

**BOROUGH OF SUSSEX
ORDINANCE #2016-04**

**ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF
THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX
AND STATE OF NEW JERSEY.**

BE IT ORDAINED by the Governing Body of the Borough of Sussex, County of Sussex and State of New Jersey that the following shall constitute the annual base salary range for the various Borough Officers and Employees.

SECTION 1.

The following salaries for the officers hereafter set forth for the year 2016 beginning January 1st and each year thereafter until amended or repealed are hereby established and fixed within the following salary ranges. The specific salary level for each employee shall be set by Resolution of the Governing Body.

| ADMINISTRATION | SALARY RANGE |
|--|---------------------------------|
| Mayor | \$1,200 - \$3,000 per annum |
| Council Members | \$1,000 - \$2,500 per annum |
| Administrator /Municipal Clerk/ Registrar | \$40,000 - \$75,000 per annum |
| Deputy Treasurer/ Deputy Clerk/Deputy Registrar | \$20,000 - \$47,000 per annum |
| Water Sewer Collector/ Zoning Secretary/ Alternate Deputy Registrar | \$15.00 - \$20.00 per hour |
| Zoning & Enforcement Officers | \$15.00 - \$25.00 per hour |
| Planning/Zoning Secretary | \$500.00 per month |
| Chief Financial Officer/Treasurer | \$10,000 - \$30,000 per annum |
| Tax Collector | \$5,000 - \$20,000 per annum |
| Emergency Management Coordinator | \$500.00 – \$1,200.00 per annum |
| Assessment Search Officer | \$10.00 per search |
| Tax Search Officer | \$10.00 per search |
| Administrative Staff Temporary/Part-time | minimum wage - \$12.00 per hour |
| School Crossing Guard | minimum wage – \$14.00 per hour |
| Cleaning Stipend | \$20.00 per week |
| Phone Stipend | \$40.00 - \$50.00 per month |
| Mileage Stipend | \$7.00 per day |
| DEPARTMENT OF PUBLIC WORKS | |
| Certified Public Works Manager | \$45,000 - \$75,000 per annum |
| Foreman | \$20.00 - \$30.00 per hour |
| Laborer - Streets/Roads/Utility | \$12.00 - \$20.00 per hour |
| Part Time/Temporary Laborer | minimum wage - \$12.00 per hour |
| Custodian | \$10.00 - \$15.00 per hour |

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SECTION 2.

All hourly wages paid employees shall be compensated at the rate of time and one half for all hours worked in excess of 40 hours for DPW and 35 Hours for office staff in any work week, unless otherwise arranged through negotiated agreements.

SECTION 3.

The salaries or wages fixed by this ordinance do not reflect amounts to be paid for overtime compensation. Said salaries and wages shall remain in effect until this ordinance is amended or repealed.

SECTION 4.

All Borough benefits shall be provided in accordance with contractual obligations, personnel manual, negotiated agreements, and in accordance with existing Borough Ordinances governing municipal employee benefits.

SECTION 5.

All former ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance are hereby repealed. This Ordinance shall take effect upon passage and publication as provided by law.

NOTICE IS HEREBY GIVEN that the attached Ordinance 2016-04 was introduced at a regular meeting of the Mayor and Council of the Borough of Sussex, Sussex County, New Jersey, held on the 5th day of April 2016, and passed on first reading, and that such Ordinance will be further considered for final passage and adoption at the regular meeting of the Mayor and Council to be held on the 19th day of April 2016, at Borough Hall, 2 Main Street, in the Borough of Sussex, at 7:30 p.m., and that at such time and place all persons interested be given an opportunity to be heard concerning said Ordinance.

Mark Zschack, Municipal Clerk

Katherine Little, Mayor

Introduced: April 5, 2016

Adopted: April 19, 2016