

BOROUGH OF SUSSEX
MEETING MINUTES
PLANNING/ZONING BOARD
JANUARY 27, 2014

1. CALL TO ORDER by Vice-Chairwoman Lynn Meyer.
2. ROLL CALL – MEMBERS PRESENT: Chairman Klein (7:37), Mayor Jonathan Rose, Steve Danner, Lynn Meyer, Sal Lagattuta, Frank Darvey, John Rand, Kathy Little
ABSENT: Bruce Kristiansen and Karen VanderVeer
PROFESSIONALS PRESENT: Glenn Gavan, Ken Nelson, Mike Vreeland
3. STATEMENT OF COMPLIANCE - Attorney Gavan stated “This meeting is in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised and certified by the Secretary.”
4. FLAG SALUTE AND MOMENT OF SILENCE
5. RE-ORGANIZATION

A. OATHS OF ALLEGIANCE

The following members were sworn in by the Secretary:

Mayor Jonathan Rose	-	Class I Member
Steve Danner	-	Class II Member
Councilman Sal Lagattuta	-	Class III Member
Richard Klein	-	Class IV Member
Katherine Little	-	Alternate

B. PROFESSIONAL SERVICES APPOINTMENT – BOARD ATTORNEY

Chairman Klein asked for a motion to appoint Glenn T. Gavan as Board Attorney for 2014. A motion to approve Glenn T. Gavan as Board Attorney for 2014 was made by Councilman Lagattuta, second by Danner.

Upon roll call vote:

Ayes: Klein, Rose, Danner, Lagattuta, Meyer, Rand, Darvey, Little

Nays: None

Absent: Kristiansen, VanderVeer

Abstentions: None

C. APPOINTMENT OF BOARD CHAIRMAN

Attorney Gavan asked for a nomination for Board Chairman. A motion to appoint Richard Klein as Chairman was made by Councilman Lagattuta. Motion seconded by Lynn Meyer.

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Upon roll call vote:

Ayes: Rose, Danner, Lagatutta, Meyer, Rand, Darvey, Little, Klein

Nays: None

Absent: Kristiansen, VanderVeer

Abstentions: None

D. APPOINTMENT OF VICE-CHAIRMAN

Chairman Klein asked for a nomination for Vice Chairman. A motion to appoint Lynn Meyer as Vice Chairman was made by Sal Lagatutta. Motion seconded by John Rand.

Upon roll call vote:

Ayes: Klein, Rose, Danner, Lagattuta, Meyer, Rand, Darvey, Little

Nays: None

Absent: Kristiansen, VanderVeer

Abstentions: None

E. PROFESSIONAL SERVICES APPOINTMENT – BOARD ENGINEER

Chairman Klein nominated and made a motion to appoint Michael Vreeland as Board Engineer. Motion seconded by Sal Lagattuta.

Upon roll call vote:

Ayes: Klein, Rose, Danner, Lagattuta, Meyer, Rand, Darvey, Little

Nays: None

Absent: Kristiansen, VanderVeer

Abstentions: None

F. PROFESSIONAL SERVICES APPOINTMENT – BOARD PLANNER

Chairman Klein asked for a nomination for Planner. A motion to appoint Ken Nelson as Board Planner was made by Steve Danner. Motion seconded by Lynn Meyer.

Upon roll call vote:

Ayes: Klein, Rose, Danner, Lagattuta, Meyer, Rand, Darvey, Little

Nays: None

Absent: Kristiansen, VanderVeer

Abstentions: None

G. PROFESSIONAL SERVICES APPOINTMENT – SECRETARY

Chairman Klein asked for a nomination for Secretary. A motion to appoint Blanche Stuckey as Board Secretary was made by John Rand. Motion seconded by Steve Danner.

Upon roll call vote:

Ayes: Klein, Rose, Danner, Lagattuta, Meyer, Rand, Darvey, Little

Nays: None

Absent: Kristiansen, VanderVeer

Abstentions: None

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- H. Chairman Klein requested a nomination for the newspapers. A motion to appoint the New Jersey Herald and the Sunday Herald as the official newspapers for publication of legal notices was made by Sal Lagattuta. Motion seconded by John Rand.

