Mayor Little called the meeting to order and requested the clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Frank Dykstra, Mr. Robert Holowach, Mr. Edward Meyer, Mrs. Linda Masson, Mr. Mario Poggi, and Mayor Katherine Little.

Absent: Mr. Walter Cleary, III

Also present: Borough Attorney Mr. Frank McGovern, Esq. of McGovern and Roseman, P.A., Mr. Michael Restel, Municipal Administrator and Mrs. Antoinette Smith, Acting Municipal Clerk.

Mayor Little led the assembly in the flag salute and requested a moment of silence.

Mayor Little stated “This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Clerk.”

APPROVAL OF AGENDA

Mr. Holowach made a motion to approve the agenda for March 21, 2017 as submitted. Motion seconded by Mr. Dykstra.

Mr. Holowach made a motion to amend the agenda to add a presentation by Jackie Espinoza of JCP & L. Motion seconded by Mr. Meyer.

Upon roll call vote to amend:
Ayes: Dykstra, Holowach, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: Cleary

Upon roll call vote to adopt as amended:
Ayes: Dykstra, Holowach, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: Cleary

PRESENTATIONS

Jackie Espinoza of Jersey Central Power and Light thanked Administrator Michael Restel for all his help and the assistance from the Borough during the blizzard on March 14, 2017. Ms. Espinoza also expressed that this is the type of working relationship they have been striving to implement between JCP & L and all municipalities.

DISCUSSION

There were no discussions scheduled at this time.

Mr. Walter Cleary, III joined the dais at 7:40 p.m.

COMMITTEE & LIAISON REPORTS: Mayor Little opened the floor to each member of the Council to offer their respective committee reports.

Mr. Holowach stated there was a major storm on March 14, which caused quite a few equipment breaks due to the heaviness of the snow and the rapid pace at which it was falling. The DPW worked until 4:30 am when the hydraulic line on the back hoe broke. The 4 wheel drive also broke on the back hoe. The DPW did an amazing job in a terrible situation.

Mr. Poggi stated the recreation committee had a workshop at the Borough Hall last evening. They have scheduled an Easter egg hunt at the Sussex Wantage Middle School on Sunday, April 9th (rain date Saturday, April 15th) from 1 p.m. – 3 p.m. The anticipated budget for this event is less than $200.00. The workshop was held last night as the next regularly scheduled meeting would be after the event. Mr. Poggi also stated they are working on several projects for the 100th anniversary of the Crescent Theatre which include a dinner in July and the Theatre will be a post office on the
24th of July. Mr. Poggi has made up a cancellation stamp and special envelopes that people can come to get an envelope with the cancellation stamp commemorating the 100th anniversary.

Mrs. Masson stated the Sussex Wantage School had a strategic planning meeting on March 8, which she (and also Mayor Little) attended. This was the first in a series of three such meetings aimed at charting the course for the district over the next five years. Mrs. Masson pointed out the lower enrollment, the almost doubled per pupil cost, the 4.7 million dollar surplus and the fact that many of the taxpayers are losing their homes. On March 15, the Sussex Wantage School introduced their budget at their regular meeting. Only the total was given and a copy would not be released at that time. Mrs. Masson stated we do need to invite the superintendents of the schools to our meeting to give presentations regarding their budget. Michael Restel stated Dr. Ripley, Superintendent of High Point Regional High School would be attending the April 18, 2017 meeting. Mrs. Masson stated she spoke with Steve (Welsh) today regarding the money for the dam and the concern that the Borough should direct a letter to Terence Schrider at the Department of Community Affairs and request a six-month extension for the project. Mrs. Masson also asked Mr. Welsh if there was grant money available to have the Sheriff’s Department part time in the Borough, he said monies would only be available for a short amount of time if we were to reinstate a full time police force in our own. The information has been sent in for the $25,000 grant for the Crescent Theatre, now we are waiting to see if we meet the eligibility requirements. We should hear sometime in April about the grant for the sidewalks on Main Street and sometime in June the fire fighter grants will begin to be awarded. This is an ongoing process until all monies are awarded.

