

**MINUTES OF THE MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF SUSSEX
HELD AT THE SUSSEX MUNICIPAL BUILDING
2 MAIN STREET, SUSSEX, NJ
November 26, 2013**

Mayor Rose called the meeting to order and requested the clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mrs. Marina Krynicky, Mr. Bruce LaBar, Mrs. Linda Masson, Mr. Edward Meyer, Mrs. Annette Stendor, Mayor Jonathan Rose.

Absent: Mr. Salvatore Lagattuta

Also present: Borough Attorney Mr. Robert McBriar Esq. of Schenck, Price, Smith & King, LLP. and Mr. Mark Zschack, Municipal Administrator/Clerk

Mayor Rose led the assembly in the flag salute and requested a moment of silence.

Mayor Rose stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

COUNCIL MOTIONS: Mayor Rose opened the floor to each member of the Council to offer any motions not currently on the agenda.

No motions were offered at this time.

COMMITTEE REPORTS: Mayor Rose opened the floor to each member of the Council to offer their respective committee reports.

Mrs. Masson stated "I attended the League of Municipalities convention this past week. I found it to be extremely worthwhile and attended seven classes while I was there. They were just so helpful to a newly elected official. The OPRA law, open public meetings, ethics and grants that was a really interesting one too. There were representatives from different agencies talking about the money that is available and who to contact. It was very worthwhile."

Mrs. Stendor stated "I have to say the meetings that I am supposed to attend for the Borough in Newton SWAG and Water Management. They did not have any so I didn't attend them there is nothing to report. I also did go to Atlantic City and also classes we attended together, very interesting. It's great to be there. I attend the League luncheon and thought the presentation made by the Lieutenant Governor was extraordinary very nice it was worthwhile to be there and hear what she had to say. She's a great speaker and who knows what the future holds if we have Chris Christie running for President then we will have the Lieutenant Governor as our Governor for the state of New Jersey. It was nice to hear her and say that might be the next stepping stone. She was great absolutely super great."

Mr. LaBar stated "the Mayor and I attended a meeting with the Fire Department last week to discuss the budget and things that they would like to have us consider. We will be getting more detailed information as budget time comes around."

Mrs. Krynicky stated "The Recreation Committee is going to be holding the Christmas Tree lighting on December 1st."

Mr. Meyer offered no report at this time.

CONSENT AGENDA

Mayor Rose requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

Mrs. Masson made a motion to accept the consent agenda of November 26, 2013. Motion seconded by Mrs. Stendor

Upon roll call vote:

Ayes: Krynicky, LaBar, Masson, Meyer, Stendor

Nays: None

Abstentions: None

Absent: Lagattuta

OPEN PUBLIC SESSION #1

Mrs. Krynicky made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss. Motion seconded by Mr. Meyer
All were in favor.

Mr. Dave and Mrs. Ana Russell 21 Spruce Avenue described an issue they are having with the drainage system from Willow Street. Both Mr. and Mrs. Russell are concerned that the new drainage system will increase standing water near their property. The request is for the Council to consider extending the drainage pipe further from their property. Mrs. Russell read a letter dated November 5, 2013 and on file in the Clerk's office.

There being no one else present who wished to address the Governing Body, Mrs. Masson made a motion to close the meeting to the public. Motion seconded by Mr. Meyer
All were in favor.

ADMINISTRATORS REPORT

Mr. Mark Zschack the Administrator/Clerk offered the following report;

The Borough was contacted by a property owner on Lower Unionville Road in Wantage who wants to connect into the Borough's sanitary sewer system. The owner is researching the possibility of developing the lot, which consists of approximate 52 acres for residential use. A meeting with a representative of the owner will be scheduled for early December.

Darren Maloney, QPA has left the employment of Vernon Township therefore Vernon will no longer be able to provide QPA services for the balance of 2013. The Township will reimburse the Borough for one half of November and for the month of December totaling \$487.50. The Council will need to consider options for next year.

CFO services will continue with Vernon supplying Elke Yetter, who is the CFO in Vernon Township for the remainder of this year.

A request for RFP's to cover Municipal Attorney and Water/Sewer Engineer services for 2014 was noticed in the newspaper and on the NJLM website. The deadline for submittal is December 13, 2013. Once all proposals are received the Personnel Committee will need to review.

On November 12th a meeting was held concerning the school crossing locations within the Route 23 Construction Project. Representatives from the School, DOT and the contractor were present. The consensus was to redirect the children up Main Street and not to cross them into the construction area. This pattern will be monitored before the heavy construction occurs in this area to determine the viability of this walking route.

Floyd Southard, OEM Coordinator and I attend a meeting with the County today concerning a Hazard Mitigation Grant that the Borough applied for in the beginning of 2013. Sussex Borough's project for the sewer pump station in the amount of \$250,000 has been tentatively approved. This project consists of relocating the electronic controls above ground and to replace the current pumps with submersible pumps to prevent future damage from flooding. The Borough's share of this grant is 10% of the total project. A cost estimate by an engineer will need to be submitted by December 17th. We have contacted three engineering firms to submit proposals for the Council to consider at next weeks scheduled Mayor and Council meeting.

The DEP conference call was held today representing the Borough was Mike Furrey, Mayor Rose and I. Main topics included the RFP for valves & actuators, alarm system, backup pumps and flocculation tanks. It was explained that the RFP for the valves & actuators will be completed by the end of the year. A couple of alarms at the plant are not working properly therefore these must be repaired as soon as possible. Backup pumps for permanganate, phosphate and polymer systems will need to be purchased. The timeline for the repairs to the flocculation tanks must be completed by the next conference call that is scheduled for January 8, 2014.

Sussex Borough will hold a free Rabies Clinic on January 4, 2014 from 10am until noon at the DPW garage on Brookside Avenue.

The Recreation Committee will present the holiday tree lighting in Deckertown Commons on December 1st at 6pm.

The Municipal Building will be closed this Thursday and Friday for the Thanksgiving holiday.

OLD BUSINESS

Approval of Meeting Minutes

Mr. LaBar made a motion to approve the meeting minutes of the Regular Meeting held on October 15, 2013. Motion seconded by Mr. Meyer

A lengthy discussion ensued concerning the minutes of October 15, 2013.

Mr. Meyer made a motion to call for a vote and terminate discussion on this matter. Motion seconded by Mrs. Krynicky

Upon roll call vote to terminate discussion:
Ayes: Krynicky, LaBar, Masson, Meyer, Stendor
Nays: None
Abstentions: None
Absent: Lagattuta

Upon roll call vote of original motion:
Ayes: Krynicky, LaBar, Meyer
Nays: Masson, Stendor
Abstentions: None
Absent: Lagattuta

NEW BUSINESS

Approval of Meeting Minutes

Mr. LaBar made a motion to approve the meeting minutes of the Regular Meeting held on November 6, 2013. Motion seconded by Mrs. Stendor

After a brief discussion Mrs. Masson made a motion to amend the minutes from the November 6th meeting. Page one spelling error change "dept" to "debt " Page two spelling error change "whole" to "hold" Page two add Mr. Ursin's comments concerning the order of the liens. Mrs. Stendor asked to include comments concerning the discussion about storm drains on Main Street. Motion seconded by Mrs. Stendor

Upon a voice vote:
In Favor: Mr. LaBar, Mrs. Masson, Mrs. Stendor
Abstain: Mrs. Krynicky, Mr. Meyer

Upon roll call vote of original motion as amended:
Ayes: LaBar, Masson, Stendor
Nays: None
Abstentions: Krynicky, Meyer
Absent: Lagattuta

Resolution 2013-120R – Water/Sewer Adjustment

Mr. LaBar made a motion to adopt a resolution approving a water/sewer adjustment for the fourth quarter 2013. Motion seconded by Mrs. Krynicky

Upon roll call vote:

Ayes: Krynicky, LaBar, Masson, Meyer, Stendor

Nays: None

Abstentions: None

Absent: Lagattuta

Sussex Fire Department 2014 Bingo and Instant Raffle License

Mr. LaBar made a motion to approve Bingo License BA 2014-01 and Raffle License RA 2014-01 for the Sussex Borough Fire Department and to waive the Borough fees associated with each license. Motion seconded by Mrs. Krynicky

Upon roll call vote:

Ayes: Krynicky, LaBar, Masson, Meyer, Stendor

Nays: None

Abstentions: None

Absent: Lagattuta

Adoption Ordinance 2013-06 – Route 23 Redevelopment Plan

Mr. Meyer made a motion to adopt an ordinance entitled “ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY ADOPTING ROUTE 23 REDEVELOPMENT PLAN PREPARED BY THE NELSON CONSULTING GROUP” Motion seconded by Mrs. Krynicky

Mayor Rose opened the meeting to the public for any questions or concerns regarding Ordinance #2013-06.

There being no one present who wished to address the Governing Body, Mayor Rose closed the meeting to the public and returned to the regular order of business.

Upon roll call vote:

Ayes: Krynicky, LaBar, Masson, Meyer

Nays: None

Abstentions: Stendor

Absent: Lagattuta

Discussion

At this time a discussion took place concerning a letter dated November 5, 2013 from Dave and Ana Russell in relation to drainage concerns. After a brief discussion the consensus of the Council is to ask Harold Pellow, Municipal Engineer to inspect this area and offer an opinion.

OPEN PUBLIC SESSION #2

Mr. Meyer made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss. Motion seconded by Mrs. Krynicky
All were in favor.

Ana Russell 21 Spruce Avenue stated that money was spent on the property where the underground pipe exists and again asked the Council to consider the request to extend the pipe.

There being no one else present who wished to address the Governing Body, Mr. LaBar made a motion to close the meeting to the public. Motion seconded by Mrs. Masson
All were in favor.

EXECUTIVE SESSION

No Executive Session was requested.

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mrs. Krynicky made a motion to adjourn the meeting. Motion seconded by Mrs. Stendor
All were in favor.

Jonathan Rose, Mayor

Mark Zschack, Municipal Clerk