Ayes: Klein, Rose, Danner, Lagattuta, Meyer, Rand, Darvey, Little

Nays: None

Absent: Kristiansen, VanderVeer

Abstentions: None

- I. A motion to accept the Meeting Dates for 2014 was made by Lynn Meyer. Motion seconded by Steve Danner. Discussion uncovered an error with two of the dates and the time for meetings. A motion to amend the meeting date for April to the 28th and the July meeting date to the 28th and the meeting time to 7:30 P.M. was made by Jonathan Rose. Motion seconded by Sal Lagattuta.

Upon roll call vote:

Ayes: Klein, Rose, Danner, Lagattuta, Meyer, Rand, Darvey, Little

Nays: None

Absent: Kristiansen, VanderVeer

Abstentions: None

Chairman Klein requested a roll call vote on the amended dates and time.

Upon roll call vote:

Ayes: Klein, Rose, Danner, Lagattuta, Meyer, Rand, Darvey, Little

6. APPROVAL OF MINUTES

- A. Chairman Klein asked for a motion to approve the minutes from the October 28th, 2013 meeting. Mrs. Little noted an error on the second page under "Old Business," the second sentence should start with "It." A motion to approve the minutes with correction was made by Lynn Meyer. Motion seconded by Steve Danner.

Upon roll call vote:

Ayes: Klein, Danner, Meyer, Rand, Rose, Darvey, Little

Nays: None

Absent: Kristiansen, VanderVeer

Abstentions: Lagattuta

- B. Chairman Klein asked for a motion to approve the minutes from the December 23rd, 2013 meeting. Mrs. Little noted an error in the minutes on the first line of Page 3, the word "closed" should be "close." A motion to approve the minutes with correction was made by Steve Danner. Motion seconded by Sal Lagattuta.

Upon roll call vote:

Ayes: Klein, Rose, Danner, Meyer, Lagattuta, Darvey, Little

Nays: None

Absent: Kristiansen, VanderVeer

Abstentions: Rand

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7. BILLS/VOUCHERS

Chairman Klein asked for a motion to approve the bills and vouchers. A motion to approve the bills and vouchers was made by Sal Lagattuta. Motion seconded by Lynn Meyer.

Upon roll call vote:

Ayes: Klein, Rose, Danner, Lagattuta, Meyer, Rand, Darvey, Little

Nays: None

Absent: Kristiansen, VanderVeer

Abstentions: None

8. OLD BUSINESS/NEW BUSINESS

a. Alpine Village Apts., LLC

2-4 Center Street, Block 505 Lot 16 and Block 412 Lot 61

Memorialization of Resolution for Preliminary and Final Site Plan

Chairman Klein requested a motion to memorialize the Alpine Village application. A motion to approve the resolution was made by Lynn Meyer. Motion seconded by Steve Danner.

Members Eligible to Vote: Danner, Darvey, Klein, Little, Meyer and Stoll.

Upon roll call vote:

Ayes: Klein, Danner, Meyer, Darvey, Little

Nays: None

9. ATTORNEY'S REPORT

a. Attorney Gavan stated that the appeal on the two-family dispute has been dropped and that property should remain a one-family dwelling. Mr. Danner asked if that was the Paladino property and Attorney Gavan stated that it was.

b. Mandated Annual Report for 2013

Attorney Gavan stated that a report for the Zoning portion of the Board for 2013 is required by law. There were only two applications: One for a use variance for Randy Coulson and one for a Conditional Use with Bulk Variance.

10. OPEN TO THE PUBLIC

Chairman Klein noted that there no members from the public.

11. ADJOURNMENT

Chairman Klein asked for a motion to adjourn. A motion was made by Steve Danner, second by Mayor Rose with all in favor.

Blanche Stuckey, Planning/Zoning Board Secretary