Mr. Cleary stated the SCMUA meeting had been cancelled due to inclement weather. He reviewed the bills with Mayor Little and while there were no questions regarding any amounts, the titles of some vouchers were questioned. Mayor Little is looking into it.

Mayor Little stated she also attended the Sussex Wantage strategic planning meeting. Mayor Little voiced her concerns that more emphasis should be placed on core values and preparing students to interact with others and not only on the newest technology. On Friday March 17 we met with Borough Engineer Harold Pellow regarding the one way streets and parking in the Clove Lake area. He will be providing the Borough with a revised map with recommendations. Mayor Little and Councilman Cleary reviewed the bills list on Monday, March 20, 2017. That same morning we received a telephone call from Helen Carew from the 24th District advising us the tour of the Lake Rutherford dam and Lake Rutherford pipeline area with the DEP scheduled on March 27, 2017 was cancelled. Mayor Little stated the meeting was cancelled by the DEP until further notice with no reason given.

CONSENT AGENDA

Mayor Little requested that the Governing Body review the consent agenda. If any member of the Council desires an item to be removed, the Municipal Clerk shall remove said item, which will then be considered separately.

Mrs. Masson made a motion to approve the consent agenda of March 21, 2017. Motion seconded by Mr. Holowach.

Mrs. Masson made a motion to remove item 4 from the consent agenda for discussion. Motion seconded by Mr. Holowach.

Upon roll call vote to remove and discuss item 4:
Ayes: Cleary, Dykstra, Holowach, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: None

After clarification by the clerk and upon roll call vote to accept the original motion:
Ayes: Cleary, Dykstra, Holowach, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: None

OPEN PUBLIC SESSION #1

Mr. Poggi made a motion to open the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. All comments should
be directed to the Mayor and are limited to a total of 10 minutes for the Council to discuss. Motion seconded by Mr. Holowach.

All were in favor.

There being no one present who wished to address the Governing Body, Mr. Poggi made a motion to close the meeting to the public. Motion seconded by Mr. Holowach.

All were in favor.

**OLD BUSINESS**

There was no old business discussed at this time.

**NEW BUSINESS**

**Approval of Meeting Minutes**

Mrs. Masson made a motion to approve the meeting minutes of the Special Meeting held on February 28, 2017. Motion seconded by Mr. Poggi.

Upon roll call vote:
Ayes: Cleary, Holowach, Masson, Poggi
Nays: None
Abstentions: Dykstra, Meyer
Absent: None

**Resolution 2017-72R – Child Abuse Prevention Month**

Mr. Dykstra made a motion to adopt Resolution 2017-72R proclaiming April 2017 as Child Abuse Prevention Month. Motion seconded by Mr. Poggi.

Upon roll call vote:
Ayes: Cleary, Dykstra, Holowach, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: None

**Resolution 2017-73R – Fair Housing Statement of Actions**

Mrs. Masson made a motion to adopt Resolution 2017-73R appointing the Administrator and/or Clerk as the Fair Housing Officer and make assurances that Sussex Borough will comply with the Housing and Community Development Act of 1974, Civil Rights Act of 1964, Fair Housing Act of 1968, Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973. Motion seconded by Mr. Holowach.

Upon roll call vote:
Ayes: Cleary, Dykstra, Holowach, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: None

**Resolution 2017-74R – Authorizing Transfer of Funds**

Mr. Dykstra made a motion to adopt Resolution 2017-74R approving the transfer adjustments to the 2016 municipal budget appropriations. Motion seconded by Mr. Holowach.
Upon roll call vote:
Ayes: Cleary, Dykstra, Holowach, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: None

Resolution 2017-75R – Payment of Emergency Contract

Mr. Holowach made a motion to adopt Resolution 2017-75R authorizing payment for an emergency contract to Jorrey Construction for the repair of a sewer main on Grant Street in the amount of $22,377.41. Motion seconded by Mr. Cleary.

