEX, NEW JERSEY AT 7:30 P.M. ON  
MAY 17, 2016**

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- A. **Mayor Little** will call the meeting of **May 17, 2016** to order. Clerk will call the roll.
- B. **Mayor Little** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Little** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

D. **APPROVAL OF AGENDA**

A motion is in order to approve the agenda for May 17, 2016.

E. **PRESENTATIONS:**

Ms. Elise McGaughran, Youth and Community Specialist with the Center for Prevention and Counseling will offer a presentation regarding Alcohol Awareness Month.

Mr. Jake Little, Chief Sussex Fire Department will present an update of the Sussex County Firemen's Parade to be held in Sussex Borough October 1, 2016.

- F. **COMMITTEE REPORTS:** **Mayor Little** will allow each member of the Council to present their respective committee reports.

G. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

- H. **CONSENT AGENDA:** **Mayor Little** will request that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately. (**Mayor Little** will allow time for the Council to consider changes.)

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Little** will request a motion to approve the consent agenda.

- I. **OPEN PUBLIC SESSION:** **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

J. **OLD BUSINESS:**

K. **NEW BUSINESS:**

1. **Approval of Meeting Minutes**

A motion is in order to approve the meeting minutes of the Regular Meeting and Executive Session held on May 3, 2016. (Absent: None) (Motion requested by Clerk)

2. **Resolution 2016-131R – Support Sussex County C.L.E.A.R. Program**

A motion is in order to adopt Resolution 2016-131R supporting the Sussex County Community Law Enforcement Addiction Recovery program (C.L.E.A.R.) and urges other Sussex County Municipalities to adopt similarly resolutions in support. (Motion requested by Mayor)

**3. Resolution 2016-132R – Approval of Payroll Services**

A motion is in order to adopt Resolution 2016-132R authorizing the Mayor and/or Clerk to execute a contract with Action Data Services, to provide payroll and accounting services from April 1, 2016 through March 30, 2018 with a one year extension, if agreed upon, for a cost not to exceed \$3,100.00 per year.  
(Motion requested by Clerk)

**4. Resolution 2016-133R – Award Emergency Contract February 9, 2016**

A motion is in order to adopt Resolution 2016-133R awarding an emergency contract to Ferraro Construction for the repair of a sewer line (force main) on route 23 (near 80 route 23) on February 9, 2016 (Motion requested by QPA)

**5. Resolution 2016-134R – Award Emergency Contract February 16 & 17, 2016**

A motion is in order to adopt Resolution 2016-134R awarding an emergency contract to Ferraro Construction for the repair of a water main on Brookside Avenue (near 36 Hamburg Avenue) on February 16 & 17, 2016 (Motion requested by QPA)

**6. Resolution 2016-135R – Rate Adjustment 14 Newton Avenue**

A motion is in order to adopt Resolution 2016-135R classifying 14 Newton Avenue, Block 701.01, Lot 9, as “Destroyed Property” for the purpose of charging water/sewer system fees pursuant to Sussex Borough Ordinance 24-1.4(j)  
(Motion requested by Water/Sewer Customer)

**7. Resolution 2016-136R – Authorization to Purchase Copier**

A motion is in order to adopt Resolution 2016-136R authorizing the award of a contract to Konica/Minolta for the purchase of a copier at a cost not to exceed \$7,600.00 and copier maintenance service under the NASPO Valuepoint Cooperative at a cost to be determined.  
(Motion requested by QPA)

**8. Resolution 2016-137R – Authorization to submit Clove Lake Lowering Permit**

A motion is in order to adopt Resolution 2016-137R authorizing the submission of an application to the Bureau of Freshwater Fisheries to lower the elevation of Clove Lake by four (4) feet, for beach and shoreline cleanup, on October 14, 2016 and begin refilling on October 31, 2016.  
(Motion requested by Clerk)

**9. Resolution 2016-138R - Elevate Sewer Pump Station Controls**

A motion is in order to adopt Resolution 2016-138R authorizing the Mayor and/or Clerk to execute a contract with Houser Engineering, LLC., to provide engineering and consulting services to raise the sewer pump controls, above flood elevation levels, for a cost not to exceed \$23,500.00. (Motion requested by Clerk)

**10. Approval of Social Affair Permit for Sussex Fire Department**

A motion is in order to approve social affair permit for the Sussex Fire Department on October 1, 2016. (Motion requested by Clerk)

**L. DISCUSSION**

At this time a discussion will take place concerning reestablishing the Property Maintenance Board.

At this time a discussion will take place concerning the prohibition of motor powered boats on Clove Lake.

At this time a discussion will take place concerning vendors/peddlers at the Sussex County Firemen's Parade in Sussex Borough on October 1, 2016

At this time a discussion will take place concerning the choice of a roadway to submit for the New Jersey Department of Transportation's 2016 Municipal Aid Program.

- M. OPEN PUBLIC SESSION: **Mayor Little** will request a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

After giving all persons present an opportunity to address the Governing Body, **Mayor Little** will request a motion to close the meeting to the public and return to the regular order of business.

N. EXECUTIVE SESSION

**Mayor Little** will request a motion to adopt a resolution to adjourn into Executive Session to discuss contract negotiations and potential litigation pertaining to the proposed Lake Rutherford pipeline and contract negotiations pertaining to the water operator contract with Agra Environmental.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

**Mayor Little** will request a motion to adjourn out of Executive Session and return to the regular order of business.

**11. Resolution 2016-139R – Authorizing Submission of Notice of Intent**

A motion is in order to adopt Resolution 2016-139R authorizing Legal Counsel to submit a Notice of Intent to the State Agriculture Development Committee and, if required, to the Sussex County Agriculture Development Board  
(Motion requested by Clerk)

- O. ADJOURNMENT: **Mayor Little** will request a motion to adjourn the meeting.