

**MINUTES OF THE MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF SUSSEX
HELD AT THE SUSSEX MUNICIPAL BUILDING
2 MAIN STREET, SUSSEX, NJ
June 3, 2015**

Mayor Rose called the meeting to order and requested the Deputy Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Robert Holowach, Mrs. Katherine Little, Mrs. Linda Masson, Mr. Mario Poggi, Mrs. Annette Stendor, Mrs. Georgeanna Stoll and Mayor Jonathan Rose

Absent: None

Also present: Borough Attorney Mr. Frank McGovern, Esq. of McGovern and Roseman, P.A. and Ms. Colleen Little, Deputy Clerk

Mayor Rose led the assembly in the flag salute and requested a moment of silence.

Mayor Rose stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk."

APPROVAL OF AGENDA

Mrs. Masson made a motion to approve the agenda for June 3, 2015 as submitted. Motion seconded by Mr. Poggi

Mr. Holowach made motion to amend the previous motion to add a resolution to the agenda regarding DPW services. Motion seconded by Mrs. Stoll.

Upon roll call vote of amended motion:
Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

Upon roll call vote of original motion as amended:
Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

PRESENTATIONS:

No presentations were scheduled for tonight's meeting.

COMMITTEE REPORTS: Mayor Rose opened the floor to each member of the Council to offer their respective committee reports.

Mrs. Little commented that on May 21st the Clove Lake Maintenance committee met and Dave Mitchell introduced Larry Kovar who is an Aquatic Analyst he suggested a ecological study of plants and fish he provided some suggestions on treating water in the lake. No date has been set for the water chestnut invasive weed clean up. The next meeting is set for June 11th at 6:30. On May 22nd the DPW committee met and discussed options on where to build the salt shed. Councilman Holowach stated that the DEP requires that the ground be paved for the salt shed. We are also looking into shared services. We need to purchase gas and diesel. Councilman Poggi put up new flags on the theater. Flags and banners were put up on Main Street and a new POW flag was put up in front of Borough Hall. Nancy Bookbinder planted flowers in the two fountains. We will have a DPW employee available for the Deckertown Historic Walk. The next meeting will be on Friday June 5th at 12 noon at the Borough Garage. On May 25th she attended some of the memorial services that the American Legion and Sussex Fire Department and EMS companies observed. Our Historian, Councilman Poggi, took pictures of the days events.

On May 26th the Planning Zoning Board met and the Route 23 redevelopment was discussed, voted on and passed. On May 28th she attended the youth and government day event at the Borough Hall and later on in the evening at the Wantage Municipal Building. On June 1st the finance committee met and reviewed the vouchers and all was in order.

Mrs. Stendor offered no report at this time.

Mrs. Masson commented that on May 20th she attended the SCMUA meeting and the Chief Engineer, Tom Varro, was talking about a conference that he had attended and he came in contact with a particular company that make quality impellers and pumps and thought specifically that Sussex Borough would be interested. He emailed me the information on the same and she forwarded the information to Mark, Municipal Clerk and Gerry, the water sewer engineer. SCMUA also passed a resolution for a cost sharing agreement with Windy Flats Dairy Farm in Wantage which has to do with under severed farms in the County and this farm is now approved for USDA Grants. The DEP sent a letter to SCMUA stating that they are approved for \$114,000 for recycling enhancement act grants. On May 28th she attended the Youth in Government day.

Mr. Poggi commented that there is no update on the High School. On May 28th he attended the youth in government day and handed out a junior historian certificate. He also attended the Memorial Day events.

Mr. Holowach commented that he met with the fire chief last week. He will forward over the figures from the four grants that the fire department put in for.

