

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING, BOROUGH
OF SUSSEX, HELD AT THE MUNICIPAL BUILDING, 2 MAIN STREET
SUSSEX, NEW JERSEY AT 7:30 P.M. ON
August 21, 2012**

- A. **Mayor Rose** will call the meeting to order. Clerk will call the roll.
- B. **Mayor Rose** will invite all present to salute the flag and to remain standing for a moment of silence.
- C. **Mayor Rose** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."
- D. **PRESENTATIONS:**
 - a. **CFO Report** – At this time, William Zuckerman, CFO will review the Corrective Action Plan for the 2011 Audit Report
 - b. **Water/Sewer Engineers Report** – At this time, John Ruschke of Hatch Mott MacDonald will present an update on the I&I Project, upgrades to the water treatment plant, and NJDEP requested upgrades.
 - c. **DPW Report** – At this time Bob Schultz, DPW Supervisor will present an update of DPW activities.
- E. **COUNCIL MOTIONS:** **Mayor Rose** will allow each member of the Council to offer any motions not currently on the agenda.
- F. **CONSENT AGENDA:** **Mayor Rose** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Rose** will request a motion to approve the consent agenda.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

- G. **OPEN PUBLIC SESSION:** **Mayor Rose** will request a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss.

Motion by: _____ Seconded by: _____ All in favor? _____

After giving all persons present an opportunity to address the Governing Body, **Mayor Rose** will request a motion to close the meeting to the public and return to the regular order of business.

Motion by: _____ Seconded by: _____ All in favor? _____

H. **ADMINISTRATORS REPORT**

The Administrator/Clerk will offer his report.

I. **OLD BUSINESS:**

J. **NEW BUSINESS:**

1. Approval of Meeting Minutes

A motion is in order to approve the meeting minutes of the Regular Meeting held on July 17, 2012 (Absent: None)

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

2. Approval of Retroactive Pay

A motion is in order to approve retroactive pay for former employee Maria Mascuch in the amount of \$155.39 for January 1, 2012 through March 14, 2012 as per her July 18, 2012 request.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

3. Approval of Exemption to the Mandatory Notice to Connect

A motion is in order to approve the request from Mr. Lawrence Polagye of 37 Harrison Street to grant an exemption from the mandatory notice to connect issued on May 7, 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

4. Approval of Social Affair Permit for Sussex Fire Department

A motion is in order to approve social affair permits for the Sussex Fire Department on September 15, 2012 and September 22, 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

5. Resolution 2012-81R- Municipal Alliance Coalition Grant

A motion is in order to adopt a resolution authorizing the submission of an application for the 2013 Sussex/Wantage Municipal Alliance Coalition on Alcoholism and Drug Abuse Grant.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

6. Resolution 2012-82R- Third Quarter Water/Sewer Adjustments

A motion is in order to adopt a resolution approving water/sewer adjustments for the third quarter 2012.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

7. Resolution 2012-83R – Recommendation of Award State Aid Project

A motion is in order to adopt a resolution recommending to the New Jersey Department of Transportation that Bob Viersma & Sons, Inc P.O. Box 224, Allamuchy, New Jersey 07820 is awarded the bid in the amount of \$214,004.50 for the improvements to Grove Street.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

8. Resolution 2012-84R – Authorizing the Issuance of Notes

A motion is in order to adopt a resolution authorizing the issuance of \$100,000 Special Emergency Notes for the Revaluation Program.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

9. Resolution 2012-85R – Interlocal Agreement for Municipal Water & Sewer Service

A motion is in order to adopt a resolution directing the Mayor to enter into an interlocal agreement with Wantage Township for water and sewer service.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

10. Resolution 2012-86R – Corrective Action Plan

A motion is in order to adopt a resolution to approve the Corrective Action Plan for the 2011 audit.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

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Motion by: _____ Seconded by: _____ All in favor? _____

L. EXECUTIVE SESSION – IF REQUESTED

Mayor Rose will request a motion to adopt a resolution to adjourn into Executive Session to discuss a property damage claim with possible litigation and a lawsuit filed by Richard and Pamela Flynn against Sussex Borough and others.

Member	Aye	Nay	N.V	ABS	Move	Sec
Dykstra						
Holowach						
Krynicky						
LaBar						
Lagattuta						
Meyer						
Rose						

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF SUSSEX, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

Mayor Rose will request a motion to adjourn out of Executive Session and return to the regular order of business.

- M. ADJOURNMENT: **Mayor Rose** will request a motion to adjourn the meeting.

Motion by: _____ Seconded by: _____ All in favor? _____