

**MINUTES OF THE MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF SUSSEX
HELD AT THE SUSSEX MUNICIPAL BUILDING
2 MAIN STREET, SUSSEX, NJ
October 2, 2012**

Mayor Rose called the meeting to order and requested the clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Dykstra, Mr. Holowach, Mrs. Krynicky, Mr. Meyer, Mayor Rose.

Absent: Mr. LaBar, Mr. Lagattuta

Also present Borough Attorney John Ursin Esq. of Courter, Kobert & Cohen, P.C

Mayor Rose led the assembly in the flag salute and requested a moment of silence.

Mayor Rose stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

COUNCIL MOTIONS: Mayor Rose opened the floor to each member of the Council to offer any motions not currently on the agenda.

No motions were made at this time.

CONSENT AGENDA

Mayor Rose requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. Letter dated September 27, 2012 from NJDEP to Municipal Officials concerning Radon Action Month.
2. Resolution from Hampton Township supporting A-2405 and S-1651.
3. Letter from Sussex County Department of Environmental and Public Health Services in reference to Tie a Ribbon Campaign.

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

APPLICATIONS (APPROVAL OF THE FOLLOWING):

RESOLUTIONS: (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of October 2, 2012

Mr. Meyer made a motion to accept the consent agenda of October 2, 2012. Seconded by Mr. Holowach

Upon roll call vote:

Ayes: Dykstra, Holowach, Krynicky, Meyer,

Nays: None

Abstentions: None

Absent: LaBar, Lagattuta

OPEN PUBLIC SESSION #1

Mr. Holowach made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss. Seconded by Mrs. Krynicky
All were in favor.

There being no one present who wished to address the Governing Body, Mr. Holowach made a motion to close the meeting to the public, seconded by Mr. Dykstra. All were in favor.

ADMINISTRATORS REPORT

Mr. Mark Zschack the Administrator/Clerk offered the following report;

Borough Sites and Street Issues

The stone trench that the Borough Engineer recommended for the Harrison Street parking lot has been installed. The DPW witnessed one storm on Friday morning and all of the runoff was collected by this system. Harold Pellow's office will monitor how well the trench is operating during the next few rain events. The Borough has offered to meet with owners on Main Street to discuss the flooding that some merchants have experienced.

Two Shut off valves at the PRV vault will be exercised this Thursday. This work may cause discolored water and low pressure at various times throughout the day. A notice of this work will be posted in the newspaper and on WSUS tomorrow and also posted on the Borough's website. These valves are critical to the replacement of the PRV valve and must work properly to isolate the PRV valve to allow for its replacement.

We had a tree fall from Municipal property onto an adjoining fence, shed, and garage. Since there are a couple of other trees in the Borough that also need to be removed the QPA has solicited quotes to remove the downed tree as well as five others. All trees targeted are located on Borough owned property and in very poor condition. The hope is that these trees could be removed within a week.

The treatment that was performed to combat the algae bloom at the Colesville Reservoir was a success. The treatment reduced the algae to manageable levels and the treatment plant is operating efficiently.

Long-term and Capital Projects

Today the Borough received proposals for engineering services related with the installation of a new PRV valve and a bag filtration system. These proposals have been distributed to the Mayor and Council and will be on the agenda for consideration at the October 16th meeting.

The Grove Street reconstruction project is proceeding well. All of the drainage has been constructed and most of the curb installation has been completed on the northern side of the roadway.

NEW BUSINESS

Approval of Meeting Minutes

Mr. Holowach made a motion to approve the meeting minutes of the Regular Meeting held on September 18, 2012 (Absent: Meyer) Seconded by Mr. Dykstra

Upon roll call vote:
Ayes: Dykstra, Holowach, Krynicki
Nays: None
Abstentions: Meyer
Absent: LaBar, Lagattuta

Alternate Deputy Registrar

Mrs. Krynicky made a motion to approve the Clerk's appointment of Antoinette Smith as the Alternate Deputy Registrar for the Borough of Sussex. Seconded by Mr. Holowach

Upon roll call vote:
Ayes: Dykstra, Holowach, Krynicky, Meyer,
Nays: None
Abstentions: None
Absent: LaBar, Lagattuta

Review of 2012 Best Practice Worksheet

Mr. Dykstra made a motion to accept the best practice worksheet as prepared by William Zuckerman, CFO and have the Clerk certify it for transmittal to the Division of Local Government Services. Seconded by Mr. Meyer

Upon roll call vote:
Ayes: Dykstra, Holowach, Krynicky, Meyer,
Nays: None
Abstentions: None
Absent: LaBar, Lagattuta

Approval of Social Affair Permit for Sussex Fire Department

Mr. Meyer made a motion to approve a social affair permits for the Sussex Fire Department on November 10, 2012. Seconded by Mrs. Krynicky

Upon roll call vote:
Ayes: Dykstra, Holowach, Krynicky, Meyer,
Nays: None
Abstentions: None
Absent: LaBar, Lagattuta

Mr. Ursin stated that Mr. Holowach is a member of the Sussex Fire Department and should have abstained from the previous vote.

Mrs. Krynicky made a motion to reconsider the approval of a social affair permit for the Sussex Fire Department on November 10, 2012. Seconded by Mr. Meyer

Upon roll call vote:
Ayes: Dykstra, Krynicky, Meyer,
Nays: None
Abstentions: Holowach
Absent: LaBar, Lagattuta

Mayor Rose stated that the motion to approve a social affair permits for the Sussex Fire Department on November 10, 2012 is now open for reconsideration. There was no discussion.

Upon roll call vote:
Ayes: Dykstra, Krynicky, Meyer,
Nays: None
Abstentions: Holowach
Absent: LaBar, Lagattuta

Change Scope of Work for I&I Project – Reivax Contracting Corp

Mr. Meyer made a motion to approve a change in the scope of work with an increase in the amount of \$8,000.00 for final pavement restoration to Reivax Contracting Corp for the Clove Brook Watershed Manhole Rehabilitation Project. Seconded by Mr. Holowach

Upon roll call vote:

Ayes: Dykstra, Holowach, Krynicky, Meyer,

Nays: None

Abstentions: None

Absent: LaBar, Lagattuta

OPEN PUBLIC SESSION #2

Mr. Holowach made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss. Seconded by Mrs. Krynicky All were in favor.

Mrs. Julia Devine 4 Main Street stated that the unfinished business of the Property Maintenance Board should be reviewed with respect to the September 10, 2009 minutes. This is in reference to the crumbling wall in front of the Sussex Inn. Mrs. Devine requested that a member of the Council research the Old American Act in relation to the public streets and sidewalks.

There being no one else present who wished to address the Governing Body, Mr. Holowach made a motion to close the meeting to the public, seconded by Mrs. Krynicky All were in favor.

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mr. Holowach made a motion to adjourn the meeting, seconded by Mrs. Krynicky All were in favor.