Mrs. Stoll commented that on May 20th she attended the Sussex Wantage Meeting; the school is doing a mindfulness program. The school is working on the lunch program and the school launched the new website. The reduction of students was 34.8%. The Recreation Committee is working on getting lights on the poles in town. The Recreation Committee is working on getting contestants for the Miss Sussex Contest and there are no nominations for the Senior Citizen award. She attended the evening meeting on May 28th for Youth in Government day. She presented the School Board with the letter that was sent to them and the President commented that he knew nothing about it. She asked that the Clerk send the school another letter, certified return receipt to ensure they receive it.

CONSENT AGENDA

Mayor Rose requested that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. Resolution from the Township of Hampton regarding the Continuation of Sussex County Farmland Preservation, Recreation and Open Space Trust Fund.
2. Resolution from the Township of Stillwater regarding the Continuation of Sussex County Farmland Preservation, Recreation and Open Space Trust Fund.
3. Resolution from the Township of Green regarding the Continuation of Sussex County Farmland Preservation, Recreation and Open Space Trust Fund.
4. Resolution from the Township of Hampton regarding Supporting Steps by New Jersey Officials to Protect and Support Federal Military Bases Located in the State of New Jersey.

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Borough of Sussex Planning/Zoning Board meeting minutes dated March 23, 2015.
2. Delinquent Utility Properties Report as of May 29, 2015.
3. Unpaid Utility Properties Report as of May 29, 2015.
4. Delinquent Tax Report for 2014 as of May 29, 2015.
5. Delinquent Tax Report for 2015 as of May 29, 2015.

APPLICATIONS (APPROVAL OF THE FOLLOWING):

NONE

RESOLUTIONS: (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of June 3, 2015

Mrs. Stoll made a motion to accept the consent agenda of June 3, 2015. Motion seconded by Mrs. Masson

Upon roll call vote:

Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

OPEN PUBLIC SESSION #1

Mrs. Masson made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss. Motion seconded by Mrs. Stoll

All were in favor.

There being no one present who wished to address the Governing Body, Mr. Poggi made a motion to close the meeting to the public. Motion seconded by Mrs. Stoll

All were in favor.

OLD BUSINESS

Adoption Ordinance 2015-04 - \$100,000.00 Bond Ordinance

Mrs. Masson made a motion to adopt Ordinance 2015-04 entitled "BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF LANDS IN AND BY THE BOROUGH OF SUSSEX, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND THE CONSTRUCTION OF A PARKING LOT THEREON, APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION. Motion seconded by Mr. Holowach.

Mrs. Stoll made a motion to table the adoption of Ordinance 2015-04 until the regular meeting of June 16, 2015. Motion seconded by Mr. Poggi

Upon roll call vote to table:

Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

NEW BUSINESS

Approval of Meeting Minutes

Mr. Holowach made a motion to approve the meeting minutes of the Regular Meeting held on May 5, 2015. Motion seconded by Mrs. Stoll

Upon roll call vote:

Ayes: Holowach, Masson, Poggi, Stendor, Stoll

Nays: None

Abstentions: Little

Absent: None

Approval of Meeting Minutes

Mr. Holowach made a motion to approve the meeting minutes of the Regular Meeting with a change on page 4 of 6 on the third line down it states motion seconded by Mrs. Poggi be

changed to motion seconded by Mr. Poggi and Executive Session held on May 18, 2015.
Motion seconded by Mr. Poggi

Upon roll call vote:
Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

Resolution 2015-92R – Refund Authorization

Mr. Holowach made a motion to adopt Resolution 2015-92R authorizing a tax refund in the amount of \$469.55 to David J & Sheila Beverly Block 409 Lot 1. Motion seconded Mrs. Masson

Upon roll call vote:
Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

Resolution 2015-93R – Homeowners Request for Water Adjustment

Mr. Holowach made a motion to adopt Resolution 2015-93R approving the homeowners request that \$8,646.12 be removed from the second quarter 2014 billing of account # 970. Motion seconded by Mrs. Stoll

Mr. Poggi made a motion to table resolution 2015-93R. Motion seconded by Mrs. Masson.

