

OF THE MEETING OF THE
BOROUGH OF SUSSEX
HELD AT THE SUSSEX MUNICIPAL BUILDING
2 MAIN STREET, SUSSEX, NJ
JUNE 7, 2011

Mayor Parrott called the meeting to order and requested the clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Dykstra, Mr. Fransen, Mr. LaBar, Mrs. Little, Mr. Meyer, Mr. Rose, Mayor Parrott.

Mayor Parrott led the assembly in the flag salute and requested a moment of silence.

Mayor Parrott stated this meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk.

PRESENTATIONS:

Green water projects

Jeremiah Bergstrom from Rutgers University gave a brief presentation of a water resource program to help conserve water runoff within Sussex Borough. Brochures are available in the Clerk's Office

CONSENT AGENDA

Mayor Parrott requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

Mr. LaBar made a motion to accept the consent agenda of June 7, 2011. Seconded by Mrs. Little.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. Letter dated May 19, 2011 from John Ursin, Borough Attorney, to Joseph Paterno regarding Block 603 Lot 1.
2. Sandyston Township resolution in opposition to Senate Bill No. 1351.
3. Sussex Borough Planning Board Legal Notice of public hearing for Block 104 Lot 18.
4. Township of Hardyston resolution seeking state intervention to increase safety and public awareness on state highway 23.
5. Township of Hardyston resolution in support of A-196 by the New Jersey Assembly.
6. Township of Hardyston resolution opposing assembly bill no. A-2095 and senate bill no. S-818 which revise requirements for medical service delivery.
7. Letter dated May 18, 2011 from Patrick Sinwich of the NJDEP regarding a suspected hazardous substance discharge notification NJDEP Case #11-05-17-1227-30.
8. Letter dated May 23, 2011 from Governor Christie to Craig Dana, Judge of the Municipal Court, regarding his appointment as judge.
9. Letter dated May 13, 2011 from Sandra Krietzman, Bureau of Safe Drinking Water to Catherine Gleason regarding Sussex W Dept., PWSID #NJ1921001.
10. Letter dated May 19, 2011 from Patricia Fisher to Linda Zulus of the Holiday Inn regarding temporary housing for the housing rehabilitation program.
11. Letter dated May 14, 2011 from Barbara Miller, Contract Administrator, to Catherine Gleason regarding Senior Citizen and Disabled Residents Transportation Assistance Program.
12. Township of Washington resolution regarding fair distribution of state aid for education.
13. Letter dated May 24, 2011 from Linda Cantwell, NJDEP to Sussex Borough DPW regarding PW/NJPDES: 1921001 (T4/W2).

tion repealing article XIX sections 330-229 through reservation overlay zone, of the code of the Township

- or Vernon.
15. Township of Vernon resolution amending chapter 330 article XI zoning of the code of the Township of Vernon to provide regulations regarding solar energy facilities.
 16. Letter dated May 18, 2011 from Patrick Sinwich of the NJDEP regarding a suspected hazardous substance discharge notification NJDEP Case #11-05-23-0954-16.
 17. Letter from Hon. Kristen S. Becker, Mayor of the Town of Newton, to Mayor Chris Parrott regarding Newton's appreciation to the Borough of Sussex for the Fire Department response on May 9th and May 17th.

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Sussex Fire Department and EMS report for the month of April 2011.
2. Construction Department for the month of April 2011.
3. Water/Sewer Collector Report for the month of May 2011.
4. Zoning Department report for the month of May 2011.
5. Property Maintenance report for the month of May 2011.
6. Clerk's Report for the month of May 2011.
7. Tax Collector's Report for the month of May 2011.

APPLICATIONS (APPROVAL OF THE FOLLOWING):

1. Blue Light Permit Application from William Kiss.
2. Blue Light Permit Application from Brianna Oakley.

RESOLUTIONS: (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of June 7, 2011.

Mrs. Little stated that she would like to have a Resolution to oppose Senate bill 1351.

Mayor Parrott stated that he would like to have a Resolution seeking state intervention to increase safety and public awareness on state highway 23 and a Resolution in support of A-196 by the New Jersey Assembly.

David Fournier from United Water introduced himself to the Council as the interim T-4 and gave a brief history of his background.

Mr. Meyer commented on the Township of Washington's resolution regarding fair distribution of state aid for education.

Mrs. Gleason stated that voucher 9641 was not signed by the Finance Committee and Grant Rome gave an explanation of the bill.

Upon roll call vote:

Ayes: Dykstra, Fransen, LaBar, Little, Meyer, Rose

Nays: None Absent: None Abstentions: None

OPEN PUBLIC SESSION #1

Mr. Fransen made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mrs. Little. All were in favor.

There being no one present who wished to address the Governing Body, Mrs. Little made a motion to close the meeting to the public, seconded by Mr. LaBar. All were in favor.

Mr. Dykstra stated that number 6 on the agenda was resolved and interviews were completed.

Mr. Fransen stated that the Planning Board met last Thursday on the Nextel application to add another set of antennas on the existing pole by the DPW garage. The antenna is for JCP&L to upgrade their system. The variance was granted. They went back and forth about some issues about the shrubbery around the existing facility. The decision was made to not place the shrubbery at their site but to donate money to the shade tree commission in town for trees or shrubs

Mr. Meyer presented no report at this time

Mr. Labar stated that the due diligent and fruits of their efforts will be brought up later.

Mrs. Little stated that on May 18th a review of Ordinance 2011-08 Flood Hazard Areas was conducted with Mr. Fransen and Mr. Rose. The committee went over the report and discussed some areas. Changes were sent over to Mr. Ursin.
Mr. Ursin stated that one change was sent to the Engineer.

Mrs. Little stated that on May 24th the Board of Health met and there was no quorum. Discussed was a blood drive for October 22nd in conjunction with Receptions Harvest Day. Also discussed was a child ID program. Mike Plaza from the County Health Department was not present. A budget report for the Board of Health was requested for the next meeting.

Mrs. Little stated that on May 25th she went with three young gentlemen from the Sussex Middle School for Youth in Government Shadowing Day. Along with the DPW they went to visit the I & I project on Grove Street, the Borough Garage, and the Water Treatment Plant.

Mrs. Little stated that on May 26th she attended the Youth in Government Day at the Wantage Municipal Building. She was disappointed that Sussex Borough only had three students participating in the program.

Mrs. Little thanked Cathy Gleason for her service to Sussex Borough and best wishes in her future endeavors.

Mr. Rose stated that the Recreation Committee is meeting tonight about the Miss Sussex Contest, which will be held on this Saturday 6:30pm at the Sussex Middle School.

Mr. Rose stated that on Thursday the Property Maintenance Board will meet and the primary thing on the agenda is the new ordinance to determine the role of the Board because of the changes in Hardyston. Also being discussed will be who will sit on the Board.

Mrs. Little stated that she would like to see the Miss Sussex contest advertised on the board out in front of the Municipal Building to get more participation.

Mr. Rose stated that it was advertised out on the board.

Mrs. Little stated that it was not posted long enough for people to see and participate.

Mr. Rose stated that he will pass on Mrs. Little's concerns to the Recreation Committee.

Mr. Ursin presented no report at this time.

Mrs. Gleason stated all her concerns are on the agenda

DPW Report

Mr. Schultz stated that the I. & I. project is going along good. There was a big problem on Main Street that they found the water pipes are located directly below the sewer. The manhole was scheduled to be replaced but could not get the elevations with the pre-cast. The replacement was pushed off. United Water was notified that we had to relocate the main. The contractor's machine broke which caused a delay. Only one call was received from a resident on Unionville

and back on. Water was turned on about 7pm. Joanne from s. Coordinating with United Water to work out the proper procedures for camping. Have found some other issues with the project and are working them out with the Engineer. They have found some serious I. & I. issues that will be addressed. The repairs on Route 284 will begin this week. A new water valve was added on Main Street that will allow the business district to be isolated. Mr. Schultz I waiting for the recommendation from the engineer on how to proceed with the additional work that is needed.

Mr. Ursin stated that a legal notice was sent today concerning one of the bigger problems that have been found with the I & I project.

Mr. Schultz stated that they were doing a manhole replacement and found a lot of inflow into the manhole. The flow was traced back to Alpine Village's wet well that had a lot of infiltration in it. A flow meter was placed in this wet well and the estimate is 30,000 gallons a day.

Mayor Parrott stated that 30,000 gallons daily on a dry day and three times that amount on a rain day.

Mr. Schultz stated the he asked the engineer to type up a report on six areas that need to be addressed and gave a brief summary on these areas.

Mr. Schultz gave a short synopsis of a grease blockage near A & P Plaza.

Mr. Schultz stated that at the church on Harrison Street there was a little mistake made, and a driver damaged a wall in front of the church. The contractor took full responsibility and he would take care of it. Father Charles wants his contractor to take care of it and they will send us the bill.

Joanne Roof from United Water stated that the water treatment plant is running pretty good no major issues. Joanne stated the electric for the water tank protection system has been disconnected by the contractor that did the painting. John at United Water does not want to use it at this time. If in the future this system wants to be used the electric must be reconnected.

Mrs. Gleason stated that she would pass it on to John and that we have a maintenance bond. If they do not take care of it the Borough would take it out of the bond.

Joanne stated that the grading of the backyard at the Water Treatment Plant still needs to be done.

Mayor Parrott stated that he attended Youth Day and it was very enjoyable.

Mayor Parrott stated that he called Vic Marotta and will meet to discuss shared services with Vernon.

Mayor Parrott stated that he spent a lot of time with Father Charles about the wall and also discussed other items.

Mayor Parrott stated that he has received complaints that people are hanging out in Deckertown Park after the curfew. The Mayor will check with the commander of the New Jersey State Police and Mr. Ursin about enforcing the Boroughs local ordinance.

Mr. Ursin stated that a 10pm curfew is not enforceable but the parks closing time of 10pm is enforceable.

OLD BUSINESS

NEW BUSINESS

Adoption Ordinance #2011-07 . Clothing Bins

Mr. LaBar made a motion to adopt an ordinance entitled ~~%A~~AN ORDINANCE OF THE BOROUGH OF SUSSEX, SUSSEX COUNTY, NEW JERSEY TO MODIFY SECTION 4-11.1 OF THE CODE OF THE BOROUGH OF SUSSEX TO REGULATE CLOTHING BINS+. Seconded by Mr. Meyer

opened the meeting to the public for any questions or

There being no one present who wished to address the Governing Body, Mayor Parrott closed the meeting to the public.

Upon roll call vote:

Ayes: Dykstra, Fransen, LaBar, Little, Meyer

Nays: Rose Absent: None Abstentions: None

Introduction Ordinance 2011-06 . Bond Ordinance for Capital Improvements

Mr. Dykstra introduced an ordinance entitled % BOND ORDINANCE PROVIDEING FOR VARIOUS CAPITAL IMPROVEMENTS OF THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$430,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$408,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF± Seconded by Mr. LaBar

Upon roll call vote:

Ayes: Dykstra, Fransen, LaBar, Little, Meyer, Rose

Nays: None Absent: None Abstentions: None

FINAL READING: JUNE 21, 2011

Purchase of Security Lights for Water Treatment Plant

Mr. Fransen made a motion to purchase security lighting for the water treatment plant from MDP Electric Co, LLC in the amount of \$1,029.00. Seconded by Mr. Meyer

Upon roll call vote:

Ayes: Dykstra, Fransen, LaBar, Little, Meyer, Rose

Nays: None Absent: None Abstentions: None

Early Termination of Transitional Aid Program Memorandum of Understanding

Mr. Meyer made a motion to enter into an agreement for early termination of the CY2010/CY2011 Transitional Aid Memorandum of Understanding by and between the Borough of Sussex and Division of Local Government Services. Seconded by Mrs. Little

Upon roll call vote:

Ayes: Dykstra, Fransen, LaBar, Little, Meyer, Rose

Nays: None Absent: None Abstentions: None

Discussion . Model Grease Ordinance

At this time a discussion took place regarding a model grease ordinance.

Appointment of Acting Borough Clerk/Administrator

Mr. LaBar made a motion to enter into a contract with Mark Zschack as the Acting Borough Clerk/Administrator for a one year term in the amount of \$52,000. Seconded by Mr. Dykstra

Upon roll call vote:

Ayes: Dykstra, Fransen, LaBar, Little, Meyer, Rose

Nays: None Absent: None Abstentions: None

Resolution #2011-50R . Cancelation of Reserve for Public Assistance Trust Fund

Mr. LaBar made a motion to adopt a resolution authorizing cancelation of reserve for Public Assistance Trust Fund Borough of Sussex. Seconded by Mrs. Little

Upon roll call vote:

Ayes: Dykstra, Fransen, LaBar, Little, Meyer, Rose

Nays: None Absent: None Abstentions: None

Approval of Meeting Minutes

the meeting minutes of the Regular Meetings held on May

Upon roll call vote:

Ayes: Dykstra, Fransen, LaBar, Little, Meyer, Rose

Nays: None Absent: None Abstentions: None

Resolution #2011-49R . Second Quarter Water/Sewer Adjustments

Mr. Meyer made a motion to adopt a resolution authorizing the water/sewer collector to make water/sewer adjustments. Seconded by Mr. Dykstra

Upon roll call vote:

Ayes: Dykstra, Fransen, LaBar, Little, Meyer, Rose

Nays: None Absent: None Abstentions: None

OPEN PUBLIC SESSION #2

Mrs. Little made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Meyer All were in favor.

Mr. Richard DiCorcia, 13 Spruce Ave asked the Council to consider making Spruce Avenue a one way going down the hill. Mr. DiCorcia also complained that people are driving to fast and reckless on the street.

Mayor Parrott stated that the Council would submit this recommendation to the engineer to review and get his professional opinion.

Mr. DiCorcia stated that there is another problem on Elizabeth Avenue when school is letting out with cars double parking to pick up their children.

Mayor Parrott stated that the enforcement officer will be notified of the problem on Elizabeth Avenue.

Mr. Labar made a motion to close the meeting to the public, seconded by Mrs. Little. All were in favor.

MISCELLANEOUS COMMENTS

Mayor Parrott thanked Catherine Gleason for her dedication and commitment to the Borough.

Miscellaneous comments were made welcoming Mark Zschack as the Acting Borough Clerk/Administrator.

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mrs. Little made a motion to adjourn the meeting, seconded by Mr. LaBar. All were in favor.