

**MINUTES OF THE MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF SUSSEX
HELD AT THE SUSSEX MUNICIPAL BUILDING
2 MAIN STREET, SUSSEX, NJ
JANUARY 3, 2012**

Robert McBriar Borough Attorney called the 2012 Reorganization Meeting to order.

Robert McBriar Borough Attorney invited all present to salute the flag and to remain standing for a moment of silence.

Robert McBriar Borough Attorney stated that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

Oaths of Office

Mark Zschack, Acting Municipal Clerk, read the "Statement of County Canvassers."

Robert McBriar Borough Attorney administered the Oath of Office to Mayor-Elect Jonathan Rose for a four year term expiring December 31, 2015

Robert McBriar Borough Attorney administered the Oath of Office to Councilwoman-Elect Marina Krynicky for a three year term expiring December 31, 2014.

Robert McBriar Borough Attorney administered the Oath of Office to Councilman-Elect Salvatore Lagattuta for a three year term expiring December 31, 2014.

Roll Call of the 2012 Governing Body

Mayor Rose requested a roll call of the 2012 Borough of Sussex Governing Body. Clerk will call the role.

Upon roll call, the following members of the Governing Body were present: Mr. Dykstra, Mr. Fransen, Mrs. Krynicky, Mr. LaBar, Mr. Lagattuta, Mr. Meyer, Mayor Rose.

Resolution #2012-01R - 2012 Holidays

Mr. Meyer made a motion to adopt a resolution approving the Holidays of the Borough of Sussex for the year 2012. Seconded by Mr. Fransen

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagattuta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-02R – 2012 Rules and Regulations

Mr. LaBar made a motion to adopt a resolution approving the Rules and Regulations of the Mayor and Council for the year 2012. Seconded by Mr. Lagattuta

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagattuta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-03R – 2012 Meeting Dates

Mr. Meyer made a motion to adopt a resolution approving the Mayor and Council Meeting dates for the year 2012. Seconded by Mr. Dykstra

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagattuta, Meyer,

Nays: None Absent: None Abstentions: None

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Resolution #2012-04R – Setting Rates of Interest for 2012

Mr. LaBar made a motion to adopt a resolution setting the rates of interest for 2012. Seconded by Mr. Dykstra

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-05R - Designating Official Depositories

Mr. LaBar made a motion to adopt a resolution designating the Official Depositories of Sussex Borough for the year 2012. Seconded by Mr. Dykstra

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-06R - Designation of Official Newspapers

Mr. Fransen made a motion to adopt a resolution designating the New Jersey Herald and the New Jersey Sunday Herald of Newton, New Jersey as the official newspapers of the Borough of Sussex for the year 2012. Seconded by Mr. Meyer

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-07R - Authorize Legal Defense of Tax Appeals

Mr. LaBar made a motion to adopt a resolution authorizing the Municipal Tax Assessor and the Municipal Attorney to defend Sussex Borough before the Sussex County Tax Board of Taxation and the Tax Court of the State of New Jersey. Seconded by Mr. Lagattuta

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

PROFESSIONAL SERVICES APPOINTMENTS

Resolution #2012-08R –Borough Attorney

Mr. LaBar made a motion to adopt a resolution appointing John E. Ursin, Esq., of the firm Courter, Kobert & Cohen as Sussex Borough Attorney for the year 2012. Seconded by Mr. Fransen

Upon roll call vote:

Ayes: Dykstra, Fransen, LaBar, Lagatutta, Meyer,

Nays: Krynicky Absent: None Abstentions: None

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Resolution #2012-09R – Bond Council

Mr. LaBar made a motion to adopt a resolution appointing Edward McManimon Esq., of the firm McManimon & Scotland LLC as Sussex Borough Bond Counsel for the year 2012. Seconded by Mr. Lagattuta

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagattuta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-10 – Borough Engineer

Mr. Meyer made a motion to adopt a resolution appointing Harold Pellow, P.E., of the firm Harold Pellow and Associates as Sussex Borough Engineer for the year 2012. Seconded by Mr. Fransen

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagattuta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-11R – Water/Sewer Engineer

Mr. Dykstra made a motion to adopt a resolution appointing John Ruschke, P.E., of the firm Hatch Mott MacDonald as Sussex Borough Water/Sewer Engineer for the year 2012. Seconded by Mr. Fransen

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagattuta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-12R - Auditor

Mr. Meyer made a motion to adopt a resolution appointing Thomas Ferry RMA of the firm Ferraioli, Wielkotz, Cerullo and Cuva, P.A. as the Sussex Borough Auditor for the year 2012. Seconded by Mr. LaBar

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagattuta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-13R – Appointing Dam Engineer

Mr. Fransen made a motion to table a resolution appointing Michael Vreeland, P.E. of the firm Guerin & Vreeland Engineering as Sussex Borough Dam Engineer for the year 2012. Seconded by Mr. LaBar

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagattuta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-14R – Appointing Professional Planner

Mr. Meyer made a motion to adopt a resolution appointing Kenneth P. Nelson, P.P., of the firm The Nelson Consulting Group as Sussex Borough Professional Planner for the year 2012. Seconded by Mr. Fransen

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagattuta, Meyer,

Nays: None Absent: None Abstentions: None

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Resolution #2012-15R – Renewal of Statewide Insurance Fund

Mr. LaBar made a motion to adopt a resolution allowing Sussex Borough to renew its membership in the Statewide Insurance Fund. Seconded by Mr. Meyer

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-16R – Appointing Risk Management Consultant

Mr. LaBar made a motion to adopt a resolution appointing Morville Agency as the Borough's Risk Management consultant for the year 2012. Seconded by Mr. Meyer

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-17R – Appointing Fund Commissioner

Mr. Meyer made a motion to adopt a resolution appointing the Borough Clerk as the Fund Commissioner for 2012. Seconded by Mr. Fransen

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-18R – Authorize Cancellation of Record

Mr. Meyer made a motion to adopt a resolution authorizing the tax collector to cancel the record of overpayment or underpayment of taxes in the amount of \$10.00 or less. Seconded by Mr. Lagattuta

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-19R – Appointing Recycling Coordinator

Mr. LaBar made a motion to adopt a resolution appointing Robert Schultz as the recycling coordinator for the Borough of Sussex for the year 2012. Seconded by Mr. Fransen

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-20R – Appointing Clean Communities Coordinator

Mr. Meyer made a motion to adopt a resolution appointing Robert Schultz as the Clean Communities Coordinator for the Borough of Sussex for 2012. Seconded by Mr. Lagattuta

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

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Resolution #2012-21R – Adopting 2012 Temporary Budget

Mr. Meyer made a motion to adopt a resolution approving the 2012 temporary budget for the Current Fund in the amount of \$304,490.00 and Water/Sewer in the amount of \$565,775.00
Seconded by Mr. Dykstra

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,
Nays: None Absent: None Abstentions: None

Resolution #2012-22R – Appointing Tax Assessor

Mr. Fransen made a motion to adopt a resolution appointing Thomas DeKorte as the Borough of Sussex Tax Assessor to fill the unexpired term of Melissa Rockwell, for a term running through June 30, 2015. Seconded by Mr. Meyer

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,
Nays: None Absent: None Abstentions: None

Resolution #2012-23R Adopt a Cash Management Plan

Mr. LaBar made a motion to adopt a resolution approving the cash management plan for the year 2012. Seconded by Mr. Dykstra

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,
Nays: None Absent: None Abstentions: None

Resolution #2012-24R – Reauthorizing Petty Cash Funds

Mr. Meyer made a motion to adopt a resolution reauthorizing petty cash funds for the year 2012.
Seconded by Mr. LaBar

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,
Nays: None Absent: None Abstentions: None

COUNCIL APPOINTMENT: COUNCIL PRESIDENT

Mayor Rose will open the floor for Council nominations to the position of Council President for the year 2012.

Resolution #2012-25R – Appointing Council President

Mr. LaBar made a motion to adopt a resolution appointing Edward Meyer to the position of Council President for the year 2012. Seconded by Mr. Fransen

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta,
Nays: None Absent: None Abstentions: Meyer,

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MAYOR'S APPOINTMENTS

Resolution #2012-26– Appointments to Borough Government

Mr. Meyer made a motion to adopt a resolution approving the Mayor's appointments to positions of Borough Government for the year 2012. Seconded by Mr. Meyer

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-27– Fire Department Officers

Mr. LaBar made a motion to adopt a resolution approving the Mayor's appointments for the Sussex Fire Department Officers for 2012. Seconded by Mr. Meyer

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

Robert McBriar Borough Attorney administered the Oath of Office to the Officers of the Sussex Fire Department

Resolution #2012-28– Planning/Zoning Board of Adjustment

Mr. Lagattuta made a motion to adopt a resolution approving the Mayor's appointments for the Sussex Planning/Zoning Board of Adjustment for 2012. Seconded by Mr. LaBar

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-29– Board of Health

Mr. Meyer made a motion to adopt a resolution approving the Mayor's appointments for the Sussex Board of Health for 2012. Seconded by Mr. LaBar

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

Resolution #2012-30– Shade Tree Commission

Mr. Dykstra made a motion to adopt a resolution approving the Mayor's appointments for the Sussex Shade Tree Commission for 2012. Seconded by Mr. Lagattuta

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagatutta, Meyer,

Nays: None Absent: None Abstentions: None

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Resolution #2012-31– Recreation Committee

Mrs. Krynicky made a motion to adopt a resolution approving the Mayor's appointments for the Sussex Recreation Committee for 2012. Seconded by Mr. Lagattuta

Upon roll call vote:

Ayes: Krynicky, Lagattuta,

Nays: Dykstra, Fransen, LaBar, Meyer Absent: None Abstentions: None

Resolution #2012-32– Emergency Management Council

Mr. Fransen made a motion to adopt a resolution approving the Mayor's appointments for the Sussex Emergency Management Council for 2012. Seconded by Mr. Lagattuta

Upon roll call vote:

Ayes: Dykstra, Fransen, Krynicky, LaBar, Lagattuta, Meyer,

Nays: None Absent: None Abstentions: None

MAYOR'S APPOINTMENTS- Council Committees

Personnel Subcommittee:

1. Marina Krynicky
2. Bruce LaBar
3. Frank Dykstra

Bill Payment Subcommittee:

1. Frank Dykstra
2. Bruce LaBar

Water/Sewer Budget Subcommittee:

1. Bruce LaBar
2. Ed Meyer
3. Sal Lagattuta

Water/Sewer Rate Structure Subcommittee:

1. Jim Fransen
2. Ed Meyer
3. Marina Krynicky

Water/Sewer Infrastructure and Planning Subcommittee:

1. Bruce LaBar
2. Ed Meyer
3. Frank Dykstra

Streets, Roads and Infrastructure Subcommittee:

1. Ed Meyer
2. Bruce LaBar
3. Sal Lagattuta

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Town Budget Subcommittee:

1. Sal Lagattuta
2. Jim Fransen
3. Bruce LaBar

Court Representative:

1. Jim Fransen

Public Safety Subcommittee:

1. Edward Meyer

Fire Commissioner:

1. Bruce LaBar

Solid Waste Advisory & Water Quality Management:

1. Marina Krynicky

Liaison to Sussex/Wantage School District:

1. Marina Krynicky

Liaison to High Point Regional High School

1. Frank Dykstra

Liaison to SCMUA

1. Marina Krynicky

Liaison to Board of Chosen of Freeholders:

1. Ed Meyer

Liaison to Emergency Management Council:

1. Bruce LaBar

OPEN PUBLIC SESSION

- A. Mayor Rose requested a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. (Comments limited to 5 minutes).

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Motion By: Mr. Meyer Seconded By: Mr. Lagattuta All were in Favor.

Mrs. Julie Devine 4 Main Street presented Mayor Rose with a gavel.

There being no one else from the public who wished to address the Governing Body at this time, Mayor Rose requested a motion to close the meeting to the public and returned to the regular order of business.

Motion By Mr. Lagattuta Seconded By: Mr. Meyer All were in Favor

MISCELLANEOUS COMMENTS

ADJOURNMENT

Mayor Rose will request a motion to adjourn the meeting at this time.

Motion By: Mr. Meyer Seconded By: Mr. Lagattuta All were in Favor