Mr. Holowach made a motion to move the question.
All were in favor to move the question.

Upon roll call vote to table Resolution 2015-93R:
Ayes: None
Nays: Holowach, Little, Masson, Poggi, Stendor, Stoll
Abstentions: None
Absent: None

Mr. Poggi made a motion to table Resolution 2015-93R until the meeting of June 16, 2015.
Motion seconded by Mrs. Stendor

Upon roll call vote to table Resolution 2015-93R to June 16, 2015:
Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

Resolution 2015-94R – Resolution Authorizing Refund

Mrs. Little made a motion to adopt Resolution 2015-94R authorizing the refund of \$5,180.25 to Stuart Lasher for tax sale certificate #14-03 and \$100.00 to Stuart Lasher for return of premium paid on certificate #14-03. Motion seconded by Mr. Poggi

Upon roll call vote:
Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll
Nays: None
Abstentions: None
Absent: None

Discussion

At this time a discussion took place concerning utility mark outs.

Councilwoman Stendor stated that she had a concern and would like some input. It seems to her that the DPW has been doing mark outs and she knows that there has been a lot of work on the highway and it needed to be done but it seems to her that it is in excess now where you have a road that is already paved and you have sidewalks that are already in. You cannot dig up a road after it has been paved because you going to fix a line and they keep going around

with these blue cans of paint marking all over the brand new sidewalks. If they are not going to dig anything why mark it.

Mayor Rose provided an overview of the call before you dig law.

Resolution 2015-95R – Resolution DPW Shared Service

Mr. Poggi made a motion to adopt Resolution 2015-95R instructing the Borough Clerk to contact Hardyston, Vernon, Wantage and any other towns to check interest in a shared service agreement for DPW services starting January 1, 2016 Motion seconded by Mrs. Stoll

Mr. Holowach made a motion to amend the previous motion to read as follows motion to instruct the Borough Clerk to contact Hardyston, Vernon, Wantage and any other towns to gauge interest in an ala carte and/or full service shared service agreement for DPW services starting January 1, 2016. Motion seconded by Mr. Poggi

Upon roll call vote of original motion as amended:

Ayes: Holowach, Little, Poggi, Stoll

Nays: Masson, Stendor

Abstentions: None

Absent: None

Mr. Holowach made a motion to table Resolution 2015-95R as amended until the meeting of June 16, 2015. Motion seconded by Mrs. Little

Upon roll call vote of tabling Resolution 2015-95:

Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

OPEN PUBLIC SESSION #2

Mrs. Stoll made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to 5 minutes with a total of 10 minutes for the Council to discuss. Motion seconded by Mr. Poggi
All were in favor.

Mr. Albert Decker, 2 Harrison Street, addressed the council regarding the Department of Public Works.

Mrs. Julia Devine, 4 Main Street, addressed the council regarding missing names on the monument in front of the Borough Hall and asked the Council if that monument was going to be moved.

There being no one else present who wished to address the Governing Body, Mrs. Little made a motion to close the meeting to the public. Motion seconded by Mrs. Masson
All were in favor.

EXECUTIVE SESSION

In accordance with the provisions of the Open Public Meetings Act, Mrs. Masson made a motion to adjourn into closed executive session to discuss personnel and attorney client privilege matters. Motion seconded by Mrs. Stoll

Upon roll call vote:

Ayes: Holowach, Little, Masson, Poggi, Stendor, Stoll

Nays: None

Abstentions: None

Absent: None

After meeting in closed session, the Governing Body returned to their seats at 9:10 p.m. and Mrs. Stoll made a motion to adjourn out of closed executive session and to be reconvened into open public session. Motion seconded by Mrs. Masson
All were in favor.

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mrs. Little made a motion to adjourn the meeting. Motion seconded by Mrs. Masson
All were in favor.

Jonathan Rose, Mayor

Colleen Little, Deputy Municipal Clerk