Upon roll call vote:
Ayes: Cleary, Dykstra, Holowach, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: None

OPEN PUBLIC SESSION #2

Mrs. Masson made a motion to open the meeting to the public for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and are limited to a total of 10 minutes for the Council to discuss. Motion seconded by Mr. Cleary.

All were in favor.

There being no one present who wished to address the Governing Body, Mr. Dykstra made a motion to close the meeting to the public. Motion seconded by Mr. Meyer.

All were in favor.

EXECUTIVE SESSION

In accordance with the provisions of the Open Public Meetings Act, Mr. Poggi made a motion to adjourn into closed executive session to discuss personnel, purchase of real property, the Redevelopment Area, contract negotiations and attorney client privilege matters. Motion seconded by Mr. Meyer.

All were in favor.

After meeting in closed session, the Governing Body returned to their seats at 8:55 p.m. and Mrs. Masson made a motion to adjourn out of closed executive session and to be reconvened into open public session. Motion seconded by Mr. Poggi.

All were in favor.

NEW BUSINESS: (Continued)

Resolution 2017-76R Part Time Snow Plow Driver Hire

Mrs. Masson made a motion to adopt Resolution 2017-76R approving the hire of Charles Hotalen as a part time snow plow driver for the Borough of Sussex effective March 14, 2017 at a rate of $15.00 per hour. Motion seconded by Mr. Meyer.

Mr. Dykstra made a motion to amend Resolution 2017-76R to replace “part time” with “per diem”. Motion seconded by Mr. Meyer.

Upon roll call vote to amend:
Ayes: Cleary, Dykstra, Masson, Meyer, Poggi
Nays: None
Abstentions: Holowach
Absent: None

Upon roll call vote to adopt as amended:
Ayes: Cleary, Dykstra, Masson, Meyer, Poggi
Nays: None
Abstentions: Holowach
Absent: None

Resolution 2017-77R – Authorization to Sign Contract to Purchase Real Estate

Mr. Dykstra made a motion to adopt Resolution 2017-77R to purchase real estate. Motion seconded by Mr. Poggi.

Upon roll call vote:
Ayes: Cleary, Dykstra, Holowach, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: None

Resolution 2017-78R – Turbidity Control Solution

Mr. Dykstra made a motion to adopt Resolution 2017-78R selecting the “Inlet Relocation” solution and authorizing the Mayor and/or Administrator to sign an agreement with Houser Engineering for professional engineering services for a cost not to exceed $195,950.00. Motion seconded by Mr. Meyer.

Mr. Holowach made a motion to remove the words “selecting the “Inlet Relocation” solution and”. Motion seconded by Mr. Meyer.

Upon roll call vote to amend:
Ayes: Cleary, Dykstra, Holowach, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: None

Upon roll call vote to adopt as amended:
Ayes: Cleary, Dykstra, Holowach, Masson, Meyer, Poggi
Nays: None
Abstentions: None
Absent: None

Resolution 2017-79R – Authorizing the Award of Contract for Professional Services for Cultural Resources Study Pertaining to the Lake Rutherford Dam

Mr. Dykstra made a motion to adopt Resolution 2017-79R authorizing the Mayor and/or Administrator to sign an agreement to Provide Professional Services for Cultural Resources Study Pertaining to the Lake Rutherford Dam. Motion seconded by Mr. Holowach.

Upon roll call vote:
Ayes: Cleary, Dykstra, Holowach, Masson, Meyer
Nays: None
Abstentions: Poggi
Absent: None

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mr. Poggi made a motion to adjourn the meeting. Motion seconded by Mr. Holowach.

All were in favor.

Katherine Little, Mayor
Antoinette Smith, Acting Clerk

Date Approved: