

**MINUTES OF THE REORGANIZATION MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF SUSSEX
HELD AT THE SUSSEX MUNICIPAL BUILDING
2 MAIN STREET, SUSSEX, NJ
January 7, 2014**

Mayor Rose called the meeting to order and led the assembly in the flag salute and requested a moment of silence.

Mayor Rose stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

Oaths of Office

Mark Zschack, Municipal Clerk, read the "Statement of County Canvassers."

Mark Zschack, Municipal Clerk, administered the Oath of Office to Councilman-Elect Bruce LaBar for a three year term expiring December 31, 2016.

Mark Zschack, Municipal Clerk, administered the Oath of Office to Councilwoman-Elect Georgeanna Stoll for a three year term expiring December 31, 2016.

Mayor Rose requested the clerk to call the roll of the 2014 Governing Body. Upon roll call, the following members of the Governing Body were present: Mrs. Marina Krynicky, Mr. Bruce LaBar, Mr. Salvatore Lagattuta, Mrs. Linda Masson, Mrs. Annette Stendor, Mrs. Georgeanna Stoll, Mayor Jonathan Rose.

Absent: None

Also present: Mr. Mark Zschack, Municipal Clerk

NEW BUSINESS

Consent Agenda

Mayor Rose stated that Resolutions #2014-01 through #2014-10 will be considered in one motion unless any Council members wish to vote on one separately.

Resolution #2014-01R – 2014 Holidays

Resolution #2014-02R – 2014 Rules and Regulations

Resolution #2014-03R – 2014 Meeting Dates

Resolution #2014-04R – Setting Rates of Interest for 2014

Resolution #2014-05R - Designating Official Depositories

Resolution #2014-06R - Designation of Official Newspapers

Resolution #2014-07R - Authorize Legal Defense of Tax Appeals

Resolution #2014-08R – Authorize Cancellation of Record

Resolution #2014-09R - Adopt a Cash Management Plan

Resolution #2014-10R – Reauthorizing Petty Cash Funds

Mrs. Masson made a motion to adopt resolution #2014-01R and Resolutions #2014-03R through #2014-10R. Motion seconded by Mrs. Stendor.

Upon roll call vote:

Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Mr. Lagattuta made a motion to adopt resolution #2014-02R. Motion seconded by Mrs. Masson.

A brief discussion ensued concerning Roberts Rules of Order.

Upon roll call vote:

Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

PROFESSIONAL SERVICES APPOINTMENTS

Resolution #2014-11R –Borough Attorney

Mrs. Masson made a motion to adopt a resolution appointing Francis McGovern of the firm McGovern and Roseman, P.A., as the Municipal Attorney for the year 2014. Motion seconded by Mrs. Stendor.

A lengthy discussion ensued concerning the pros and cons of appointing a new attorney as opposed to reappointing the current attorney.

Upon roll call vote:

Ayes: Masson, Stendor, Stoll, Rose

Nays: Krynicky, LaBar, Lagattuta

Abstentions: None

Absent: None

Mr. Lagattuta made a motion to amend the agenda to consider Resolution #2014-25R at this time. Motion seconded by Mr. LaBar. All were in favor.

Resolution #2014-25R – Fire Department Officers

Mr. LaBar made a motion to adopt a resolution approving the Mayor's appointments for the Sussex Fire Department Officers for 2014. Motion seconded by Mrs. Stoll.

Upon roll call vote:

Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Mark Zschack, Municipal Clerk administered the Oath of Office to the Officers of the Sussex Fire Department

Resolution #2014-12R – Bond Counsel

Mr. LaBar made a motion to adopt a resolution appointing Robert H. Beinfield, Esq. of the firm Hawkins Delafield & Wood LLP as Sussex Borough Bond Counsel for the year 2014. Motion seconded by Mrs. Krynicky.

Upon roll call vote:

Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2014-13R – Municipal Engineer

Mr. LaBar made a motion to adopt a resolution appointing Harold Pellow, P.E., of the firm Harold Pellow and Associates as Sussex Borough Municipal Engineer for the year 2014. Motion seconded by Mrs. Stoll.

Upon roll call vote:
Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

Resolution #2014-14R – Water/Sewer Engineer

Mrs. Masson made a motion to adopt a resolution appointing Gerald G. Gardner, P.E., of the firm Houser Engineering, LLC as Sussex Borough Water/Sewer Engineer for the year 2014. Motion seconded by Mrs. Stendor.

A discussion ensued concerning the Mayor's choice and the Personnel Committees choice of Water and Sewer Engineer.

Upon roll call vote:
Ayes: Masson, Stendor
Nays: Krynicky, LaBar, Lagattuta, Stoll
Abstentions: None
Absent: None

Resolution #2014-15R - Auditor

Mr. LaBar made a motion to adopt a resolution appointing Thomas Ferry RMA of the firm Ferraioli, Wielkotz, Cerullo and Cuva, P.A. as the Sussex Borough Auditor for the year 2014. Motion seconded by Mrs. Krynicky.

Upon roll call vote:
Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

Resolution #2014-16R – Appointing Dam Engineer

Mr. Lagattuta made a motion to adopt a resolution appointing Michael Vreeland, P.E. of the firm Guerin & Vreeland Engineering as Sussex Borough Dam Engineer for the year 2014. Motion seconded by Mrs. Stendor.

Upon roll call vote:
Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

Resolution #2014-17R – Appointing Professional Planner

Mr. LaBar made a motion to adopt a resolution appointing Kenneth P. Nelson, P.P., of the firm The Nelson Consulting Group as Sussex Borough Professional Planner for the year 2014. Motion seconded by Mrs. Stoll.

Upon roll call vote:
Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

Resolution #2014-18R – Appointing Risk Management Consultant

Mr. LaBar made a motion to adopt a resolution appointing Morville Agency as the Borough's Risk Management consultant for the year 2014. Motion seconded by Mrs. Masson.

Upon roll call vote:

Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2014-19R – Appointing Fund Commissioner

Mr. LaBar made a motion to adopt a resolution appointing the Borough Clerk as the Fund Commissioner for 2014. Motion seconded by Mrs. Stendor.

Upon roll call vote:

Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2014-20R – Adopting 2014 Temporary Budget

Mr. LaBar made a motion to adopt a resolution approving the 2014 temporary budget for the Current Fund in the amount of \$375,786.00 and Water/Sewer in the amount of \$924,846.00. Motion seconded by Mr. Lagattuta.

Upon roll call vote:

Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2014-21R – Appointment of CFO

Mr. LaBar made a motion to adopt a resolution appointing Elke Yetter, CMFO as the Chief Financial Officer for the Borough of Sussex and authorize the Mayor to execute an Interlocal agreement with Vernon Township for the year 2014. Motion seconded by Mrs. Stendor.

Upon roll call vote:

Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2014-22R – Appointment of Clean Communities Coordinator

Mrs. Krynicky made a motion to adopt a resolution appointing the Sussex Borough Municipal Clerk as the Clean Communities Coordinator for the year 2014. Motion seconded by Mrs. Stoll.

Upon roll call vote:

Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

COUNCIL APPOINTMENTS

Council President

Resolution #2014-23R – Appointment of Council President

Mr. Lagattuta made a motion to adopt a resolution appointing Marina Krynicky to the position of Council President for the year 2014. Motion seconded by Mr. LaBar.

Upon roll call vote:
Ayes: Krynicky, LaBar, Lagattuta, Stoll
Nays: Masson, Stendor
Abstentions: None
Absent: None

Planning/Zoning Board

Mr. LaBar made a motion to select Sal Lagattuta to serve as a representative on the Planning/Zoning Board as a Full Member Class III (one year term) Motion seconded by Mrs. Krynicky.

Upon roll call vote:
Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

MAYOR'S APPOINTMENTS

Resolution #2014-24R – Appointments to Borough Government

Mrs. Stendor made a motion to adopt a resolution approving the Mayor's appointments to positions of Borough Government for the year 2014. Motion seconded by Mrs. Stoll.

Upon roll call vote:
Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

Resolution #2014-26R – Planning/Zoning Board of Adjustment

Mr. LaBar made a motion to adopt a resolution approving the Mayor's appointments for the Sussex Planning/Zoning Board of Adjustment for 2014. Motion seconded by Mr. Lagattuta

Upon roll call vote:
Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

Resolution #2014-27R – Board of Health

Mr. Lagattuta made a motion to adopt a resolution approving the Mayor's appointments for the Sussex Board of Health for 2014. Motion seconded by Mrs. Krynicky.

Upon roll call vote:
Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

Resolution #2014-28R – Shade Tree Commission

Mrs. Stendor made a motion to adopt a resolution approving the Mayor's appointments for the Sussex Shade Tree Commission for 2014. Motion seconded by Mr. Lagattuta.

Upon roll call vote:

Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2014-29R – Recreation Committee

Mrs. Krynicky made a motion to adopt a resolution approving the Mayor's appointments for the Sussex Recreation Committee for 2014. Motion seconded by Mrs. Stoll.

Upon roll call vote:

Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution #2014-30R – Emergency Management Council

Mr. LaBar made a motion to adopt a resolution approving the Mayor's appointments for the Sussex Emergency Management Council for 2014. Motion seconded by Mrs. Stoll.

Upon roll call vote:

Ayes: Krynicky, LaBar, Lagattuta, Masson, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

MAYOR'S APPOINTMENTS- Council Committees

Personnel Subcommittee – Meet when necessary

- 1) Sal Lagattuta (Chairperson)
- 2) Bruce LaBar
- 3) Linda Masson

Finance Subcommittee – Meet twice per month for bills

- 1) Bruce LaBar (Chairperson)
- 2) Georgeanna Stoll
- 3) Annette Stendor

Water/Sewer Rate Structure Subcommittee – Meet twice per month until W/S Rate structure change is complete

- 1) Marina Krynicky (Chairperson)
- 2) Sal Lagattuta
- 3) Mayor Rose

DPW Subcommittee – Meet once per month

- 1) Linda Masson (Chairperson)
- 2) Sal Lagattuta
- 3) Bruce LaBar

Court Representative

- 1) Annette Stendor

Fire Commissioner

1) Bruce LaBar

Liaison to Sussex/Wantage School District

1) Marina Krynicky

Solid Waste Advisory & Water Quality Management

1) Annette Stendor

Liaison to High Point Regional School District

1) Georgeanna Stoll

Liaison to SCMUA

1) Linda Masson

Liaison to Board of Chosen Freeholders

1) Marina Krynicky

OPEN PUBLIC SESSION

Mr. Lagattuta made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss. Motion seconded by Mr. LaBar
All were in favor.

There being no one present who wished to address the Governing Body, Mrs. Stoll made a motion to close the meeting to the public. Motion seconded by Mr. Lagattuta.
All were in favor.

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mrs. Stoll made a motion to adjourn the meeting. Motion seconded by Mrs. Masson
All were in favor.

Jonathan Rose, Mayor

Mark Zschack, Municipal Clerk