

**MINUTES OF THE SPECIAL MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF SUSSEX
HELD AT THE SUSSEX MUNICIPAL BUILDING
2 MAIN STREET, SUSSEX, NJ
MARCH 31, 2015**

Mayor Rose called the meeting to order and requested the clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Robert Holowach, Mrs. Katherine Little, Mrs. Linda Masson, Mr. Mario Poggi, Mrs. Annette Stendor, Mrs. Georgeanna Stoll and Mayor Jonathan Rose

Absent: None

Also present: Borough Attorney Mr. Frank McGovern, Esq. of McGovern and Roseman, P.A., Ms. Gail Magura, CFO and Mr. Mark Zschack, Municipal Administrator/Clerk

Mayor Rose led the assembly in the flag salute and requested a moment of silence.

Mayor Rose stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

APPROVAL OF AGENDA

Mrs. Little made a motion to approve the agenda for March 31, 2015 as submitted. Motion seconded by Mrs. Masson

Upon roll call vote:

Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

PRESENTATIONS:

Melissa Caton, Tax Collector, addressed the governing body regarding tax sale procedures and delinquencies. Ms. Caton explained to the governing body how a tax sale works. Borough held liens have to be paid in full. If a property has an outside lien on it, the property owner can make payments on the account.

OPEN PUBLIC SESSION #1

Mrs. Masson made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss. Motion seconded by Mrs. Stoll
All were in favor.

Mr. David Mitchell, 55 Bank Street, Chairman of the Clove Lake Maintenance Committee provided the governing body with a handout for a budget request for the committee.

There being no one else present who wished to address the Governing Body, Mrs. Little made a motion to close the meeting to the public. Motion seconded by Mrs. Stoll
All were in favor.

OLD BUSINESS

There was no old business discussed at this time.

NEW BUSINESS

Resolution 2015-69R - Introduction of the 2015 Municipal Budget

Mr. Holowach made a motion to adopt Resolution 2015-69R introducing the FY 2015 Municipal Budget for the Borough of Sussex Motion seconded by Mrs. Little

Upon roll call vote:

Ayes: None

Nays: Holowach, Little, Masson, Poggi, Stendor, Stoll

Abstentions: None

Absent: None

Approval of Meeting Minutes

Mrs. Masson made a motion to approve the meeting minutes of the Regular Meeting held on February 3, 2015. Motion seconded by Mr. Holowach

Upon roll call vote:

Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Mrs. Stoll made a motion to approve the meeting minutes of the Special Meeting held on February 24, 2015. Motion seconded by Mrs. Stendor

Upon roll call vote:

Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Mr. Holowach made a motion to approve the meeting minutes of the Special Meeting held on March 9, 2015. Motion seconded by Mr. Poggi

Mrs. Little made a motion to amend the previous motion to amend the sentence that reads "maybe move to 12" to 10" pipe to gain more flow"? shall be changed to "maybe move to 12" from 10" pipe to gain more flow"? Motion seconded by Mrs. Stoll
All were in favor of the amendment.

Upon roll call vote of original motion as amended:

Ayes: Holowach, Little, Masson, Poggi, Stendor,

Nays: None

Abstentions: Stoll

Absent: None

Adoption Ordinance 2015-02 – Water/Sewer System Fees

Mr. Holowach made a motion to adopt Ordinance 2015-02 entitled "AN ORDINANCE OF THE BOROUGH OF SUSSEX, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND CHAPTER XXIV, SECTION 24-1.4, ENTITLED "WATER/SEWER SYSTEM FEES," OF THE REVISED ORDINANCES OF THE BOROUGH OF SUSSEX.
Motion seconded by Mr. Poggi

Mrs. Little made a motion to amend the previous motion to amend the paragraph that reads NOTICE IS HEREBY GIVEN that the attached Ordinance #2015-02 was introduced at a regular meeting of the Mayor and Council of the Borough of Sussex, Sussex County, New Jersey, held on the 17th day of March, 2015, and passed on first reading, and that such Ordinance will be further considered for final passage and adoption at the regular meeting of the Mayor and Council to be held on the 31st day of March, 2015, at Borough Hall, 2 Main Street, in the Borough of Sussex, at 7:30 p.m., and that at such time and place all persons interested be given an opportunity to be heard concerning said Ordinance to read NOTICE IS HEREBY GIVEN that the attached Ordinance #2015-02 was introduced at a regular meeting of the Mayor and Council of the Borough of Sussex, Sussex County, New Jersey, held on the 17th day of March, 2015, and passed on first reading, and that such Ordinance will be further considered for final passage and adoption at the special meeting of the Mayor and Council to be held on the

31st day of March, 2015, at Borough Hall, 2 Main Street, in the Borough of Sussex, at 7:30 p.m., and that at such time and place all persons interested be given an opportunity to be heard concerning said Ordinance. Motion seconded by Mrs. Stoll
All were in favor of the amendment.

Mayor Rose opened the meeting to the public for any questions or concerns regarding Ordinance #2015-02. There being no one present who wished to address the governing body Mayor Rose closed the meeting to the public.

Upon roll call vote of original motion as amended:

Ayes: Little, Masson, Poggi, Stendor,

Nays: Stoll

Abstentions: Holowach

Absent: None

Resolution 2015-70R – Board of Health Appointment

Mrs. Masson made a motion to adopt Resolution 2015-70R approving the Mayor's appointment of Heather Dunn to the Sussex Board of Health for a two year term expiring on December 31, 2015. Motion seconded by Mr. Holowach

Upon roll call vote:

Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

Resolution 2015-71R – Approval of Grant Writer

Mrs. Masson made a motion to adopt Resolution 2015-71R awarding a contract to Bruno Associates, 1373 Broad Street, Clifton, NJ 07013 and authorize the Mayor to enter into a contract not to exceed \$36,000.00. Motion seconded by Mr. Holowach

Upon roll call vote:

Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

OPEN PUBLIC SESSION #2

Mrs. Stoll made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss. Motion seconded by Mr. Poggi
All were in favor.

There being no one present who wished to address the Governing Body, Mrs. Little made a motion to close the meeting to the public. Motion seconded by Mrs. Masson
All were in favor.

EXECUTIVE SESSION

In accordance with the provisions of the Open Public Meetings Act, Mrs. Stendor made a motion to adjourn into closed executive session to discuss personnel and attorney client privilege matters. Motion seconded by Mr. Holowach

Upon roll call vote:

Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

After meeting in closed session, the Governing Body returned to their seats at 9:14p.m. and Mrs. Stoll made a motion to adjourn out of closed executive session and to be reconvened into open public session. Motion seconded by Mrs. Little
All were in favor.

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mrs. Little made a motion to adjourn the meeting. Motion seconded by Mrs. Stoll
All were in favor.

Jonathan Rose, Mayor

Mark Zschack, Municipal Clerk