

Borough of Sussex
APPLICATION FOR ROAD OPENING PERMIT
Application Fee \$150.00
PERFORMANCE BOND OR CASH ESCROW IN THE AMOUNT OF \$500.00

1. Location of the area where the road is to be opened _____

2. Name, address and phone number of the applicant _____

3. Name, address and phone number of the person responsible for excavation,
including emergency contact number _____

4. Length of proposed road opening in linear feet _____
5. The purpose of the excavation _____

6. Attach detailed plans describing the work to be performed.
7. The number of square feet or yards of road surface to be opened. _____
8. The cubic content of the surface and subsurface to be excavated. _____
9. The type of road surface to be opened. _____
10. The proposed date for commencement of work and the estimated date of
completion. _____

NOTICE TO APPLICANT:

1. Applicant shall provide, prior to being issued any permit, proof of adequate insurance, as required by Sussex Borough Ordinance # 14-1 through 14-6. Applicant agrees to protect, defend, indemnify and save harmless the Borough, its agents or officers thereof from all claims, suits, actions and proceedings of every nature and description which may be brought against the Borough, its employees, officers or agents thereof for or on account of any injuries or damages to persons and/or property as a result of any work performed under the permit.
2. No permit shall be issued until the applicant has supplied the Borough with a performance bond or cash escrow in the amount of \$500.00. The Borough Engineer may waive all or part of the requirements in the case of public bodies, quasi-public bodies or utilities. Said bond shall remain in effect or the escrow shall remain on deposit with the borough until the work authorized by the permit has been completed and the work has been approved by the borough engineer.
3. If road opening requires the closure of road to traffic, applicant will submit an application to request Traffic Control at least 3 days prior to the start of any work to the Borough Clerk.

I acknowledge that all information and representations made in this application are true and accurate. I certify that I read Chapter 14 of the Revised General Ordinances and will abide by all of the provisions of that Chapter as well as this application. I understand the Borough, its employees, officers and agents shall be held harmless from all loss, damage, claim or expense arising from the permit.

Signed: _____ Printed Name: _____

Date: _____

Position: _____

For Official Use Only

1. Application Fee Paid: \$ _____ Check #: _____

Received by: _____ Date Received: _____

2. Escrow Fee: \$ _____ Date Received: _____

Performance Guarantee Amount: \$ _____ Bond: \$ _____

Check #: _____ Date Received: _____

3. Proof of Insurance: _____

4. Approved by the Board of Public Works Manager for the project to commence on _____ and to be completed by _____.
_____ (initial)

5. Additional conditions required by the Engineer and/or Public Works Manager:

_____ (initial)

6. Permit #: _____ Date Issued: _____

By: _____